

**MINUTES OF THE GEORGETOWN TOWNSHIP SERVICES COMMITTEE MEETING  
HELD MONDAY, AUGUST 16, 2010**

The meeting was called to order by Del South at 8:00 a.m.

Present: Del South, Richard VanderKlok and Carol Scholma, members; Daniel Carlton, Township Manager; Mannette Minier, secretary  
Absent: none

**#100816-01 - Minutes of June 21, 2010**

Moved by Richard VanderKlok, seconded by Carol Scholma, to approve the minutes as presented.

MOTION CARRIED UNANIMOUSLY.

**#100816-02 - SWAP Program**

There was discussion regarding the increase in cost for the second time in eight months for the SWAP program and the cost would now be comparable to costs associated with hiring individuals to perform the tasks provided through the program, such as washing windows at the ice arena, cleaning the cemetery and delivering and picking up election equipment. The Township Manager stated that the rate used to be \$1.00 per hour.

Moved by Richard VanderKlok, seconded by Carol Scholma, to recommend to the Township Board to discontinue the program as of December 31, 2010, and to disapprove the agreement for the SWAP Program as detailed in the [letter](#) from the Ottawa County Sheriff's Office dated August 4, 2010, and to shift to adding the related cost of seasonal help, because this is the second cost increase in eight months.

Attachments: Township Board minutes of [January 11, 2010](#) when a [previous agreement](#) was approved for the time frame of Jan. 1, 2010 through Dec. 31, 2010.

MOTION CARRIED UNANIMOUSLY.

**#100816-03 - [Letter](#) from James Achterhof regarding Library Membership Policy**

The Township Manager stated the following. Library staff checks a patron's driver's license to renew a membership card when it expires to determine if the patron is a Township resident. In this instance when the card expired, the address on the driver's license was found to not be located within Georgetown Township because the patron lists an alternate location as his principal residence for tax purposes, although the patron does own residential property in the Township and does reside within the Township for part of the year. In this instance, the patron said that he pays the same taxes as his neighbor because he owns residential property within the Township and resides within the Township for part of the year.

Moved by Richard VanderKlok, seconded by Carol Scholma, to direct the Library Policy to be revised to allow part time residents to have a Library membership without an additional fee if the resident signs an affidavit attesting to the fact that he or she owns non-rental residential property

within Georgetown Township and lives there part of the year. The policy revision is to be presented to the Services Committee at the next meeting.

MOTION CARRIED UNANIMOUSLY.

**#100816-04 - Discuss – [Letter](#) from Ottawa County Dispatch regarding MCT Unit**

The consensus of the committee was to direct Del South, committee chairperson, to contact the Ottawa County Sheriff and Under-Sheriff to request the use of the MCT unit because it is not efficient for the Code Enforcement Officer to operation without the unit and to place the item back on the agenda next month.

**#100816-05 - Communications, Letters, and Reports**

- a. [Letter](#) regarding Turn The Towns Teal, Inc. - The letter was received for information.
- b. [Letters](#) from George Hiemstra regarding Library complaint - The Township Manager stated that the Library operates in compliance with the requirements of federal law related to privacy and that he had contacted the resident by a phone call to explain this to him.

**#100816-06 – 8<sup>th</sup> Ave. Park Construction**

The Township Manager stated that 8<sup>th</sup> Ave. Park would be closed for construction beginning September 7, 2010 and that the old playground equipment would be sold.

**#100816-07 - Discuss HUD Grant Program**

The consensus of the committee was that there was not enough time to adequately review the request in order to be ready to make a decision by August 23, 2010 because the material was only presented to them a few days ago.

Attachments: [HUD Grants Key Points](#)  
[HUD Grants Fact Sheet](#)  
[Summary](#)

**#100816-08 - Other Business**

**#100816-09 - Public Comment**

No one from the public was present.

**#100816-10 - Adjournment**

Moved by Del South, seconded by Carol Scholma, to adjourn the meeting at 9:10 a.m.

MOTION CARRIED UNANIMOUSLY.