



Georgetown Charter Township

1515 Baldwin St., Jenison, MI 49428

Utilities Committee Meeting Agenda

May 18, 2020, after the Board meeting adjourns

1. THE UTILITIES COMMITTEE OF THE GEORGETOWN TOWNSHIP BOARD OTTAWA COUNTY, MICHIGAN

NOTICE OF PUBLIC MEETING OF THE UTILITIES COMMITTEE OF THE GEORGETOWN TOWNSHIP BOARD VIA ELECTRONIC MEANS IN ACCORDANCE WITH EXECUTIVE ORDERS 2020-77 AND 2020-75

PUBLIC NOTICE is hereby provided that, in order to comply with recommended guidance from the U.S. Centers for Disease Control and Prevention (CDC) and Section 2 of Executive Order 2020-77, issued by Governor Whitmer on May 7, 2020, prohibiting the public gathering of people not part of a single household, and pursuant to Section 1(a) of Executive Order 2020-75 issued by Governor Whitmer on May 6, 2020, amending the Open Meetings Act to temporarily suspend any physical-place or physical-presence requirements, and in an effort to reduce the likelihood of spreading the Coronavirus (Covid-19), the Utilities Committee of the Georgetown Township Board will conduct the May 18, 2020 Utilities Committee meeting via electronic means using ZOOM on-line video conferencing immediately following the Township Board meeting.

The public may participate in the May 18, 2020, Utilities Committee meeting electronically via the following website address:
<HTTPS://US02WEB.ZOOM.US/J/86924877726>

Detailed instructions for joining the video conference of the meeting and providing public comment via video conference are included below.

PUBLIC NOTICE IS FURTHER PROVIDED THAT, in order to comply with Executive Order 2020-77, MEMBERS OF THE PUBLIC WILL NOT BE PERMITTED TO ATTEND THE UTILITIES COMMITTEE MEETING AT THE GEORGETOWN TOWNSHIP OFFICE IN-PERSON.

In all other respects, the May 18, 2020 Utilities Committee meeting will be held in accordance with Michigan's Open Meetings Act.

Email addresses for Utilities Committee members are:

John Schwalm – SCHWALM.GEORGETOWN@GMAIL.COM

Becky Steele – BSTEELE.GEORGETOWN@GMAIL.COM

Jason Minier – JASONMICHAELMINIER@HOTMAIL.COM

This notice was posted at the Township Office on May 15, 2020 at approximately 12:00 p.m. and on the Township's website, WWW.GEORGETOWN-MI.GOV, on May 15, 2020 at approximately 12:00 p.m.

To join the Utilities Committee meeting follow these instructions:

When: May 18, 2020, immediately following the Township Board meeting

Topic: Utilities Committee Meeting

Please click the link below to join the webinar:

[HTTPS://US02WEB.ZOOM.US/J/8692487726](https://us02web.zoom.us/j/8692487726)

Or iPhone one-tap:

US: +13017158592,,8692487726# or +13126266799,,8692487726#

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099 or +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833

Webinar ID: 869 2487 7726

For those needing TTY Service, please contact Michigan Relay Services at 7-1-1 and provide them with one of the phone numbers above as well as the Webinar ID.

Members of the public will be given the option to provide comment during the Public Comment portion of the agenda. Those interested in providing comment will simply need to utilize the raise hand option at the appropriate time. To utilize the Raise Hand feature, follow these steps:

Those that have joined electronically: Click on Participants on the Control Panel at the bottom of the screen. The Raise Hand feature will be available in the lower right corner of the Participants box.

Those that have joined by phone: Push *9

2. Call To Order
3. Roll Call
4. Approval Of The Minutes Of The Previous Meeting
 - 4.I. February 10, 2020 Utilities Committee Meeting Minutes

Documents:

[WS200210MINUTES.PDF](#)

5. Discuss Cottonwood Widening From Bauer Road To Taylor Street
6. Sidewalk Waiver Request For 4200 Chicago Dr.

Motion: To recommend to the Township Board to the sidewalk waiver request.

Documents:

[APPLICATION.PDF](#)
[SITE PLAN.PDF](#)

7. Communications, Letters And Reports
8. Public Comment
9. Other Business
10. Adjournment

**MINUTES OF THE REGULAR GEORGETOWN TOWNSHIP UTILITIES COMMITTEE
MEETING HELD FEBRUARY 10, 2020**

The meeting was called to order after the Township Board meeting adjourned.

Present: Jason Minier, John Schwalm and Becky Steele, members, Dan Carlton, Township
Superintendent

Absent: None

#200210-01 - Minutes of the January 13, 2020 meeting

Moved by Jason Minier, seconded by Becky Steel, to approve the Utilities Committee minutes as presented.

MOTION CARRIED UNANIMOUSLY.

#200210-02 – Hilbrand Appeal Letter

Moved by John Schwalm, seconded by Becky Steele, that in concurrence with the resident's [appeal](#), the committee directed staff to refund the difference from the 2018 rates to the 2019 rates, since they had paid on time

MOTION CARRIED UNANIMOUSLY.

#200210-03 – Communications, letters and reports

#200210-04 – Public Comment

There were no public comments.

#200210-05 – Other Business

#200210-06 – Adjournment

The meeting was adjourned at 8:05 p.m.

APPLICATION FOR SIDEWALK WAIVER

Georgetown Charter Township
1515 Baldwin St, P.O. Box 769
Jenison, MI 49429
616-457-2340

revised: January 26, 2009

APPLICANT INFORMATION

COMPANY NAME: Prince Motors	PHONE: 616-669-5240
APPLICANT NAME: Dwight Prince	
ADDRESS: 4200 Chicago Dr	CITY / STATE / ZIP: Hudsonville MI 49426

PROPERTY INFORMATION

COMPANY NAME: DNP Enterprise LLC dba Prince Motors	PHONE: 616-299-4610
OWNER / AGENT NAME: Dwight Prince	TITLE: owner
ADDRESS: 4200 Chicago Dr.	CITY / STATE / ZIP: Hudsonville MI 49426.
PARCEL NUMBER:	ZONING DISTRICT:

USE OF THE PROPERTY:
Used car dealership - Prince Motors.

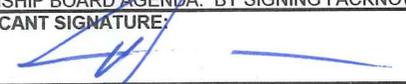
WAIVER INFORMATION

SECTION 6 OF ORDINANCE 2000-01 STATES "THE TOWNSHIP MAY WAIVE THE SIDEWALK REQUIREMENT IF, IN THE OPINION OF THE TOWNSHIP BOARD, REQUIREMENT WOULD RESULT IN UNFAIRNESS OR UNREASONABLE HARDSHIP." PLEASE PROVIDE INFORMATION AS TO HOW YOUR REQUEST MEETS THIS STIPULATION OR INFORMATION AS TO WHY THIS ORDINANCE SHOULD BE WAIVED FOR YOUR SITUATION. THE APPLICANT MAY PROVIDE ADDITIONAL EVIDENCE TO SUPPORT THE REQUEST, SUCH AS PICTURES OR SITE PLANS.

Our purpose for this form is to request no sidewalk be required in front of 4200 Chicago Dr. This sidewalk would serve no purpose and lead from nowhere to nowhere, not to mention it is a pedestrian hazard based on the dropoff into a ditch filled with water which runs along the road. We understand that when other property owners around us are required to install them and they actually serve a purpose, we too would be more than willing to install - Please work with us on this!

APPLICANT SIGNATURE

IT IS THE APPLICANT'S RESPONSIBILITY TO MEET THE REQUIREMENTS OF THE TOWNSHIP ZONING ORDINANCE IN ALL RESPECTS AND TO PROVIDE THE NECESSARY INFORMATION TO THE TOWNSHIP FOR APPROVAL. COPIES OF THE ORDINANCE MAY BE OBTAINED FROM THE GEORGETOWN TOWNSHIP WEBSITE AT WWW.GEORGETOWN-MI.GOV. THE APPLICATION SHALL BE ACCOMPANIED BY A FEE AS ESTABLISHED BY THE TOWNSHIP BOARD. THE REQUEST WILL BE PRESENTED TO THE UTILITIES/FACILITIES COMMITTEE FOR A RECOMMENDATION PRIOR TO APPEARING ON THE GEORGETOWN TOWNSHIP BOARD AGENDA. BY SIGNING I ACKNOWLEDGE THERE ARE NO REFUNDS FOR ANY REASONS.

APPLICANT SIGNATURE: 	DATE: 5/12/20
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FOR OFFICE USE ONLY

DATE OF TOWNSHIP BOARD MEETING:	APPROVED/DENIED:	ANY CONDITIONS:
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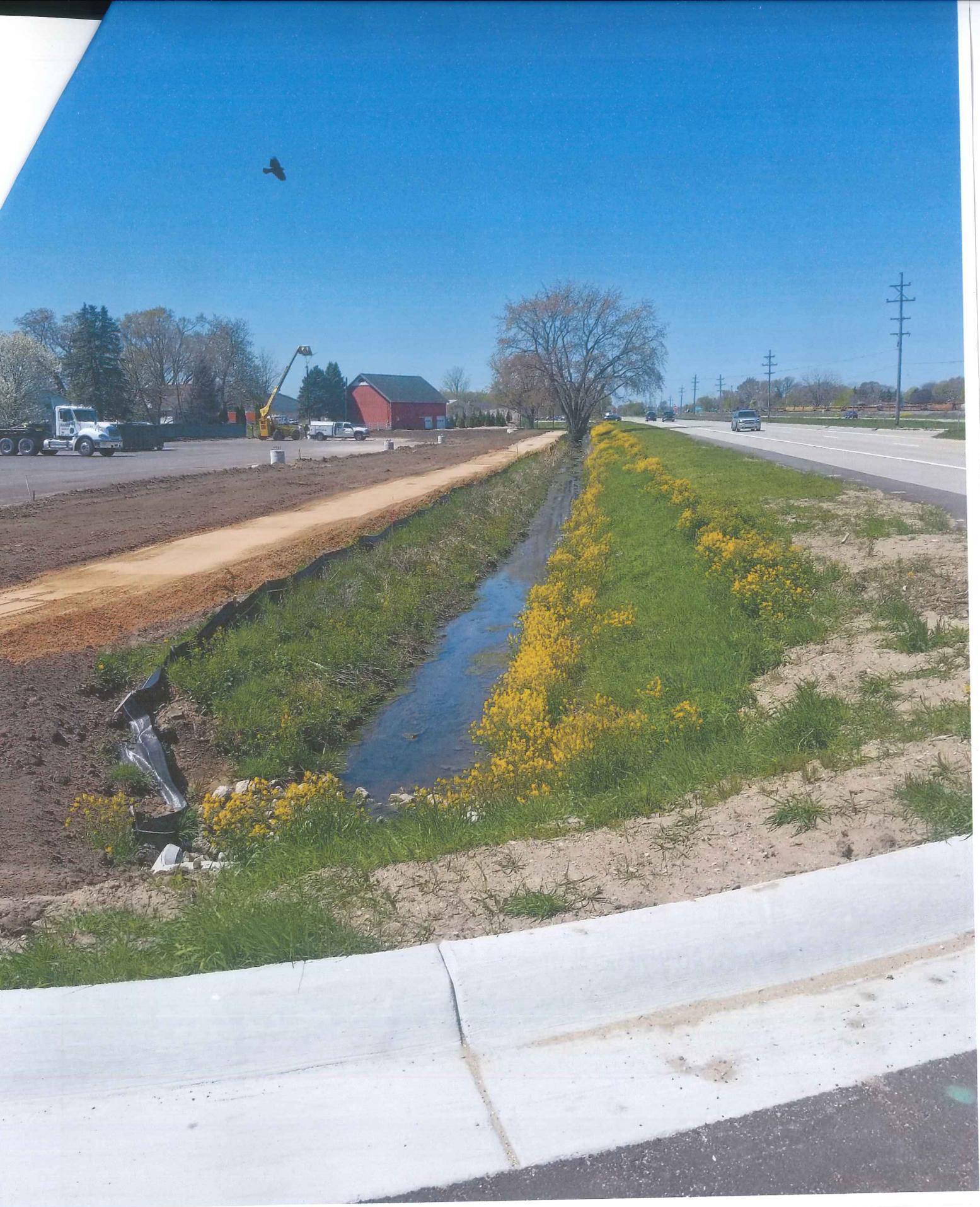
Locally Owned
Since 1939

bhs
INSURANCE
GRANDVILLE

A
Auto-Owners
INSURANCE

WOLFEBURNE ROAD

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3
2
1





LOCATION MAP

NOT TO SCALE

GENERAL NOTES

- ZONING OF PROPERTY: HS - HIGHWAY SERVICE COMMERCIAL. HS ZONING REQUIREMENTS:
 - MINIMUM LOT AREA = 1 ACRE
 - MINIMUM LOT WIDTH = 200 FT
 - MAXIMUM BUILDING HEIGHT = 35 FT
 - MAXIMUM LOT COVERAGE = 35%
 - THE PLANNING COMMISSION MAY REQUIRE A 6' FENCE OR WALL ALONG REAR AND/OR SIDE YARDS OF THE LOT TO KEEP TRASH, PAPER AND DEBRIS FROM BLOWING OFF THE PREMISES.
- SUMMARY OF LAND USE:
 - PROPOSED OPEN AIR BUSINESS
 - TOTAL ACREAGE = 2.23 ACRES (97,129 SQ.FT.)
 - AREA OF PROPOSED BUILDING = 5,960 SQ.FT.
 - BUILDING HEIGHT = 26'-9"
 - ZONING OF PARCELS TO NORTH = I
 - ZONING OF PARCELS TO SOUTH = SFR A (LD)
 - ZONING OF PROPERTY TO EAST & WEST = HS
- PARKING REQUIREMENTS:
 - MINIMUM REQUIRED SPACE PER TOWNSHIP = 9'x20' (24 AISLE)
 - TYPICAL PARKING SPACE PROVIDED = 9'x20' (24 AISLE)
 - TYPICAL BARRIER FREE SPACE = 13'x18'
 - NUMBER OF SPACES REQUIRED = 56 (BASED ON TOWNSHIP REQUIREMENTS OF 1 SPACE / 800SF OF LOT USED x 44,800SF OF LOT USED)
 - NUMBER OF SPACES PROVIDED = 57
- THIS PROJECT IS NOT LOCATED IN THE 100 YEAR FLOOD PLAN, BASED ON THE NATIONAL FLOOD INSURANCE PROGRAM RATE MAPS
- BEST MANAGEMENT PRACTICES WILL BE UTILIZED DURING AND AFTER CONSTRUCTION OF THE PROJECT. MEASURES WILL INCLUDE THE USE OF SEEDING AND MULCHING, SEDIMENT INLET FILTERS, COMPACTION AND PAVING. THE OWNER OF THE SUBJECT PARCEL SHALL HAVE THE RESPONSIBILITY TO MAINTAIN THE PERMANENT SOIL EROSION PROTECTION MEASURES.
- UTILITIES SHOWN ARE APPROXIMATE LOCATIONS DERIVED FROM ACTUAL MEASUREMENTS OR AVAILABLE RECORDS. THEY SHOULD NOT BE INTERPRETED TO BE EXACT LOCATIONS NOR SHOULD IT BE ASSUMED THAT THEY ARE THE ONLY UTILITIES IN THIS AREA.
- CONTRACTOR TO FIELD VERIFY ALL INVERTS.
- ALL LIGHTING SHALL BE SHIELDED FROM ALL ADJACENT PROPERTIES, DIRECTED DOWNWARD AND WILL NOT SHED LIGHT ON ADJACENT PROPERTIES. LIGHTING FIXTURES SHALL BE FULL CUT OFF AND SHALL COMPLY WITH THE GEORGETOWN TOWNSHIP ZONING ORDINANCE.
- THE PERMANENT PARCEL NUMBER FOR THE SITE IS 70-14-31-400-059 AND 70-14-31-400-024. THESE PARCELS WILL REQUIRE A PROPERTY LINE ADJUSTMENT AS PART OF THE PROJECT. THE ADDRESS OF THE PROPERTY IS 4223 NEW HOLLAND STREET.
- NO FENCES OR WALLS OTHER THAN WHAT IS SHOWN ON THE SITE PLAN ARE PROPOSED AT THIS TIME.
- THE PROPOSED BUILDING WILL BE SERVED WITH ON-SITE SEPTIC AND PUBLIC WATER.
- PROPOSED MONUMENT SIGN IN ACCORDANCE WITH GEORGETOWN TOWNSHIP ZONING ORDINANCE.
- BASED ON THE SOIL SURVEY MAP, THE SITE SOIL IS PRIMARILY RICHER SANDY LOAM AND MATHERTON LOAM.
 - 1 EVERGREEN TREE/20' OF FRONTAGE X 407.03' = 21 REQUIRED.
 - PLACE 21 EVERGREEN TREES, MINIMUM 5' HIGH AT TIME OF PLANTING.
- STREETSCAPE LANDSCAPING ALONG CHICAGO DRIVE
 - 1 TREE EVERY 25' OF FRONTAGE X 446.4' = 18 TREES REQUIRED.
 - 18 TREES REQUIRED (PLACE 8 EVERGREEN TREES AND 12 DECIDUOUS TREES). EVERGREEN TREES TO BE MINIMUM OF 5' TALL AT TIME OF PLANTING. DECIDUOUS TREES TO BE A MINIMUM 2" CALIPER AT TIME OF PLANTING.
- PROPOSED CURB CUT ON CHICAGO DRIVE TO BE PERMITTED BY MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT).
- SITE STORMWATER MANAGEMENT WILL BE IN ACCORDANCE WITH COVING AND MDOT REQUIREMENTS.
- OPEN AIR BUSINESS SHALL COMPLY WITH ALL APPLICABLE HEALTH DEPARTMENT REGULATIONS REGARDING SANITATION AND GENERAL HEALTH CONDITIONS.
- NO DISPLAY AREA SHALL BE LOCATED WITHIN 10 FEET OF A ROAD RIGHT OF WAY LINE.

LEGEND

	EXISTING BITUMINOUS
	EXISTING CONCRETE
	PROPOSED BITUMINOUS (STANDARD DUTY)
	PROPOSED CONCRETE (STANDARD DUTY)

DEED DESCRIPTION

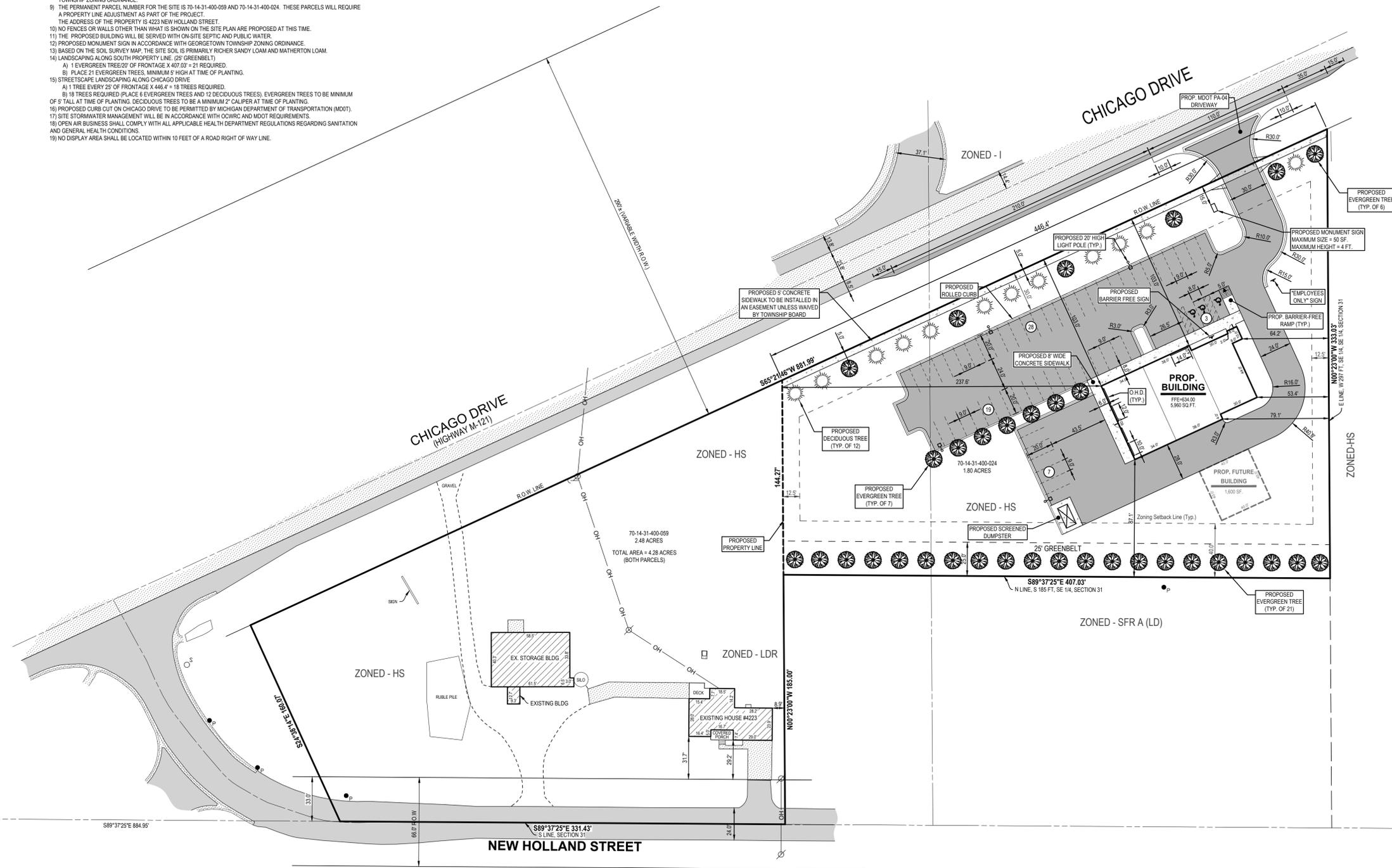
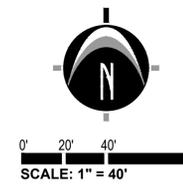
The premises referred to above are located in the Township of Georgetown, County of Ottawa, and State of Michigan, and described as follows:

The Southwest 1/4 of the Southeast 1/4 South of M-21 except commencing at the Southeast corner, thence North 185 feet, West 110 feet, South 185 feet, East 110 feet to beginning, Section 31, Town 6 North, Range 13 West.

AND

The West 297 feet of the Southeast 1/4 of the Southeast 1/4 South of M-21 except the South 185 feet. Section 31, Town 6 North, Range 13 West.

(Warranty Deed recorded in Instrument No. 2018-001975, dated January 17, 2018, Ottawa County Register of Deeds)



UTILITY LOCATIONS ARE DERIVED FROM ACTUAL MEASUREMENTS OR AVAILABLE RECORDS. THEY SHOULD NOT BE INTERPRETED TO BE EXACT LOCATIONS NOR SHOULD IT BE ASSUMED THAT THEY ARE THE ONLY UTILITIES IN THIS AREA.

NOTE: EXISTING UTILITIES AND SERVICE LINES IDENTIFIED AS "PLAN" WERE OBTAINED FROM AVAILABLE AS-BUILT RECORD DRAWINGS. THE CONTRACTOR SHALL VERIFY THE LOCATION, DEPTH AND STATUS OF ALL UTILITIES AND SERVICE LINES PRIOR TO NEW CONNECTIONS.

NEDERVELD
 www.nederveld.com
 800.222.1868
GRAND RAPIDS
 217 Grandville Ave., Suite 302
 Grand Rapids, MI 49503
 Phone: 616.575.5190

ANN ARBOR
 CHICAGO
 COLUMBUS
 HOLLAND
 INDIANAPOLIS
 ST. LOUIS

PREPARED FOR:

Prince Motors
 Dwight Prince
 3460 Chicago Drive
 Hudsonville, MI 49426

REVISIONS:

Title: Township Submittal	V. Date: 06/19/18
Drawn: DTP	Checked: KW
Title: Revised Lot Line	V. Date: 07/03/18
Drawn: DTP	Checked: KW
Title: Owner Revisions	V. Date: 07/10/18
Drawn: DTP	Checked: KW

Prince Motors
Site Layout Plan

PART OF THE SOUTHEAST 1/4 OF SECTION 31, T6N, R13W, GEORGETOWN TOWNSHIP, OTTAWA COUNTY, MICHIGAN

STAMP:

Kyle D. Wilson
 ENGINEER
 No. 37827
 LICENSED PROFESSIONAL ENGINEER

PROJECT NO:
 18200314

SHEET NO:
C-205