

MINUTES OF THE REGULAR GEORGETOWN TOWNSHIP FINANCE COMMITTEE MEETING HELD MAY 6, 2010

The meeting was called to order at 4:00 p.m.

Present: D. Dale Mohr, Chad Tuttle, John Schwalm, members; Daniel Carlton, Township Manager; Mannette Minier, secretary
Absent: none

No one from the public was present and there were no public comments.

#100506-01 – Finance Committee Minutes of April 22, 2010

Moved by John Schwalm, seconded by Chad Tuttle, to approve the Finance Committee minutes as presented.

MOTION CARRIED UNANIMOUSLY.

#100506-02 – Revisions to Policy 2005-01

Moved by Chad Tuttle, seconded by John Schwalm, to recommend to the Township Board to revise Policy 2005-01 as follows:

**Policy 2005-01
Georgetown Township Board Rules
Adopted March 28, 2005 with motion #050328-11
Revised December 14, 2009 with motion # #091214-06**

1. Meetings of the Township Board

The board shall meet on the second and fourth Mondays of each month at 7:30 p.m. except when otherwise set by adjournment or by law, or as otherwise set by the board. Special meetings of the board shall be called at the request of at least two members of the board, elected and serving, with at least 18 hours 5 days prior notice of said special meeting. The chairperson may also call special meetings. A public notice stating the date, time and place of the special meeting must be posted at least 18 hours before the meeting.

Meetings of the board are open to the public, except as otherwise provided by law. Any person may address the board, in accordance with the policy of the Georgetown Township Board on “The Conduct of Public Meetings.”

The Georgetown Township Board meetings shall be governed by applicable sections of “Roberts Rules of Order,” with the change that the supervisor as moderator has the option of engaging in deliberations and debates and is required to vote.

2. Agenda

As a general rule, all substantive agenda items shall be placed on a committee or commission (*Planning Commission, Election Committee*) agenda and considered at a committee or commission meeting prior to consideration at a meeting of the board. All matters heard by a committee of the board that are within its exclusive jurisdiction, or heard at a commission meeting and which are forwarded to the board for consideration, shall be placed on the agenda and heard at the next scheduled meeting of the board, or at the following meeting, as may be determined by the chairperson. The supervisor and/or clerk shall prepare the agenda prior to its publication and distribution. A two-thirds (2/3) vote of the board members elected and serving shall be required to add an unscheduled item to the board agenda.

Any board member can add discussion items.

3. Quorum

A majority of the board members elected and serving shall constitute a quorum for the transaction of business, but a smaller number may adjourn from day to day.

Order of Business

1. Call to Order by the Chairperson
2. Invocation
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Approval of the Agenda
6. Presentation of Petitions and Communications – copies of all correspondence to the board shall be distributed by the clerk via the internet to all board members.
7. Public Comments
8. Consent Resolutions – The purpose of the consent resolution is to expedite business by grouping non-controversial items, including bills, together to be dealt with by one board motion. Any board member may ask that any item on the consent resolution be removed there from and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.
9. Action Items
10. ~~Discussion and General Information~~ Public comments
11. ~~Public comments~~ Discussion and General Information
12. Adjournment

MOTION CARRIED UNANIMOUSLY.

#100506-03 – Resolution Supporting Revisions to Requirements for Publishing Legal Notices

Comments included the following: this would expand the methods of informing the public, this would allow notification in the most efficient way possible and it is the Board members' responsibility to use taxpayer money efficiently.

Moved by Chad Tuttle, seconded by D. Dale Mohr, to recommend to the Township Board to approve the Resolution Supporting Revisions to Requirements for Publishing Legal Notices, as follows:

Resolution Supporting Revisions to Requirements for Publishing Legal Notices

At a regular meeting of the Georgetown Township Board, called to order by Supervisor D. Dale Mohr on May 10, 2010 at 7:30 p.m., the following resolution was offered:

Moved by _____; seconded by _____.

Be it resolved that the Georgetown Township Board supports the proposed House Bill language in regard to publishing legal notices:

Notwithstanding any Charter provision, a township that is required to publish a legal notice in a newspaper of general circulation in the Township may satisfy that requirement by posting the legal notice in the office of the Township Clerk and on at least one of the following:

- A. The Township’s website
- B. The website of the newspaper designated by the Township as the official newspaper of general circulation in the Township
- C. The public, education and government channel operated in the Township and

BE IT FURTHER RESOLVED that a copy of said resolution shall be forwarded to all Ottawa County Municipalities and State Representatives.

Yeas:

Nays:

RESOLUTION DECLARED ADOPTED.

Del South, Clerk

I, the undersigned, the duly qualified and acting Township Clerk of the Township of Georgetown, Ottawa County, Michigan, certify that the foregoing is a true and complete copy of the resolution adopted by the Township Board at a meeting held on May 10, 2010. I further certify that public notice of the meeting was given pursuant to tan in full compliance with Michigan Act 267 of 1967, as amended, and that the minutes of the meeting were kept and will be or have been made available as required by the Act.

Del South, Clerk

MOTION CARRIED UNANIMOUSLY.

#100506-04 – Discussion on the River Ave. House

#100506-05 – Discussion on the VanBuren House

The consensus of the committee was to accept the donation and use it as a Fire Department training site.

#100506-06 – Policy 2010-06, Policy with Process for Superintendent’s Evaluation.

The consensus of the committee was to review the policy further at the next meeting.

#100506-07 - The Proposed Agenda for April 26, 2010 was discussed

Since there were no agenda items for the April 26, 2010 Township Board meeting, the Supervisor made the determination to cancel the meeting, under authority given by Township Board motion #081124-06, and the Finance Committee concurred with the cancelation.

Excerpt of the November 24, 2008 Board minutes:

#081124-06 - Authorize Supervisor to Cancel Meetings if No Agenda Items

Moved by Del South, seconded by Richard VanderKlok, to approve authorizing the Supervisor to cancel Township Board meetings if there are no agenda items.

Moved by Jim Wierenga, seconded by Chad Tuttle, to amend the motion to limit the number of meetings cancelled to no more than one per month.

Roll call for amendment

Yeas: D. Dale Mohr, Daniel Carlton, Del South, Carol Scholma, Chad Tuttle, Jim Wierenga and Richard VanderKlok

Nays: none

MOTION FOR AMENDMENT CARRIED.

Roll call for motion as amended

Yeas: D. Dale Mohr, Daniel Carlton, Del South, Carol Scholma, Chad Tuttle, Jim Wierenga and Richard VanderKlok

Nays: none

MOTION AS AMENDED CARRIED.

#100506-08 - Other Business

There was discussion on park staffing.

#100506-09 - Adjourned