



Georgetown Charter Township

1515 Baldwin St., Jenison, MI 49428

Finance Committee Meeting Agenda

June 3, 2020, 8:15 a.m.

1. NOTICE OF PUBLIC MEETING OF THE FINANCE COMMITTEE OF THE GEORGETOWN TOWNSHIP BOARD OF TRUSTEES VIA ELECTRONIC MEANS IN ACCORDANCE WITH EXECUTIVE ORDERS 2020-77 AND 2020-75

THE FINANCE COMMITTEE OF THE

GEORGETOWN TOWNSHIP BOARD OF TRUSTEES OTTAWA COUNTY, MICHIGAN

NOTICE OF PUBLIC MEETING OF THE FINANCE COMMITTEE OF THE GEORGETOWN TOWNSHIP BOARD OF TRUSTEES

VIA ELECTRONIC MEANS IN ACCORDANCE WITH

EXECUTIVE ORDERS 2020-77 AND 2020-75

PUBLIC NOTICE is hereby provided that, in order to comply with recommended guidance from the U.S. Centers for Disease Control and Prevention (CDC) and Section 2 of Executive Order 2020-77, issued by Governor Whitmer on May 7, 2020, prohibiting the public gathering of people not part of a single household, and pursuant to Section 1(a) of Executive Order 2020-75 issued by Governor Whitmer on May 6, 2020, amending the Open Meetings Act to temporarily suspend any physical-place or physical-presence requirements, and in an effort to reduce the likelihood of spreading the Coronavirus (Covid-19), the Finance Committee of the Georgetown Township Board of Trustees, will conduct the June 3, 2020 Finance Committee meeting via electronic means using ZOOM on-line video conferencing at 8:15 am.

The public may participate in the June 3, 2020, Finance Committee meeting electronically via the following website address:
[HTTPS://US02WEB.ZOOM.US/J/87678981958](https://us02web.zoom.us/j/87678981958)

Detailed instructions for joining the video conference of the meeting and providing public comment via video conference are included below.

PUBLIC NOTICE IS FURTHER PROVIDED THAT, in order to comply with Executive Order 2020-77, MEMBERS OF THE PUBLIC WILL **NOT** BE PERMITTED TO ATTEND THE FINANCE COMMITTEE MEETING AT THE GEORGETOWN TOWNSHIP HALL IN-PERSON.

In all other respects, the June 3, 2020, Finance Committee meeting will be held in

accordance with Michigan's Open Meetings Act.

Emails for the Finance Committee may be directed to:

Jim Wierenga, Township Supervisor – JWIERENGA@GEORGETOWN-MI.GOV

Richard VanderKlok, Township Clerk – RVANDERKLOK@GEORGETOWN-MI.GOV

Carol Scholma, Township Treasurer – CSCHOLMA.GEORGETOWN@GMAIL.COM

This notice was posted at the Township Office on June 1, 2020 at approximately 12:00 p.m. and on the Township's website, WWW.GEORGETOWN-MI.GOV, on June 1, 2020 at approximately 12:00 p.m.

To join the Finance Committee meeting follow these instructions:

When: June 3, 2020 8:15 AM Eastern Time (US and Canada)

Topic: Georgetown Township Finance Committee

Please click the link below to join the webinar:

[HTTPS://US02WEB.ZOOM.US/J/87678981958](https://us02web.zoom.us/j/87678981958)

Or iPhone one-tap :

US: +19292056099,,87678981958# or +13017158592,,87678981958#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799 or +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799

Webinar ID: 876 7898 1958

For those needing TTY Service, please contact Michigan Relay Services at 7-1-1 and provide them with one of the phone numbers above as well as the Webinar ID.

Members of the public will be given the option to provide comment during the Public Comment portion of the agenda. Those interested in providing comment will simply need to utilize the raise hand option at the appropriate time. To utilize the Raise Hand feature, follow these steps:

Those that have joined electronically: Click on Participants on the Control Panel at the bottom of the screen. The Raise Hand feature will be available in the lower right corner of the Participants box.

Those that have joined by phone: Push *9

2. Call To Order
3. Roll Call
4. Approval Of The Minutes Of The Previous Meeting
5. (LIQ2002) Posh Nails And Spa Liquor License Application

Motion: To recommend to the Township Board to hold a public hearing and to ___
___ (LIQ2002) Liquor License for Posh Nails and Spa, 180 Baldwin.

Documents:

[MLCC LOCAL APPROVAL RESOLUTION.PDF](#)
[POSH 3 LLC LIQUOR LICENSE APPLICATION.PDF](#)

6. Communications, Letters And Reports
 - 6.I. Perpetual Care Investment Advisor Update

Documents:

[PERPETUAL CARE INVESTMENT ADVISOR UPDATE.PDF](#)

7. Public Comments
8. Other Business
9. Adjournment



Local Government Approval
(Authorized by MCL 436.1501)

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new on-premises license application, certain types of license classification transfers, and/or a new banquet facility permit.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a _____ meeting of the _____ council/board
(regular or special) (township, city, village)
called to order by _____ on _____ at _____
the following resolution was offered: (date) (time)

Moved by _____ and supported by _____
that the application from _____
(name of applicant - if a corporation or limited liability company, please state the company name)

for the following license(s): _____
(list specific licenses requested)

to be located at: _____

and the following permit, if applied for:

Banquet Facility Permit Address of Banquet Facility: _____

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)
approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the _____
council/board at a _____ meeting held on _____ (township, city, village)
(regular or special) (date)

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:
Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933
Fax to: 517-763-0059

Date received _____ New application _____ Renewal (Feb 1) _____ Transfer _____

LIQUOR LICENSE APPLICATION--Identification number: _____

Georgetown Charter Township, 1515 Baldwin St., P.O. Box 769, Jenison MI 49429
616-457-2340

revised: 1/20/09

APPLICANT INFORMATION

INDIVIDUAL OR CO-PARTNERSHIP OR CORPORATION NAME: POSH 3 LLC	PHONE: 229-376-8764
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APPLICANT NAME: Thong Ly	TITLE: Managing Member
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ADDRESS: 5572 mills Ridge Dr. SW	CITY / STATE / ZIP: Grandville, MI 49418
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PROPERTY INFORMATION

COMPANY NAME and CHARACTER OF BUSINESS: Posh Nails and Spa	PHONE: 616-214-8439
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OWNER / AGENT NAME: Thong Ly	TITLE: Managing Member
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ADDRESS: 180 Baldwin St., Ste. 102	CITY / STATE / ZIP: Georgetown Twp, MI, 49428
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PARCEL NUMBER: 70-14-13-426-021	ZONING DISTRICT: C-2
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ADDITIONAL INFORMATION

LENGTH OF TIME APPLICANT HAS BEEN IN BUSINESS: **4 years**

HAS THE APPLICANT MADE APPLICATION FOR A SIMILAR OR OTHER LICENSE ON THE PREMISES IF YES, EXPLAIN. **No**

HAS THE APPLICANT EVER BEEN CONVICTED OF A FELONY OR IS THE APPLICANT DISQUALIFIED TO RECEIVE A LICENSE BY REASON OF ANY MATTER OR THING CONTAINED IN THIS ORDINANCE OR ANY OTHER LAW OR ORDINANCE? **No**

HAS A SIGNED STATEMENT BEEN SUBMITTED THAT STATES THAT THE APPLICANT WILL NOT VIOLATE ANY LAWS OF THE STATE OF MICHIGAN OR OF THE UNITED STATES OR ANY ORDINANCES OF THE TOWNSHIP IN THE CONDUCT OF BUSINESS? **Yes**

HAVE BUILDING PLANS BEEN SUBMITTED SHOWING THE ENTIRE STRUCTURE AND THE SPECIFIC AREAS WHERE THE LICENSE IS TO BE UTILIZED.? **Yes**

HAS A SITE PLAN BEEN SUBMITTED SHOWING THE ENTIRE PREMISES AS PER THE REQUIREMENTS OF THE ORDINANCE? **Yes**

FOR PREMISES PENDING OR UNDER CONSTRUCTION, HAS EVIDENSE BEEN PROVIDED OF THE FINANCIAL CAPABILITY OF THE APPLICANT TO COMPLETE THE DEVELOPMENT? **Yes**

APPLICANT SIGNATURE

IT IS THE APPLICANT'S RESPONSIBILITY TO MEET THE REQUIREMENTS OF TOWNSHIP ORDINANCE IN ALL RESPECTS AND TO PROVIDE THE NECESSARY INFORMATION TO THE TOWNSHIP FOR APPROVAL. PERMISSION IS GRANTED FOR THE TOWNSHIP STAFF TO ENTER THE SUBJECT PROPERTY FOR PURPOSES OF GATHERING INFORMATION TO REVIEW THIS REQUEST.

APPLICANT SIGNATURE: 	DATE: 4/25/2020
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FOR OFFICE USE ONLY

APPLICATION COMPLETE? _____ FEE PAID? _____ REVIEW? _____	DATE OF TOWNSHIP BOARD MEETING/PUBLIC HEARING:
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TREASURER-ANY PAYMENTS OR OBLIGATIONS OWED TO TOWNSHIP?:	DATE APPLICATION APPROVED (FOR ONE YEAR):
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**General Affidavit Before
Solicitor, Officer of the Court or other person entitled to administer Oaths.**

I, Thong Ly, of 5572 Mills Ridge Dr. SW, Kent, 49418 make oath and say as follows:

1. I make this affidavit based on my personal knowledge, unless otherwise stated, and that the following facts and matters are accurate to the best of my knowledge
 - a. The character of the business is a nail salon with spa pedicure chairs.
 - b. POSH3, LLC is currently under construction, and plans are to open Fall 2020. This will be the third Posh Nails salon location in SW MI. The first location is in Byron Center, fully operational and incorporated in 2016. The second location is in downtown Grand Rapids, fully operational, and incorporated in 2018.
 - c. POSH3, LLC will be located at 180 Baldwin St., Ste 102, Georgetown Township, MI. Beer and wine will be served to clients for consumption on-premise while manicure, pedicure, and related nail services are being performed.
 - d. Thong Ly has not made an application for a similar or other licenses on premises other than described in this application.
 - e. Thong Ly has never been convicted of a felony and is not disqualified from receiving a license because of any matter or thing contained in this chapter or the laws of the State of Michigan.
 - f. Thong Ly will not violate any laws of the State of Michigan or the United States or any ordinances of the township in the conduct of its business.
 - g. This application is accompanied by building plans showing the entire structure and the specific areas where the license is to be utilized.
 - h. This application is accompanied by a site plan showing the entire premises along with all the required elements as per the site plan chapter in the zoning ordinance. The plans demonstrate adequate off-street parking, lighting, and refuse disposal facilities.
 - i. This application includes evidence of the financial capability of the applicant to satisfactorily complete the development and construction of the premises.

Witness my signature on May - 06 - 2020 (date)

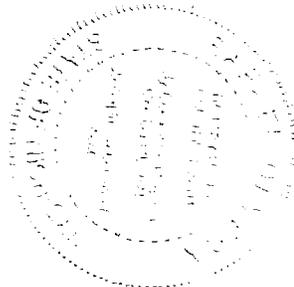
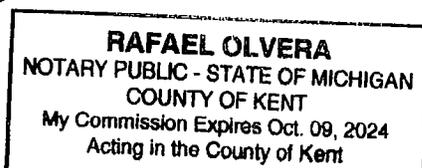
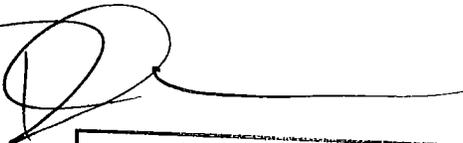


Thong Ly

(Section below to be completed by a solicitor, Officer of the Court or other person entitled to administer Oaths.)

Sworn at Wyoming, MI
In the county of KENT
On May 06, 2020 (date)

Before me,



**LIMITED LIABILITY COMPANY
OPERATING AGREEMENT OF
POSH3, LLC**

This agreement is made effective on the 1st day of January, 2020
among the member(s) and the company.

1. Formation. A limited liability company (LLC) of the above name has been formed under the laws of the State of Michigan by filing Articles of Organization with the Secretary of State on 01/14/2020. The purpose of the business shall be a nail salon and to carry on any activity which is lawful under the jurisdiction in which it operates. The LLC may operate under a fictitious name or names as long as the LLC is in compliance with applicable fictitious name registration laws. The term of the LLC shall be perpetual or until dissolved as provided by law or by vote of the member(s) as provided in this agreement. Upon dissolution, the remaining members shall have the power to continue the operation of the LLC as long as necessary and allowable under state law until the winding up of the affairs of the business has been completed.

2. Members. The name and address of each initial limited liability company member are:

JIMMY NGUYEN
3058 BOONE AVE SW
WYOMING, MI 49519

THONG LY
5572 MILLS RIDGE DR SW
GRANDVILLE, MI 49418

3. Contributions. The capital contribution of each limited liability company member in exchange for their LLC ownership is:

Name	LLC Ownership	Capital Contribution
THONG LY	70%	\$ <u>70,000</u>
JIMMY NGUYEN	30%	\$ <u>30,000</u>

NOTE: The capital contribution may be in the form of cash (or cash equivalents), labor or services (past or future), or property/equipment/assets other than cash. Regardless of the type of capital contribution, it should be expressed above in a dollar equivalent value that is agreed upon by all limited liability company members. Additionally, there may be accounting/tax ramifications for individuals contributing capital other than cash.

4. Profit and Loss. The profits and losses of the limited liability company shall be distributed amongst the members in proportion with the ownership of each member by default, but this may be changed at any time upon a unanimous vote of the members.

5. Distributions. The limited liability company shall have the power to make distributions to its members in such amounts and at such intervals as a majority of the members deem appropriate according to law.

6. Management. The limited liability company shall be managed by all LLC members. Any member may bind the LLC in all matters in the ordinary course of the LLC business. In the event of a dispute between members, the final determination shall be made with a vote by the members, votes being proportioned according to capital contributions.

7. Registered Agent. For receipt of official legal and tax correspondence from the State of Michigan, the registered agent of the limited liability company (sometimes known as a resident agent, statutory agent, agent for service of process, or delivery of service address) shall be maintained in accordance with the requirements of the State of Michigan.

8. Assets. The assets of the limited liability company shall be registered in the legal name of the LLC and not in the names of the individual members unless approved by a majority vote of the members.

9. Records and Accounting. The limited liability company shall keep an accurate accounting of its affairs using any method of accounting allowed by law. All members shall have a right to inspect the records during normal business hours. The members shall have the power to hire such accountants as they deem necessary or desirable.

10. Banking. The members of the limited liability company shall be authorized to set up bank accounts as in their sole discretion are deemed necessary and are authorized to execute any banking resolutions provided by the institution in which the accounts are being set up, or by adopting their own resolution.

11. Taxes. The limited liability company shall file such tax returns as required by law. The LLC shall elect to be taxed as a majority of the members decide is in their best interests. The "tax matters partner," as required by the Internal Revenue Code, shall be appointed by the unanimous consent of the members.

12. Separate Entity. The limited liability company is a legal entity separate from its members. No member shall have any separate liability for any debts, obligations, or liability of the LLC except as provided in this agreement.

13. Indemnity and Exculpation. The limited liability company shall indemnify and hold harmless its members, managers, employees, officers, and agents to the fullest extent allowed by law for acts or omissions done as part of their duties to or for the LLC. Indemnification shall include all liabilities, expenses, attorney and accountant fees, and other costs reasonably expended. No member shall be liable to the LLC for acts done in good faith.

14. Meetings. The members shall have no obligation to hold annual or any other meeting but may hold such meetings if they deem them necessary or desirable.

15. Amendment of this Agreement. This agreement may not be amended except in writing signed by all of the members.

16. Conflict of Interest. No member shall be involved with any business or undertaking which competes with the interests of the limited liability company except upon agreement in writing by all of the members.

17. Deadlock. In the event that the members cannot come to an agreement on any matter the members agree to submit the issue to mediation to be paid for by the limited liability company. In the event the mediation is unsuccessful, they agree to seek arbitration under the rules of the American Arbitration Association.

18. Dissociation of a Member. A member shall have the right to discontinue membership upon giving thirty days' notice. A member shall cease to have the right to membership upon death, court-ordered incapacity, bankruptcy, or expulsion. The limited liability company shall have the right to buy the interest of any dissociated member at fair market value.

19. Dissolution. The limited liability company shall dissolve upon the unanimous consent of all the members or upon any event requiring dissolution under state law. In the event of the death, bankruptcy, permanent incapacity, or withdrawal of a member, the remaining members may elect to dissolve or to continue the operation of the LLC.

20. General Provisions. This agreement is intended to represent the entire agreement between the parties. In the event that any party of this agreement is held to be contrary to law or unenforceable, said party shall be considered amended to comply with the law, and such holding shall not affect the enforceability of other terms of this agreement. This agreement shall be binding upon the heirs, successors, and assigns of the members.

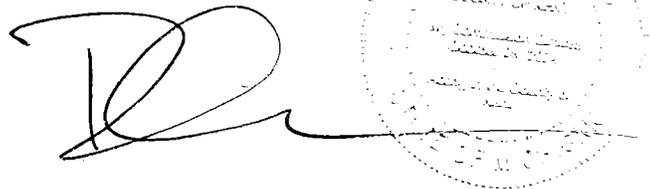
IN WITNESS whereof, the members of the limited liability company sign this agreement and adopt it as their operating agreement this 6 day of May, 2020.



THONG LY, MEMBER



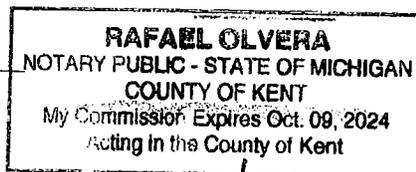
JIMMY NGUYEN, MEMBER



Sworn at WYOMING, MI

In the county of KENT

On 6TH MAY 2020



Before me, Rafael Olvera a Notary Public in the County of Kent, MI



March 13, 2020

Georgetown Charter Township-Finance Committee
Georgetown Charter Township Cemetery Perpetual Care Fund
1515 Baldwin Street
PO box 769
Jenison, MI 49429-0769

RE: Cemetery Perpetual Care Fund Annual Letter

Dear Finance Committee Members,

In accordance with the Investment Policy Statement dated 3/13/20, see attached, we would provide, as the investment advisor, "an annual letter, attesting that the investments in the Cemetery Perpetual Care Fund are allowable by law and that no 'prohibited transactions' occurred during the previous calendar year", for 2019.

We can attest to this fact that there were "no prohibited transactions" during the period of January 1 to December 31, 2019. In addition, all the bonds held were "investment grade or better." Additionally, the December 31, 2019 market value of the account stood at: \$1,494,895.

If you have any questions, please feel free to contact us.

Thank you,

A handwritten signature in blue ink that reads "Chad Creevy". The signature is fluid and cursive.

Chad K. Creevy
Vice President-Portfolio Manager
Asset Management Group

Enclosure