

**MINUTES OF THE GEORGETOWN TOWNSHIP SERVICES COMMITTEE MEETING
HELD MONDAY, SEPTEMBER 20, 2010**

The meeting was called to order by Del South at 8:01 a.m.

Present: Del South, Richard VanderKlok and Carol Scholma, members; Daniel Carlton, Township Manager; Mannette Minier, Kelly Cavanaugh, secretaries.

Absent: None

#100920-01 - Minutes of August 16, 2010

Moved by Richard VanderKlok, seconded by Carol Scholma, to approve the minutes as presented.

MOTION CARRIED UNANIMOUSLY.

#100920-02 – Discuss - Change Meeting Dates for Services Committee Meetings in October and November

As there were conflicts with the Service Committee meeting dates in October and November, the Township Manager suggested a new meeting date of November 1, 2010 that would serve for both the October and November meeting. If an issue came about that needed to be addressed immediately a special meeting could be scheduled.

Moved by Carol Scholma, seconded by Richard VanderKlok, to change and combine the Services Committee meeting dates for October and November to November 1, 2010 at 8:00 a.m.

MOTION CARRIED UNANIMOUSLY.

#100920-03 – Discuss – Library Policy [Revisions](#)

There was a discussion regarding revising the current Library policy to allow those who pay taxes to Georgetown Township, but do not consider that property their primary residence, to obtain a library card to utilize the Georgetown Township Library. The Township manager stated that without a legitimate way to verify residency for those not on the tax bill, such a revision to the Library policy might also allow temporary residents to obtain library cards. The Township Manager also stated that the fee for obtaining a non-resident library card is in place to cover the difference for the minimum Library millage rate.

Moved by Richard VanderKlok, seconded by Carol Scholma, to take no action at this time.

Attachment: [Letter](#) from James Achterhof regarding Library Membership

MOTION CARRIED UNANIMOUSLY.

#100920-04 – [Letter](#) from Ottawa County Dispatch regarding MCT Unit

There was a discussion regarding the benefits of the MCT Unit for the Code Enforcement Officer including the ability to determine addresses for locations, the ability to determine vehicle

information and most importantly, safety. The Township Manager suggested that Committee members contact the Ottawa County Central Dispatch Policy Board, but that the MCT Unit would be returned to the Ottawa County Central Dispatch.

Attachment: [Response](#) from Del South

#100920-05 – Streetlight Request

Del South, Committee Chairperson, looked into the streetlight request for Wrenwood Drive and found that the current lighting meets the policy of within 200 feet of a residence and all lights must be within 350 feet of each other, in addition to all corners being lit.

Moved by Carol Scholma, seconded by Richard VanderKlok, to take no action due to the current lighting for Wrenwood Drive meeting the provisions within the Street Design and Light subsection of Article III. Design Standards of the General Ordinance.

- Attachments:
- a. Lighting [map](#) of Wrenwood Drive
 - b. Streetlight [petition](#)
 - c. Services Committee [Streetlight Policy-Policy 2008-01](#)
 - d. email from Kathy Ryktarsyk as follows

Please see attached letter and signatures from neighbors. We are requesting additional lighting near our house at 1091 Wrenwood Drive. There is a utility pole between our driveway and that of my neighbor at 1105 Wrenwood Drive. Hoping a light can be added to this pole. Also, is there a reason that the lights that are down the road from us go on and off throughout the night and are very dim? Not sure if it is a money saving technique but they do NOT give much light and we fear for our safety in our neighborhood. Please let me know if there are any questions regarding the attached document.

Thank you for your time,

Kathy Ryktarsyk
1091 Wrenwood Drive
Jenison, MI 49428
616-608-2372

MOTION CARRIED UNANIMOUSLY.

#100920-06 – Reconsideration of SWAP Program

There was a discussion about benefits of the SWAP program including an on-hand supervisor for the program participants. The Township Manager mentioned that the costs of the program are comparable to the costs associated with hiring individuals, but that an extension on the program might provide better data.

SWAP Program responsibilities include:

- Continuous trimming of the Georgetown Cemetery, approximately 60-80 man hours, depending on skill level
- Cleaning boards, glass, floors, bleachers, lockers and bathrooms at the Georgetown Ice Center (if the cleaning gets behind it is very difficult to get caught up).
- Cutting continuous growth areas around places such as 8th Avenue Park lake and walking paths, Rush Creek walking paths, Woodcrest Park, Maplewood Park and the north side of the Soccer Bowl, among others.

Moved by Richard VanderKlok, seconded by Carol Scholma, to rescind the motion made at the August 16, 2010 Services Committee meeting regarding the discontinuation of the SWAP Program.

MOTION CARRIED UNANIMOUSLY.

Moved by Carol Scholma, seconded by Richard VanderKlok, to recommend to the Township Board to extend the SWAP Program through December 31, 2011 at the proposed rate of \$6.50.

The following is an excerpt from the August 16, 2010 Services Committee minutes:

#100816-02 - SWAP Program

There was discussion regarding the increase in cost for the second time in eight months for the SWAP program and the cost would now be comparable to costs associated with hiring individuals to perform the tasks provided through the program, such as washing windows at the ice arena, cleaning the cemetery and delivering and picking up election equipment. The Township Manager stated that the rate used to be \$1.00 per hour.

Moved by Richard VanderKlok, seconded by Carol Scholma, to recommend to the Township Board to discontinue the program as of December 31, 2010, and to disapprove the agreement for the SWAP Program as detailed in the [letter](#) from the Ottawa County Sheriff's Office dated August 4, 2010, and to shift to adding the related cost of seasonal help, because this is the second cost increase in eight months.

Attachments: Township Board minutes of [January 11, 2010](#) when a [previous agreement](#) was approved for the time frame of Jan. 1, 2010 through Dec. 31, 2010.

MOTION CARRIED UNANIMOUSLY.

MOTION CARRIED UNANIMOUSLY.

#100920-07 - Other Business

Wilda Moral contacted the Township with a request for a streetlight near 22nd and VanBuren. The Township has received a similar request in the past by a different resident, however it has been reviewed and the lighting was found to be acceptable.

The Township Manager stated that he would like to return to using uniformed, Reserve Officers for park enforcement next year as they would provide the level of responsibility the Township needs as well as presenting the best long term solution. The committee discussed and was in agreement.

The Township Manager stated that there are 256 unclaimed metal urns from the cemeteries. They are supposed to be picked up by November 1st, however, if they are not, they are then moved to the Maplewood locker area. The Township Manager asked the committee to review options for the unclaimed urns as a discussion on the topic will be on the agenda for the next meeting.

The Township Manager asked the committee to review options for medical disposal as a discussion on the topic will be on the agenda for the next meeting.

#100920-08 - Public Comment

No one from the public was present.

#100920-09 – Adjournment

The meeting was adjourned at 9:20 a.m.