

**MINUTES OF THE GEORGETOWN TOWNSHIP SERVICES COMMITTEE
MEETING HELD TUESDAY, MARCH 16, 2010**

The meeting was called to order by the chairman at 8:00 a.m.

Present: Del South, Richard VanderKlok and Carol Scholma, members: Daniel Carlton, Township Manager; Rod Deemter, Parks and Property Director; Dan Hamming, Fire Chief; Sarah Mroz, secretary

Absent: none

No one was present in the audience and there were no public comments.

#100316-01 - Minutes of February 15, 2010

Moved by Richard VanderKlok, seconded by Carol Scholma, to approve the minutes as presented.

MOTION CARRIED UNANIMOUSLY.

#100316-02 – 8th Avenue Park Design Plan and Cost Estimates

Attachments: 8th Avenue Park [Design Plan](#)
8th Avenue Park [Cost Estimates](#)

Daniel Carlton explained that cost estimates for the 8th Avenue Park improvements are over the original budget of \$250,000.00; however, no money was spent last year on the park. He also explained that there may be other ways to cut costs.

Richard VanderKlok said that he would like to see the park completed as a whole and not piecemeal the improvements.

Rod Deemter explained that he would like to take some time to look more closely at the proposed play equipment. One thing he is concerned about is the netting on one of the pieces that would be anchored in the ground below the rubber surface. He explained that the netting may only last around five years, and it would be hard to replace as it is anchored below the rubber surface. Another concern he had was with the turned down edge concrete.

Moved by Del South, seconded by Carol Scholma, to recommend the target budget to the Township Board for approval, and also to authorize the Township Superintendent to work with Rod Deemter and Jim DeWilde (M.C. Smith) on the possible changes to the play equipment and other maintenance concerns.

MOTION CARRIED UNANIMOUSLY.

#100316-03 – Removal of Play Equipment at 8th Avenue Park

Rod Deemter explained that the existing play equipment at 8th Avenue Park still meets playground standards and could be sold or donated to another park or church in the area.

Carol Scholma said that it makes sense to recycle the equipment.

Rod Deemter pointed out that it would save \$5,000.00 as shown on the cost estimate by removing the equipment himself with the backhoe that was recently purchased. This way the equipment could be salvaged and used by someone else rather than thrown away.

Daniel Carlton suggested that there should be flexibility in the schedule for construction at this park. He suggested waiting until mid August to start construction as the park is typically less busy during this time of year.

The consensus of the committee was to authorize disposing of the play equipment from 8th Avenue Park appropriately by removing it ourselves and possibly selling the equipment.

#100316-04 - Fire Department Request

Attachments: [Letter](#) from Chief Dan Hamming
[Bids](#)

Chief Dan Hamming explained that the old equipment was approximately eight years old and is starting to wear out.

Carol Scholma asked who does the lawn maintenance at the fire station, and why it wasn't completed by the hired lawn maintenance company.

Daniel Carlton explained that the third full-time firefighter was hired to be in charge of maintenance at the fire stations including equipment, lawn maintenance, and snow removal.

Moved by Richard VanderKlok, seconded by Carol Scholma to recommend to the Township Board to approve the purchase of a Scag Turf Tiger model STT61V-35BVAC-SS lawnmower and mulch system from Grandville Tractor & Equipment in the amount of \$5,100.00 after a trade-in of old mower in the amount of \$3,900.00.

MOTION CARRIED UNANIMOUSLY.

#100316-05 – Fire Department Request

Chief Dan Hamming explained that being a member of the Michigan Emergency Management Assistance Compact (MEMAC) would add Georgetown Township Fire Department to a list with the State Police Director to be contacted for additional

personnel in the event of catastrophic disaster. This program coincides with Mutual Aid Box Alarm Systems (MABAS) which provides area Fire Chief's in Ottawa County with a list of resources within each fire department allowing for future dispatch of equipment between departments as necessary. Chief Dan Hamming also noted that a request for equipment or personnel may be declined.

Carol Scholma asked if there was a cost for membership and if other Townships are members of the organizations.

Chief Dan Hamming answered that there is no cost to be a member. He also explained that several cities and townships are currently in the process of becoming members as well.

Moved by Carol Scholma, seconded by Richard VanderKlok, to recommend to the Township Board to approve the Georgetown Fire Department to become a member of Michigan Emergency Management Assistance Compact (MEMAC) and Mutual Aid Box Alarm Systems (MABAS).

MOTION CARRIED UNANIMOUSLY.

#100316-06 – Blendon Library Service Area

Attachment: Zeeland [Library Service Contract](#) with Blendon Township

Daniel Carlton explained that he had met with the Blendon Township Supervisor and representatives from each of the contracted areas (Zeeland and Hudsonville) to discuss the Blendon library service area. It was noted that at this time Blendon Township is not willing to provide more revenue in order to gain the cooperative services provided under the contract with Lakeland Library Cooperative.

As of June 30, 2010, Georgetown Township Library will no longer provide library services to Blendon Township residents. Blendon residents will only be provided service at the Gary Byker Memorial Library in Hudsonville or the Howard Miller Library in Zeeland and will not be able to use the cooperative services with other libraries within the Lakeland Library Cooperative.

#100316-07 – Rangers Soccer Club Lease Agreement

Daniel Carlton explained that the lease agreement with Rangers Soccer for use of the soccer fields by the Georgetown Cemetery expires this year, and we have not yet received a new lease agreement.

#100316-08 – Maplewood Park Grant

Attachment: [Policy 2010-04](#) Reduced Entrance Fees for Low-Income User

Daniel Carlton explained that the grant requires that the township have a system in place to help low income residents if the township plans to charge fees for park entrance. He would like to implement a policy similar to Ottawa County's which would allow low income residents to apply for a free annual pass by showing their Michigan Bridge Card at the Township office.

Moved by Richard VanderKlok, seconded by Carol Scholma, to recommend to the Township Board to approve Policy 2010-04, Reduced Entrance Fees for Low-Income User.

MOTION CARRIED UNANIMOUSLY.

#100316-09 – Trash Service

Daniel Carlton explained that the current trash service contract is expiring in August and asked the committee whether they would like to renew the current contract or obtain bids for a new contract.

Moved by Richard VanderKlok, seconded by Carol Scholma, to request bids for a new three-year contract towards the end of June with bids due by the end of July.

MOTION CARRIED UNANIMOUSLY.

#100316-10 - Adjournment

The chairman adjourned the meeting at 8:40 a.m.