

**MINUTES OF THE GEORGETOWN TOWNSHIP SERVICES COMMITTEE  
MEETING HELD MONDAY, JUNE 21, 2010**

The meeting was called to order by Richard VanderKlok at 8:00 a.m.

Present: Richard VanderKlok and Carol Scholma, members; Dale Mohr, Township Supervisor; Daniel Carlton, Township Manager; Rod Deemter, Parks Director; Sarah Mroz, secretary

Absent: Del South

**#100621-01 - Minutes of May 17, 2010**

Moved by Carol Scholma, seconded by Richard VanderKlok, to approve the minutes as presented.

MOTION CARRIED UNANIMOUSLY.

**#100621-02 - Bus Contract Rates for Senior Center Transportation**

Note: At the May Services Committee meeting, the committee discussed the possibility of revising the rates for bus contracts.

Attachment: [Proposed](#) fee changes

Daniel Carlton explained that after the discussions in the past few meetings, he asked Pam Haverdink (Senior Center Director) to come up with suggested changes to the fee schedule. He explained that they did not want to increase the rate for medical trips. The increased rates for other trips would help reduce the costs for running the new vehicle.

Richard VanderKlok asked what types of trips were considered “outside trips.”

Daniel Carlton explained that this was for special trips made for outside groups, not senior center trips.

Dale Mohr asked when the last price increase happened.

Daniel Carlton said that he was not sure, but it was probably three to four years ago and the fee changed from \$4.50 to \$5.00.

Moved by Carol Scholma, seconded by Dale Mohr, to recommend to the Township Board to approve the proposed fee changes.

MOTION CARRIED UNANIMOUSLY.

### **#100621-03 - Bids for Parking Lot Repair**

Attachments: [Bids](#) for re-surfacing Township and Library parking lots  
[Bids](#) for curbing at Township office  
[Bids](#) for work on Ice Arena parking lot

Rod Deemter presented the bids for curbing at the Township office to the committee. He explained that the bid from Anderson Concrete was the lowest bid; however, their bid was missing a section of curbing.

Rod had not received a new bid as of 8:00 a.m.

Moved by Dale Mohr, seconded by Carol Scholma, to recommend to the Township Board to accept the bid from Honderd Concrete Inc. in the amount of \$5,545.00 to remove and replace curbing at the Township Office.

**MOTION CARRIED UNANIMOUSLY.**

Rod Deemter presented the bids for re-surfacing the parking lot at the Township office to the committee. He explained that the lowest bid was from General Asphalt Paving which is a local business in the township.

Carol Scholma asked about the difference in asphalt thickness between the bids, and also wanted to make sure the bid from General Asphalt included striping.

Rod Deemter explained that some of the bids were written more generally, but they were all comparable in the work to be completed. He said that he would verify that the bid included the cost to stripe the parking lot.

Moved by Carol Scholma, seconded by Richard VanderKlok, to recommend to the Township Board to accept the bid from General Asphalt Paving Inc. in the amount of \$46,870.00 upon verification that the bid includes striping the parking lot after it is re-surfaced.

**MOTION CARRIED UNANIMOUSLY.**

Rod Deemter explained that the bids for the Ice Arena parking lot included filling cracks, replacing asphalt by catch basins, and re-striping.

Carol Scholma asked about the differences in the square footage estimates between the bids.

Rod Deemter explained that each company looks at the size of the cracks a little differently. Some cracks are so small that they wouldn't be worth filling because it would come out the first time he ran the snow-plow over it. He also explained that the

bid from A-1 Asphalt Sealing included a price for seal coating which was not included in the other bids.

Carol Scholma asked about the materials being used by the different companies.

Rod Deemter explained that they were all similar products/materials.

Moved by Carol Scholma, seconded by Dale Mohr, to recommend to the Township Board to accept the bid from Stallard & Sons Paving, LLC in the amount of \$3,950.00 for the Ice Arena parking lot repairs.

MOTION CARRIED UNANIMOUSLY.

#### **#100621-04 – Public Comment**

Jon Van Manen, 842 Rosewood St., made public comments.

In response to Jon Van Manen's comments, Daniel Carlton explained that the ball field at 8<sup>th</sup> Ave Park was originally banned for organized practice, such as Little League practices. He also explained that we are currently at the point in the park improvement process of receiving bids at the next meeting. He said that if we change the plan now, although it is not too late, the updates to the park will not happen this year. He explained where the playground equipment was to be located and the reasons for putting it there including the need to get it out of the floodplain area and making it handicap accessible. This made it challenging to find the right location for the playground equipment while also trying to add other features. He explained that it is not impossible to still change the plan.

Rod Deemter explained that the focus for 8<sup>th</sup> Ave Park is on the water feature (the lake). He said there could be an option to add another ball diamond at Pioneer Park in the future.

Dale Mohr said that he liked the idea of adding a diamond at Pioneer Park.

Daniel Carlton explained that the Board had already set the order for improvements at the parks; however, after the improvements are completed at 8<sup>th</sup> Ave and Maplewood Park, it would be a good time to re-evaluate the order of improving the rest of the parks.

Dale Mohr said that he believed we should proceed with the current plan.

The consensus of the committee was to proceed with the current plan for 8<sup>th</sup> Ave Park.

#### **#100621-05 - Library Service Agreement**

Attachment: [Library Service Agreement](#)  
[Proposed revisions](#) to Library Policy Manual

Daniel Carlton presented the new Library Service Agreement which would withdraw Georgetown Township Library from providing service to Blendon Township patrons as the Services Committee had previously discussed.

Moved by Carol Scholma, seconded by Richard VanderKlok, to recommend to the Township Board to move forward with the agreement and terminate library service to Blendon Township.

MOTION CARRIED UNANIMOUSLY.

Daniel Carlton explained that terminating the previous Library Service Agreement requires necessary changes to be made to the Library Policy Manual.

Moved by Dale Mohr, seconded by Carol Scholma, to recommend to the Township Board to approve the proposed revisions to the Library Policy Manual.

MOTION CARRIED UNANIMOUSLY.

#### **#100621-06 – Library MichiCard Program Withdrawal**

Attachment: [Form](#) for withdrawal

Daniel Carlton explained that in the past the State of Michigan funded the MichiCard Program and would pay the costs to ship materials between libraries. Now local libraries are funding this program. He explained that the MichiCard Program would provide a “backdoor” for Blendon residents to continue to use our services.

Moved by Carol Scholma, seconded by Dale Mohr, to recommend to the Township Board to withdraw from the MichiCard Program.

MOTION CARRIED UNANIMOUSLY.

#### **#100621-07 - Library AV Materials Policy**

Daniel Carlton showed the committee examples of materials that had been returned to the library either damaged or dirty. He asked the committee to review the materials and decide whether the policy needs to be more/less restrictive.

Dale Mohr said that he thought we should try to be less restrictive and see if we start to have complaints regarding bad materials. If so, we can always go back to being more restrictive.

Daniel Carlton said that many of the libraries in the area have much lower standards with self-checkout procedures.

The consensus of the committee was to be less restrictive when reviewing library AV materials, and try to reduce charges/repair fees.

**#100621-08 - Communications, Letters, and Reports**

Attachment: [Letter](#) regarding ball field at 8<sup>th</sup> Ave Park

**#100621-09 - Adjournment**

The meeting was adjourned at 9:40 a.m.