

GEORGETOWN CHARTER TOWNSHIP  
REQUEST FOR PROPOSALS (RFP)  
FOR  
THE OPERATON OF BUMPER CARS  
AT THE  
GEORGETOWN TOWNSHIP ICE ARENA  
February 10, 2010

I. PROPOSALS RECEIVED BY THE TOWNSHIP

- A. The Manager of the Township will receive proposals for the operation of bumper cars at the Township Ice Arena until proposal opening time, which is 9:00 a.m. on Tuesday, March 2, 2010 at the Township Office located at 1515 Baldwin St., Jenison, MI.
- B. Questions may be directed to the Township Manager at phone: 616-457-2340 or e-mail: dcarlton@georgetown-mi.gov.
- C. Proposals shall be clearly marked "Proposal for the Operation of Bumper Cars at the Ice Arena."
- D. Proposals may be mailed or delivered to:

Georgetown Charter Township  
Daniel Carlton, Township Manager  
1515 Baldwin St.  
P.O. Box 769  
Jenison, MI 49429-0769

II. NATURE OF SERVICES REQUIRED

A. General

The Charter Township of Georgetown is requesting proposals for the operation of bumper cars at the Georgetown Township Ice Arena at 8500 48<sup>th</sup> Ave.

B. Scope of the Operation

The Township desires to provide for the operation of bumper cars at the Ice Arena, including renting space for the storage of the equipment and providing ice time for the operation in return for compensation, with times for ice to be negotiated.

III. EVALUATION PROCEDURES

A. Evaluation Criteria

1. The Township reserves the right to reject any or all proposals submitted, and also the right to waive any formal defects in proposals when deemed to be in the best interest of the Township.
2. The Township reserves the right to negotiate with any respondent concerning matters which the Township determines requires clarification or changes not in conformity with the specific requirements set forth in this RFP.
3. The Township reserves the right, where it may serve the Township's best interest, to request additional information or clarifications from proposing firms, or to allow corrections of errors or omissions.
4. The Township reserves the right to retain all proposals submitted and to use any ideas in a proposal regardless of whether that proposal is selected.

IV. FINAL SELECTION

A. Final Selection

The Utilities Committee will recommend selection of a proposal based on the recommendation of the Township Manager and its deliberations. The Township Board will select a firm based upon the recommendation of the Utilities Committee.