



Georgetown Charter Township

1515 Baldwin St., Jenison, MI 49428

Township Board Meeting Agenda

June 8, 2020, 7:00 p.m.

1. THE BOARD OF TRUSTEES OF GEORGETOWN TOWNSHIP OTTAWA COUNTY, MICHIGAN

NOTICE OF PUBLIC MEETING OF THE BOARD OF TRUSTEES OF GEORGETOWN TOWNSHIP VIA ELECTRONIC MEANS IN ACCORDANCE WITH EXECUTIVE ORDERS 2020-75 AND 2020-110

PUBLIC NOTICE is hereby provided that, in order to comply with recommended guidance from the U.S. Centers for Disease Control and Prevention (CDC) and Section 1(a) of Executive Order 2020-75 issued by Governor Whitmer on May 6, 2020, amending the Open Meetings Act to temporarily suspend any physical-place or physical-presence requirements, and pursuant to, Section 5 of Executive Order 2020-110 issue by Governor Whitmer on June 1, 2020, declaring indoor events among persons not part of a single household are permitted, but may not exceed 10 people, and in an effort to reduce the likelihood of spreading the Coronavirus (Covid-19), the Board of Trustees of Georgetown Township will conduct the June 8, 2020, Township Board meeting via electronic means using ZOOM on-line video conferencing at 7 pm.

The public may participate in the June 8, 2020, Township Board meeting electronically via the following website address:
<HTTPS://US02WEB.ZOOM.US/J/89893970171>

Detailed instructions for joining the video conference of the meeting and providing public comment via video conference are included below.

PUBLIC NOTICE IS FURTHER PROVIDED THAT, in order to comply with Executive Order 2020-110, MEMBERS OF THE PUBLIC WILL NOT BE PERMITTED TO ATTEND THE TOWNSHIP BOARD MEETING AT THE GEORGETOWN TOWNSHIP OFFICE IN-PERSON.

In all other respects, the June 8, 2020 Township Board meeting will be held in accordance with Michigan's Open Meetings Act and the Georgetown Township Board of Trustee's bylaws, as those bylaws may be modified from time to time.

Email addresses for Township Board members may be found online on the Township's website at: <HTTPS://GEORGETOWN-MI.GOV/179/TOWNSHIP-BOARD>

This notice was posted at the Township Office on June 5, 2020 at approximately 12:00 p.m. and on the Township's website, <WWW.GEORGETOWN-MI.GOV>, on June 5,

2020 at approximately 12:00 p.m.

To join the Township Board meeting follow these instructions:

When: June 8, 2020 07:00 PM Eastern Time (US and Canada)

Topic: Georgetown Township Board Meeting

Please click the link below to join the webinar:

[HTTPS://US02WEB.ZOOM.US/J/89893970171](https://us02web.zoom.us/j/89893970171)

Or iPhone one-tap :

US: +13126266799,,89893970171# or +19292056099,,89893970171#

Or Telephone:

US: +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592 or +1 346 248
7799 or +1 669 900 6833 or +1 253 215 8782

Webinar ID: 898 9397 0171

For those needing TTY Service, please contact Michigan Relay Services at 7-1-1 and provide them with one of the phone numbers above as well as the Webinar ID.

Members of the public will be given the option to provide comment during the Public Comment portion of the agenda. Those interested in providing comment will simply need to utilize the raise hand option at the appropriate time. To utilize the Raise Hand feature, follow these steps:

Those that have joined electronically: Click on Participants on the Control Panel at the bottom of the screen. The Raise Hand feature will be available in the lower right corner of the Participants box.

Those that have joined by phone: Push *9

2. Call To Order

3. Prayer For Guidance

3.I. Richard VanderKlok

4. Pledge Of Allegiance To The Flag
5. Roll Call
6. Approval Of Agenda
7. Communications, Letters And Reports Received For Information

- 7.I. May 18, 2020 Utilities Committee Meeting Minutes

Documents:

[WS200518MINUTES.PDF](#)

- 7.II. 2019 Sheriff's Annual Report

Documents:

[2019 SHERIFF ANNUAL REPORT.PDF](#)

- 7.III. June 3, 2020 Finance Committee Meeting Minutes

Documents:

[FC200603MINUTES.PDF](#)

- 7.IV. June 3, 2020 Planning Commission Meeting Minutes

Documents:

[PCM200603.PDF](#)

- 7.V. April 2020 Sheriff's Report

Documents:

[APRIL 2020 SHERIFF REPORT.PDF](#)

- 7.VI. The Rezoning Application, (REZ2002) Ordinance 2020-03, To Change From (PUD) Planned Unit Development To (LDR) Low Density Residential, Has Been Withdrawn By The Applicant And Will Not Appear On The Board Agenda.

8. Public Comments For Action Items Remaining On The Agenda (Maximum Of Three Minutes Per Person)

9. Consent Agenda

- 9.I. Approval Of The Minutes Of The Previous Meeting

9.I.i. May 18, 2020 Township Board Meeting Minutes

Documents:

[TBM200518.PDF](#)

9.II. Approval Of The Bills

9.II.i. Bills

Documents:

[200605BILLS.PDF](#)
[200531UTILITYBILLS.PDF](#)
[200531VISABILLS.PDF](#)

9.III. Approval Of The Sidewalk Waiver Request For 4200 Chicago Dr., As Recommended By The Utilities Committee

Documents:

[SITE PLAN.PDF](#)
[APPLICATION.PDF](#)

10. (REZ2003) Ordinance 2020-04 Proposed Zoning Ordinance Amendments For Kennels

Motion: To deny (REZ2003) Ordinance 2020-04 Proposed Zoning Ordinance Amendments for Kennels, as recommended by the Planning Commission.

Note: An application was submitted for this ordinance revision and, although the Planning Commission determined that they will revise the kennel ordinance, the determination was to recommend denial of this specific language for a revision for the following reasons:

1. They wanted to take time to review and draft an ordinance that was in the best interest of the Township and was not necessarily catered toward Captain K-9.
2. They wanted public input on the language they determined to be in the best interest of the Township.
3. This proposals has a lack of consistency because it is without specific criteria to use to evaluate a request for a kennel.
4. A kennel ordinance should contain more uniform standards to use to evaluate a request for a kennel.
5. The ordinance should contain a limit on the number of animals based on the square footage of the building or the

size of the parcel.

6. **The current ordinance is based on parcel size to determine the number of animals allowed.**
7. **There should be criteria for the required size and height of the fence.**
8. **The setbacks needed to be reviewed because the proposed setbacks were not adequate.**
9. **The standards should be more specific to provide guidance to an applicant before a request comes before the Planning Commission.**
10. **The language should contain a uniform formula for standards to provide predictability for someone who wants to open a business of this nature so that they can at least make their own calculations and have some expectation of what the Planning Commission would do.**
11. **A special use assessment by different parcels should not be up to the Planning each time to make different assessments and establish different standards by parcel.**

Documents:

[RESOLUTION.PDF](#)
[ZONING ORDINANCE REVISIONS STAFF REPORT.PDF](#)
[TEXT AMEND APPLICATION CK9 4.21.20.PDF](#)

11. Discussion Of (LIQ2002) Posh Nails And Spa Liquor License Application

If the Board determines to move forward with holding the public hearing and considering the liquor license request, a motion should be made to schedule a public hearing for the July 13, 2020 Township Board meeting.

Related General Ordinance Sections

SEC 4-6 RESTRICTIONS ON LICENSES

- a. Restrictions: Except to the extent that the township board issues a variance as permitted below, no new license, a renewal or transfer of an existing license shall be issued or approved to or for:
 16. Any premises unless at least fifty (50) percent of the bona fide restaurant's gross receipts from the sale of food and beverages,

including alcoholic liquors, shall be derived from the sale of food and beverages other than alcoholic liquors, or from indoor or outdoor recreational activities such as golf, bowling or other similar activities. All establishments shall maintain accurate records of receipts and disbursements in such a manner that receipts from food and beverages other than alcoholic liquors can be readily distinguishable from receipts for alcoholic liquors. Such records shall be available for inspection by the township or its agent from time to time during normal business hours. In the event that any establishment with a liquor license ceases to meet the requirements of this section and fails to come into compliance with this section within six (6) weeks, the township board may suspend or revoke its approval and the continued sale of liquor for consumption on the premises shall constitute a violation of the Charter Township of Georgetown Liquor License and Control Ordinance.

a. *Variances:*

1. In connection with the issuance, transfer or renewal of a license, the township board, in its sole discretion, may allow a variance from the strict requirements of this chapter where it is shown by the applicant that:
 1. It would be impossible or very difficult for the applicant to comply with the strict requirements of this chapter (financial hardship alone shall not satisfy this requirement);
 2. The variance provides for adequate alternate means of ensuring that the spirit and intent of this chapter is maintained;
 3. The variance sought is sufficient to protect the health, safety and general welfare of the township and its residents;
 4. The variance sought will not contradict with other applicable laws, rules or regulations.
5. In connection with the grant of a variance, the township board may impose other requirements to ensure that the spirit and intent of this chapter is maintained and that the health, safety and general welfare of the township and its residents is protected.
6. A variance granted pursuant to this section is not transferable to another licensee or location.

Current issued liquor licenses:

Sunnybrook Country Club – 624 Port Sheldon

Peppino's Pizza – 135 Chicago Dr.

The Win – 7628 Georgetown Center

Licari – 3627 Baldwin

Los Ranchos – 1814 Baldwin

Rebounders – 7500 Cottonwood

12. Second Public Comment (Maximum Of Three Minutes Per Person)

13. Discussion And General Information

14. Meeting Adjourned

MINUTES OF THE REGULAR GEORGETOWN TOWNSHIP UTILITIES COMMITTEE MEETING HELD MAY 18, 2020

Governor Whitmer's Executive Order 2020-15 provides temporary changes to the Open Meeting Act, allowing a meeting of a public body to be held electronically, including by telephonic conferencing or video conferencing, in a manner in which both the general public and the members of the public body may participate by electronic means.

Due to this Executive Order, the following Township Board members were present via video conferencing: Jason Minier, Becky Steele, John Schwalm. Dan Carlton, Township Superintendent, and Rod Weersing, Assistant Manager, were present via video conferencing, and one member of the public was also present in the audience via video conferencing.

The meeting was called to order after the Township Board meeting adjourned.

Present: Jason Minier, John Schwalm and Becky Steele, members, Dan Carlton, Township Superintendent
Absent: None

#200518-01 - Minutes of the February 10, 2020 meeting

Moved by Becky Steele, seconded by Jason Minier, to approve the Utilities Committee minutes as presented.

Yeas: Jason Minier, John Schwalm and Becky Steele
Nays: None

MOTION CARRIED UNANIMOUSLY.

#200518-02 – Discuss Cottonwood Widening from Bauer Road to Taylor Street

There was discussion and the committee asked for more information.

#200518-03 – Sidewalk Waiver Request

Moved by Jason Minier, seconded by Becky Steele, to recommend to the Township Board to approve the sidewalk waiver [request](#) for [4200 Chicago Dr.](#)

Yeas: Jason Minier, John Schwalm and Becky Steele
Nays: None

MOTION CARRIED UNANIMOUSLY.

#200518-04 – Communications, letters and reports

#200518-05 – Public Comment

There were no public comments.

#200518-06 – Other Business

#200518-07 – Adjournment

Moved by Jason Minier, seconded by Becky Steele, to adjourn the meeting at 8:05 p.m.

Yeas: Jason Minier, Becky Steele, John Schwalm

Nays: None

MOTION CARRIED UNANIMOUSLY.



2019

Annual Report

Serving the Citizens of Ottawa County





Core Values

PROFESSIONALISM: We shall maintain a commitment to the highest standards of personal and organizational excellence.

RESPECT: Treat all people as you would want to be treated.

INTEGRITY: We are committed to the highest standards of honesty and ethical conduct which is the basis for community trust.

DEDICATION: To the citizens we serve and to one another.

EXCELLENCE: We are dedicated law enforcement professionals committed to the community, sensitive to the needs and wants of our citizens, holding ourselves accountable to the highest standards of excellence and achievement.

EQUALITY AND DIVERSITY: We will act with fairness, restraint and impartiality.

Our Vision

The Ottawa County Sheriff's Office envisions a safe, secure community where the rights, history and culture of each citizen is valued. We will achieve this vision by collaborating with our communities to identify and solve public safety problems and improve the quality of life in Ottawa County. We will be an organization in which each employee embraces integrity as the cornerstone upon which the public's trust is built. We will foster an environment of honesty, trust and mutual respect in which the Sheriff's Office and the community work together.

Our Mission

To provide professional, ethical law enforcement and correctional services, focusing on customer service. To support the Constitution of the United States and to enforce all laws to preserve public order, reduce fear and provide safe and secure environments in our communities.



The Ottawa County Sheriff's Office is committed to serving you.





Index and Non-Index Crime

Index Crimes		2019	2018	2017
Violent	Murder	5	3	2
	CSC	154	147	146
	Robbery	35	24	30
	Aggravated Assault	303	277	281

Property	Burglary	358	414	496
	Larceny	1,781	1,803	1,956
	Motor Vehicle Theft	116	102	100
	Arson	22	22	10
	Total Index Crime	2,774	2,792	3,021

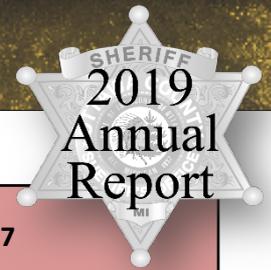
Non-Index Crimes		2019	2018	2017
	Negligent Homicide	1	2	0
	Kidnapping	7	14	13
	Sex Offenses	374	382	359
	Assault	1,798	1,591	1,511
	Forgery & Counterfeiting	179	122	137
	Fraud	1,019	1,170	1,270
	Embezzlement	64	58	57
	Stolen Property Buy Sell	53	43	61
	Vandalism	888	786	881
	Drug/Narcotic Violation	311	1,240	1,244
	Family Offenses	612	931	994
	Weapons	219	200	167
	OWI	532	634	568
	Liquor Laws	184	266	540
	Disorderly Conduct	1,632	1,447	731
	All Other	7,060	7,354	6,425
	Total Non-Index Crime	14,933	16,240	14,958

Incidents and Case Comparison

3-year Summary by Location	2019		2018		2017	
	Incidents	Cases	Incidents	Cases	Incidents	Cases
Allendale	5,015	3,489	5,004	3,497	4,962	2,440
Blendon	1,196	650	1,148	607	1,096	405
Chester	483	223	416	226	460	172
Coopersville	2,162	1,820	2,137	1,816	2,185	1,293
Crockery	2,174	1,089	2,033	1,028	2,036	644
Ferrysburg	1,484	1,118	1,524	1,209	1,679	682
Georgetown	10,309	6,597	10,423	6,864	10,298	4,414
Grand Haven	4,908	2,782	4,816	2,765	4,665	1,711
Holland	18,048	12,694	17,553	12,040	17,366	9,162
Hudsonville	2,852	1,822	2,783	1,748	2,877	1,025
Jamestown	1,941	1,022	1,769	901	1,669	584
Olive	2,521	1,624	3,193	2,197	3,230	1,990
Park	3,447	2,454	3,629	2,609	3,870	2,018
Polkton	1,285	550	1,269	502	1,362	429
Port Sheldon	1,233	744	1,381	841	1,318	525
Robinson	1,602	942	1,439	786	1,486	549
Spring Lake Twp	3,429	2,157	3,263	2,137	3,128	1,286
Spring Lake Village	1,430	1,040	1,468	1,139	1,638	723
Tallmadge	2,491	1,390	2,182	1,195	2,162	763
Wright	1,479	674	1,412	570	1,664	474
Zeeland	2,947	1,470	2,863	1,355	2,867	1,001
Other	966	492	1,174	605	1,357	588
County-Wide	73,402	46,843	72,879	*46,637	73,375	32,878

*Change in case reporting method resulted in higher numbers than previous years.





Arrest Data

3-year Arrest Summary by Location	2019			2018			2017		
	Adult	Juvenile	Total	Adult	Juvenile	Total	Adult	Juvenile	Total
Allendale	328	81	409	391	43	434	555	35	590
Blendon	52	8	60	70	1	71	45	1	46
Chester	16	3	19	10	1	11	29	2	31
Coopersville City	144	51	195	175	45	220	283	38	321
Crockery	115	5	120	142	6	148	128	8	136
Ferrysburg City	154	6	160	185	12	197	188	6	194
Georgetown	824	71	895	1,046	83	1,129	703	119	822
Grand Haven	256	56	312	363	42	405	314	32	346
Holland	2,009	161	2,170	1,956	187	2,143	2,099	238	2,337
Hudsonville City	185	28	213	201	13	214	172	30	202
Jamestown	117	7	124	62	12	74	67	10	77
Olive**	478	7	485	*1,115	22	*1,137	*1,148	93	*1,241
Park	132	34	166	173	86	259	252	79	331
Polkton	111	2	113	71	6	77	135	9	144
Port Sheldon	60	4	64	126	4	130	92	6	98
Robinson	66	7	73	71	4	75	84	9	93
Spring Lake Twp	119	19	138	172	26	198	154	16	170
Spring Lake Village	108	7	115	149	14	163	230	4	234
Tallmadge	132	6	138	113	10	123	145	19	164
Wright	87	5	92	42	5	47	108	10	118
Zeeland	133	6	139	111	26	137	151	32	183
Other	215	9	224	322	23	345	549	25	574
Countywide***	5,841	583	6,424	7,066	671	7,737	7,482	816	8,298

*Change in reporting Jail Transfer Arrests to close cases affects Olive Twp.

**Olive Twp is influenced by Fillmore St Complex activity.

***Countywide Totals include Sheriff's Office arrests only.





Tickets Issued

Tickets Issued (Traffic, Marine, & Local Ordinance)	2019 Tickets	2018 Tickets	2017 Tickets
Allendale	1,101	795	817
Blendon	167	241	249
Chester	62	35	77
Coopersville City	423	439	498
Crockery	536	319	368
Ferrysburg	403	496	469
Georgetown	3,483	3,851	3,576
Grand Haven	2,469	4,658	3,425
Holland	3,025	2,547	2,858
Hudsonville City	1,059	923	1,132
Jamestown	527	264	307
Olive	399	394	507
Park	458	494	599
Polkton	319	182	340
Port Sheldon	108	136	194
Robinson	262	268	383
Spring Lake Twp	327	234	229
Spring Lake Village	571	648	635
Tallmadge	1,061	808	754
Wright	191	113	316
Zeeland	657	438	488
Other	135	141	126
Countywide*	17,743	18,424	18,347

*Countywide Totals include Sheriff's Office tickets only in all jurisdictions including those not shown.

Selected Division and Unit Data

Marine Unit	2019	2018	2017
Patrol Hours	3,780	5,047	4,695
Boat Accidents	15	11	26

Corrections Division	2019	2018	2017
Facility Ave. Daily Pop.	315	338	297
Facility Admits	6,080	6,898	6,525

Animal Control Unit	2019	2018	2017
Animal Pick-up	1,884	1,724	1,487

Traffic Services Unit	2019	2018	2017
Crashes Investigated	7,390	6,972	6,918
Property Damage Crashes	6,208	5,876	5,759
Personal Injury Crashes	1,162	1,075	1,142
Fatal Crashes	20	21	17
Persons Killed in Crashes	20	23	17
Crashes – Alcohol/Drug	158	236	234
Injury – Alcohol/Drug	80	133	159
Fatal – Alcohol/Drug	8	8	5
Total Traffic Contacts	28,747	29,515	31,491
Tickets Issued*	17,743	18,424	18,347

*includes traffic, marine, and local ordinance violations





Call History-Local Units

Index/Non-Index Crimes

Divisions and Units

Recognition

Help

		Allendale	Blendon	Chester	Coopersville	Crockery	Ferrysburg	Georgetown	Grand Haven	Holland	Hudsonville	Jamestown	Olive	Park	Polkton	Port Sheldon	Robinson	Spring Lake Twp	Spring LK Village	Tallmadge	Wright	Zeeland	Total OCSO	
	Index Crimes																							*
Violent	Murder	0	0	0	0	0	0	1	0	2	0	0	0	0	1	0	0	1	0	0	0	0	0	5
	CSC	12	4	1	4	0	2	13	9	45	6	7	9	11	0	3	1	7	0	3	1	7	154	
	Robbery	0	0	0	0	0	2	2	3	24	1	0	0	0	1	0	0	0	0	0	0	1	1	35
	Aggravated Assault	29	2	3	7	3	2	28	11	120	10	4	13	17	2	10	7	10	0	9	4	11	303	
Property	Burglary	30	7	3	10	12	7	50	35	94	10	3	16	19	9	7	7	9	2	8	12	8	358	
	Larceny	128	11	5	72	31	28	191	237	652	47	33	11	81	3	20	25	78	37	31	20	36	1,781	
	Motor Vehicle Theft	8	1	0	2	5	1	17	2	47	1	0	3	4	2	1	5	2	2	2	5	3	116	
	Arson	2	1	0	2	1	0	1	1	5	1	1	0	0	0	0	1	2	0	0	4	0	22	
	Non-Index Crimes																							
	Negligent Homicide	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1
	Kidnapping	1	0	0	0	0	1	2	0	1	1	0	0	0	0	0	0	0	0	1	0	0	7	
	Sex Offenses	36	7	4	7	9	4	45	25	108	9	15	14	14	2	8	9	18	5	9	7	15	374	
	Assault	185	22	12	65	41	26	211	121	544	59	31	80	96	13	31	33	83	17	43	21	54	1,798	
	Forgery & Counterfeiting	12	3	2	15	0	1	26	3	89	2	5	7	1	1	1	1	1	3	0	1	4	179	
	Fraud	81	22	5	28	16	14	187	64	222	40	35	36	60	9	19	27	56	16	20	7	48	1,019	
	Embezzlement	2	1	0	5	0	2	8	6	24	2	5	0	0	0	1	0	1	3	0	1	3	64	
	Stolen Property Buy Sell	5	0	0	2	0	0	6	0	23	3	0	1	1	1	1	0	2	1	3	2	1	53	
	Vandalism	104	16	6	36	15	12	140	56	231	36	10	16	45	8	21	15	38	10	21	25	27	888	
	Drug/Narcotic Violation	16	4	1	11	5	7	43	18	112	14	4	19	18	2	1	2	3	5	8	5	8	311	
	Family Offenses	21	4	5	22	7	7	68	30	147	17	7	141	14	3	6	4	17	1	11	2	17	612	
	Weapons	23	6	2	8	4	1	16	13	71	14	2	4	12	4	7	1	6	2	5	2	10	219	
	OWI	46	5	4	16	32	16	54	17	140	9	8	21	17	25	5	13	14	23	18	16	22	532	
	Liquor Laws	29	1	1	5	15	11	20	7	51	4	5	1	7	4	1	4	4	6	2	1	2	184	
	Disorderly Conduct	171	14	5	62	35	35	203	82	556	48	15	31	94	1	22	21	93	34	46	15	45	1,632	
	All Other	448	117	50	255	153	139	868	419	2,035	240	138	434	344	84	129	176	276	118	218	87	206	7,060	

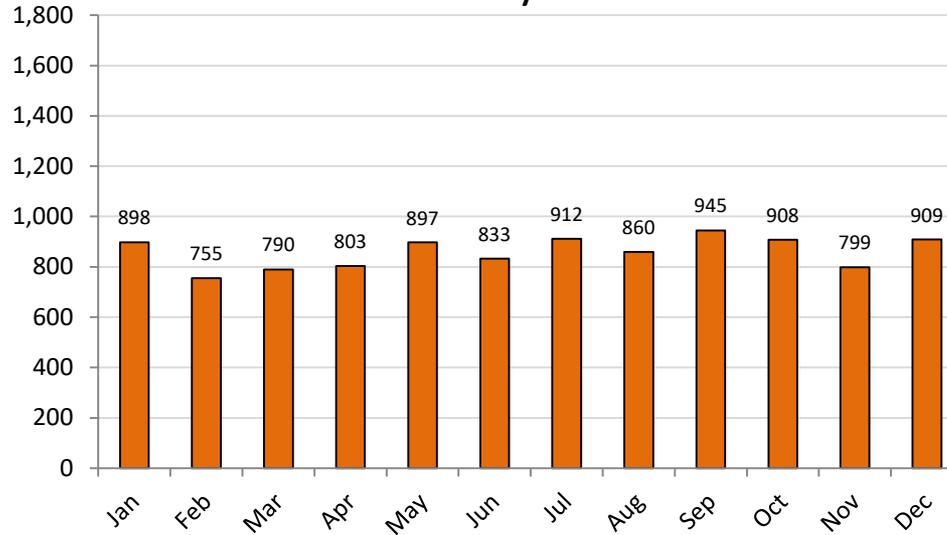




Georgetown		
Index Crimes		
Violent	Murder	1
	CSC	13
	Robbery	2
	Aggravated Assault	28
Violent Total		44
Property	Burglary	50
	Larceny	191
	Motor Vehicle Theft	17
	Arson	1
	Property Total	

Georgetown Township

Incidents by Month



Traffic Crash Dashboard Data	2019		
	Fatal	Injury	Total
Georgetown	1	170	1,075
Countywide	20	1,161	7,490

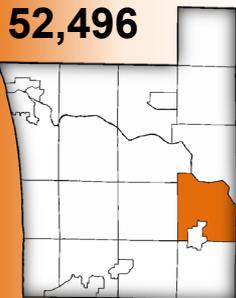
Incidents by Location	2019 Incidents	2018 Incidents	2017 Incidents
Georgetown	10,309	10,423	10,298
Countywide	73,402	72,879	73,375

Georgetown Arrests	
(includes Custody and Summons/Citation)	
Adult	824
Juvenile	71
Total	895

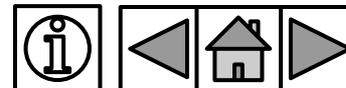
Tickets Issued (Traffic, Marine, & Local Ordinance)	2019 Tickets	2018 Tickets	2017 Tickets
Georgetown	3,483	3,851	3,576
Countywide	17,743	18,424	18,347

Population (2018 Est.)

52,496



- Allendale Township
- Blendon Township
- Chester Township
- Coopersville City
- Crockery Township
- Ferrysburg City
- Georgetown Township**
- Grand Haven Township
- Holland Township
- Hudsonville City
- Jamestown Township
- Olive Township
- Park Township
- Polkton Township
- Port Sheldon Township
- Robinson Township
- Spring Lake Township
- Spring Lake Village
- Tallmadge Township
- Wright Township
- Zeeland Township



Opening Letter

Summary

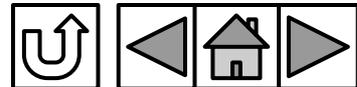
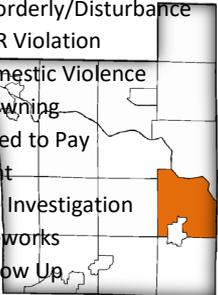
Organization

Call History-Countywide



Allendale Township
Blendon Township
Chester Township
Coopersville City
Crockery Township
Ferrysburg City
Georgetown Township
Grand Haven Township
Holland Township
Hudsonville City
Jamestown Township
Olive Township
Park Township
Polkton Township
Port Sheldon Township
Robinson Township
Spring Lake Township
Spring Lake Village
Tallmadge Township
Wright Township
Zeeland Township

Call History-Local Units		Index/Non-Index Crimes		Divisions and Units		Recognition		Help	
Incident Type	#	Incident Type	#	Incident Type	#	Incident Type	#	Incident Type	#
911 Hang Up	69	Harassment	0	Runaway Juvenile	31				
Abandon Vehicle	118	Hit and Run w/Injuries	1	Sex Offender Registry	4				
Abduction/Kidnapping	1	Hit and Run w/o Injuries	162	Shoplifting	0				
Aircraft Emergency	0	Hold Up/Panic Alarm	35	Shot Person	0				
Animal Bite	1	Intoxicated Person	16	Stabbed Person	1				
Animal Complaint	276	Larceny	151	Stalking	11				
Annoyance Telephone Calls	0	Liquor Law Violations	8	Stolen Vehicle	7				
Arson Investigation/Assistance	0	Littering	3	Suicide	125				
Assault w/Injury	5	Lockout	14	Suspicious Fire	0				
Assault/Battery	31	Lost/Found Child	12	Suspicious Person/Vehicle	593				
Assist General Public	223	Lost/Found Property	92	Traffic Complaint/Problems	927				
Assist Other Agency	90	Loud Music	46	Traffic Stop	114				
Boat Accident	0	Loud Party	25	Trespass	40				
Boat Accident w/Injuries	0	Malicious Destruction of Prop	136	Unauthorized Burning/Controlled	0				
Boat Complaint	2	Medical Call	2,270	Unknown Crash	56				
Boat Fire	0	Mental Walkaway	26	Vehicle Inspection	26				
Bomb Threat	0	Miscellaneous Criminal	510	Vicious Animal	11				
Breaking and Entering	50	Missing Person	23	Warrant	169				
Burglary Alarm	400	Motorist Assist	390	Water Rescue	0				
Burning Complaint Unauthorized	1	Narcotics	57	Weapons/Shooting Complaint	15				
Check Well Being	277	NonEmergency Medical	0	Wild Fire	0				
Checks Complaint	6	Open Door/Window	15	Grand Total	10,309				
Child Abuse	43	Operating While Intoxicated	39						
Civil Matters Non-Criminal	156	Ordinance/Code Enforcement	5						
Communications Complaint	140	Parking Violation/Complaint	43						
Criminal Sexual Conduct	65	Peace Officer	111						
Disorderly/Disturbance	221	Personal Injury Crash	73						
DNR Violation	4	Personal Protection Order	0						
Domestic Violence	297	Probation Violation	1						
Drowning	1	Property Checks	16						
Failed to Pay	6	Property Damage Crash	823						
Fight	10	Prowler	0						
Fire Investigation	0	Rescue Pin In/Entrapment	0						
Fireworks	25	Rescue Unknown Injuries	0						
Follow Up	322	Retail Fraud/Shoplifting	38						
Fraud	190	Robbery	0						



MINUTES OF THE GEORGETOWN TOWNSHIP FINANCE COMMITTEE MEETING HELD WEDNESDAY, JUNE 3, 2020

Governor Whitmer's Executive Order 2020-15 provides temporary changes to the Open Meeting Act, allowing a meeting of a public body to be held electronically, including by telephonic conferencing or video conferencing, in a manner in which both the general public and the members of the public body may participate by electronic means.

Due to this Executive Order, the following Finance Committee members were present via video conferencing: Jim Wierenga, Richard VanderKlok and Carol Scholma. However, there were technical difficulties with Carol Scholma for the first few minutes. Dan Carlton, Township Superintendent, and Rod Weersing, Assistant Manager, were present via video conferencing, and one member of the public was also present in the audience via video conferencing.

The meeting was called to order at 8:17 a.m.

Present: Jim Wierenga, Richard VanderKlok, Carol Scholma, members; Dan Carlton, Township Superintendent
Absent: None

#200603-01 - Finance Committee Minutes of March 18, 2020

Moved by Richard VanderKlok, seconded by Jim Wierenga, to approve the Finance Committee minutes as presented.

Yeas: Jim Wierenga, Richard VanderKlok

Nays: None

No communication from Carol Scholma

MOTION CARRIED UNANIMOUSLY.

#200603-02 – (LIQ2002) Posh Nails and Spa Liquor License Application

Moved by Richard VanderKlok, seconded by Jim Wierenga, to recommend to the Township Board to schedule a public hearing for the consideration of the [resolution](#) to issue liquor license [\(LIQ2002\) Posh Nails and Spa](#).

Richard VanderKlok said that the number of these types of licenses should be limited to five.

Carol Scholma joined the meeting and was able to communicate.

There was discussion.

Related Ordinance sections:

Sec 4-6 Restrictions On Licenses

- a. *Restrictions:* Except to the extent that the township board issues a variance as permitted below, no new license, a renewal or transfer of an existing license shall be issued or approved to or for:

16. Any premises unless at least fifty (50) percent of the bona fide restaurant's gross receipts from the sale of food and beverages, including alcoholic liquors, shall be derived from the sale of food and beverages other than alcoholic liquors, or from indoor or outdoor recreational activities such as golf, bowling or other similar activities. All establishments shall maintain accurate records of receipts and disbursements in such a manner that receipts from food and beverages other than alcoholic liquors can be readily distinguishable from receipts for alcoholic liquors. Such records shall be available for inspection by the township or its agent from time to time during normal business hours. In the event that any establishment with a liquor license ceases to meet the requirements of this section and fails to come into compliance with this section within six (6) weeks, the township board may suspend or revoke its approval and the continued sale of liquor for consumption on the premises shall constitute a violation of the Charter Township of Georgetown Liquor License and Control Ordinance.

b. *Variances:*

1. In connection with the issuance, transfer or renewal of a license, the township board, in its sole discretion, may allow a variance from the strict requirements of this chapter where it is shown by the applicant that:
 - a. It would be impossible or very difficult for the applicant to comply with the strict requirements of this chapter (financial hardship alone shall not satisfy this requirement);
 - b. The variance provides for adequate alternate means of ensuring that the spirit and intent of this chapter is maintained;
 - c. The variance sought is sufficient to protect the health, safety and general welfare of the township and its residents;
 - d. The variance sought will not contradict with other applicable laws, rules or regulations.
 2. In connection with the grant of a variance, the township board may impose other requirements to ensure that the spirit and intent of this chapter is maintained and that the health, safety and general welfare of the township and its residents is protected.
 3. A variance granted pursuant to this section is not transferable to another licensee or location.
-

Current issued liquor licenses:

Sunnybrook Country Club – 624 Port Sheldon
 Peppino's Pizza – 135 Chicago Dr.
 The Win – 7628 Georgetown Center
 Licari – 3627 Baldwin
 Los Ranchos – 1814 Baldwin
 Rebounders – 7500 Cottonwood

Yeas: Richard VanderKlok

Nays: Jim Wierenga, Carol Scholma

MOTION DEFEATED.

Moved by Jim Wierenga, seconded by Carol Scholma, to place this before the board as an agenda item for discussion.

Jim Wierenga noted that they could discuss the nature and the use or approval of liquor licenses in the Township and if the board wishes to curtail, limit or permit, or deny uses that are simply an accessory to a general service.

Yeas: Jim Wierenga, Carol Scholma, Richard VanderKlok
Nays: None

MOTION CARRIED UNANIMOUSLY.

#200603-03 – Communications, Letters and Reports

[Perpetual Care Investment Advisor](#) Update

#200603-04 – Public Comments

There were no public comments.

#200603-05 – Other Business

#200603-11 – Adjournment

Moved by Richard VanderKlok, seconded by Carol Scholma, to adjourn the meeting at 8:45 a.m.

Yeas: Jim Wierenga, Carol Scholma, Richard VanderKlok
Nays: None

MOTION CARRIED UNANIMOUSLY.

**Minutes of the regular meeting of the Georgetown Township Planning Commission, held
Wednesday, June 3, 2020**

Governor Whitmer's Executive Order 2020-75 provides temporary changes to the Open Meeting Act, allowing a meeting of a public body to be held electronically, including by telephonic conferencing or video conferencing, in a manner in which both the general public and the members of the public body may participate by electronic means.

Due to these Executive Orders, the following Planning Commission members were present via video conferencing: Jessica Ulberg, Tim Smit, Tom Healy, Jeannine Bolhouse, Donna Ferguson, Josiah Samy and Richard VanderKlok. Mannette Minier, Zoning Administrator, and Rod Weersing, Assistant Manager, were also present via video conferencing, and nine members of the public were also present in the audience via video conferencing.

Meeting called to order by Chairman Smit at 7:00 p.m.

Present: Jessica Ulberg, Tim Smit, Tom Healy, Jeannine Bolhouse, Donna Ferguson, Josiah Samy,
Richard VanderKlok

Absent: None

Also present: Mannette Minier, Zoning Administrator; Rod Weersing, Assistant Superintendent

#200603-01 – Agenda for June 3, 2020

Moved by Richard VanderKlok, seconded by Jessica Ulberg, to approve the agenda as submitted.

Yeas: Jessica Ulberg, Tim Smit, Tom Healy, Jeannine Bolhouse, Donna Ferguson, Josiah Samy,
Richard VanderKlok

Nays: None

MOTION CARRIED UNANIMOUSLY.

#200603-02 – Minutes of the March 4, 2020 meeting

Moved by Richard VanderKlok, seconded by Donna Ferguson, to approve the minutes as presented.

Yeas: Jessica Ulberg, Tim Smit, Tom Healy, Jeannine Bolhouse, Donna Ferguson, Josiah Samy,
Richard VanderKlok

Nays: None

MOTION CARRIED UNANIMOUSLY.

#200603-03 – Old Business (PUD2001) Final Development Plan - Waterford Building Elevations

Jessica Ulberg asked to be recused due to a conflict of interest.

Moved by Richard VanderKlok, seconded by Josiah Samy, to approve architectural character of the [building elevations](#) for the final development.

Yeas: Tim Smit, Tom Healy, Jeannine Bolhouse, Donna Ferguson, Josiah Samy,
Richard VanderKlok

Nays: None
Abstained: Jessica Ulberg

MOTION CARRIED UNANIMOUSLY.

#200603-04 – PUD (PUD2002) Fairway Estates LP (Glen Eagle PUD) (**no public hearing**), Joseph Byker, 2905 Wilson Ave. SW, Grandville, is requesting REVISED preliminary planned unit development approval for parcels listed in the attachment and withdrawing parcels of land from the PUD described as follows:

- a. P.P. # 70-14-26-400-092, located at 1033 Parsons St.;
- b. Part of P.P. # 70-14-26-400-047, located 1015 Parsons St.;
- c. Part of P.P. # 70-14-26-400-048, located at 1003 Parsons St.;
- d. Part of P.P. # 70-14-26-400-024, located at 957 Parsons St.;
- e. Part of P.P. # 70-14-26-400-093, located off Castlebay Way.

Georgetown Township, Ottawa County, Michigan.

([PUD parcel list](#), [PUD plan](#), [overall PUD plan](#), [greenspace plan](#), [application](#), [narrative](#), [1998 plan showing Parsons St. access](#), [1999 plan showing Parsons St. access](#), [Gleneagle Moors petition](#), [Gleneagle East Condominium Association letter](#))

The chairman announced that the applicant has withdrawn the request and no action would be taken on the application.

#200603-05 – (REZ2002) Ordinance 2020-03 To change from (PUD) Planned Unit Development to (LDR) Low Density Residential parcels of land described as:

- f. P.P. # 70-14-26-400-092, located at 1033 Parsons St.;
- g. Part of P.P. # 70-14-26-400-047, located 1015 Parsons St.;
- h. Part of P.P. # 70-14-26-400-048, located at 1003 Parsons St.;
- i. Part of P.P. # 70-14-26-400-024, located at 957 Parsons St.;
- j. Part of P.P. # 70-14-26-400-093, located off Castlebay Way.

Georgetown Township, Ottawa County, Michigan ([rezoning site plan](#), [application](#), [parcels](#)).

The chairman announced that the applicant has withdrawn the request and no action would be taken on the application.

#200603-06 – (REZ2003) Ordinance 2020-04 Proposed Zoning Ordinance Amendments for Kennels (**public hearing**) ([application](#))

Sec. 16.2 PERMITTED USES.

Land and/or buildings in this District may be used for the following purposes by right, PROVIDED, that where applicable, the design standards defined in Chapter XX for these specific uses shall apply.

- (A) Any permitted use in the CS District.
- (B) Hotels and motels.
- (C) Veterinary/animal hospitals, **and** clinics.
- (D) **Kennels, subject to Sec. 20.4(V)(2)**

Sec. 20.4 SITE DESIGN STANDARDS.**(V) Kennels.**

- ~~(1) For kennels, the minimum lot size shall be two (2) acres for the first four (4) animals and an additional one-third (1/3) acre for each additional animal.~~
- ~~(2) Buildings wherein animals are kept, runs, and/or exercise areas shall not be located nearer than one hundred (100) feet to any adjacent occupied dwelling or any adjacent building used by the public, and shall not be located in any required front, rear or side yard setback area.~~
- (1) For kennels within the AG or RR district:
- a. The minimum lot size shall be two (2) acres for the first four (4) animals and an additional one-third (1/3) acre for each additional animal.
 - b. Buildings wherein animals are kept, runs, and/or exercise areas shall not be located nearer than one hundred (100) feet to any adjacent occupied dwelling or any adjacent building used by the public, and shall not be located in any required front, rear or side yard setback area.
- (2) For Kennels located within the NS or CS district:
- a. The minimum lot size shall be one-half (1/2) acre.
 - b. Buildings wherein animals are kept, runs, and/or exercise areas shall not be located nearer than one hundred (100) feet to any Residential District. Runs and/or exercise areas shall not be located in any required front, required rear, or required side yard setback area.
 - i. Any animal that is exercised outside of the building or other enclosed area must be in an approved exercise area and an employee must be with any such animal at all times while outside the building or other enclosed area.
 - ii. All exercise or other outdoor areas shall only be utilized during a continuous period of time not to exceed sixteen (16) hours, as approved by the Planning Commission.
 - iii. All exercise or other outside areas accessible to an animal shall be enclosed by a fence or other suitable barrier that is completely opaque and to a height that will contain the animals and prevent exit from the lot or premises.
 - iv. Any exercise or other outside area located within twenty (20) feet of a lot line shall be screened by a greenbelt which meets the minimum standards of Sec. 3.11(A) for the extent of the exercise or other outdoor area. In no instance shall an exercise or other outside area be located less than ten (10) feet from a lot line.
 - c. All Kennels shall provide the following:
 - i. Hours of operation, including outdoor animal activity
 - ii. The size, nature, character, and animal capacity
 - iii. The proximity to adjoining properties
 - iv. The noise, odor, or other disturbances for adjoining properties and the surrounding neighborhood as a result of the operation
 - v. Summary of operations and the handling of the animals, including, but not limited to, the number of employees, the

- number of handlers available to each animal, parking area, signage, and etcetera, any other information that the Planning Commission deems appropriate.
- vi. Measures to control sound from within the building and/or site
- d. Kennels are subject to reasonable conditions imposed by the Planning Commission to mitigate impacts related to the use to protect the health, safety, and general welfare of the surrounding area.
- e. Kennels shall comply with all applicable County, State, and Federal regulations.

Greg Ransford, Fresh Coast Planning, represented the applicant and presented the request. He noted that Leah Swathwood, Captain K-9, was also present. His comments included:

- The proposal was based on the assumption that setbacks and yards were as determined by the Zoning Administrator and as shown on his drawing.
- The proposal allowed the use by right in the HS district, however, still being subject to the standards.
- Even though the proposed language allows an unlimited number of animals, the Planning Commission could limit the number since they could place conditions.
- A kennel is subject to Ottawa County approval and they limit the number of animals.
- The Township's current ordinance uses a 25 foot setback for a greenbelt, but the proposal calls for anything within 20 feet and suggests an opaque fence to compensate for a smaller setback.
- The proposal does not stipulate the size of the fence but could be dependent upon the breed and what was needed to contain the animals.

The Zoning Administrator presented a [staff report](#).

Richard VanderKlok stated the following. When reviewing this application, the Planning Commission is not dealing with Captain K-9 and their business is not the issue. The proposed Zoning Ordinance amendment is what is being considered by the Planning Commission and, if approved, affects the entire Township. The staff report lists questions for the Planning Commission to consider and he has answered all the questions. However, in his opinion it was not necessary to go over all the individual questions because he is not in favor of adopting this proposed language due to the fact that it would not be in the best interest of the entire Township.

Tim Smit stated the following. He appreciates the feedback. However, it would be best if the Planning Commission discussed and drafted revisions to the current ordinance that they believe are best for the entire Township and not just this site. The responsibility of the Planning Commission is to approve or deny this proposal as submitted in the application. They do not have the authority to make major changes to this proposal if they are opposed to some of the stipulations contained in it.

Richard VanderKlok said that he was inclined to deny this proposal and for the Planning Commission to draft language that believed would be best for the entire Township.

Jeannine Bolhouse stated the following. She agreed with Richard VanderKlok. She was not opposed to changing the kennel ordinance but she had concerns with the language that was specifically proposed. The Planning Commission does not need to go over every question in the

staff report. Her main concern is the lack of consistency this language proposes since it is without specific criteria to use to evaluate a request for a kennel. This language would have the Planning Commission determining the size of the fence based on the breed of animal. The Planning Commission won't know the breeds and the best heights for each. Ordinance language should contain more uniform standards to use to evaluate a request for a kennel.

Josiah Samy stated the following. He agreed with the Planning Commissioners. Some of the language in the proposal is open-ended such as no limit on the number of animals and no standards for the size and height of fence. The best interest of the Township would be best served by the Planning Commission drafting an ordinance limiting the number of animals based on the square footage of the building or based on lot size. The proposal presents a great starting point. The staff report also contains good questions for the Planning Commission to consider, which is a great tool. But this proposal is not the exact language that should be adopted to best serve the entire community.

Tim Smit stated the following. He agrees with what was said. The Planning Commission should set standards through open discussion and take a look at changes. This proposal caters to Captain K-9. There should be more discussion and the Planning Commission does not have the authority to make drastic changes to the proposal since it was submitted as an application.

Donna Ferguson stated the following. She agrees with her fellow board members. This language is not exactly what is needed for the entire Township, but this provides a great starting point. The Planning Commission can improve the current ordinance, but more time is needed to go over the language to make it right and effective for the entire Township.

Jessica Ulberg stated the following. She agrees with the concerns of the other Planning Commissioners and was also concerned with the setbacks, lot size and the different requirements for the AG and RR districts. The Planning Commission should have more discussion and draft language that best serves the entire Township.

Tom Healy stated the following. He concurs with the opinions of the other Planning Commissioners. The language should contain a uniform formula for standards to provide predictability for someone who wants to open a business of this nature so that they can at least make their own calculations and have some expectation of what the Planning Commission would do. He agrees that the setback requirements should be reviewed and there should be a cap on the number of animals by way of some predictable formula, which is essential. Those items are missing in this proposal. A special use assessment by different parcels should not be up to the Planning each time to make different assessments and establish different standards by parcel. The approvals are property permanent. So the fact that it might be a toy poodle today doesn't negate the possibility of a German Shepard tomorrow. Those considerations have to be taken into account. The current ordinance is based on parcel size to determine the number of animals allowed. In addition, as mentioned for the AG and RR districts, when it is considered relative to a NS or CS district, the requirement for a kennel in an AG or RR district is to have at least two acres for four dogs and another 1/3rd acre for each additional dog. If the density of population is considered, what essentially is being said is greater space is required for the AG and RR, while in the NS and CS districts no minimum amount of space is required. Further, there is no cap on the number of animals in this highly dense and populated and usage area. Given those considerations, this is an excellent framework for a great starting point; however, a lot of modifications need to be considered.

The chairman opened the public hearing and noted that the public hearing was not for a kennel for Captain K-9, but rather was for the ordinance language for kennels in the entire Township.

Leah Swathwood, Captain K-9, explained her business. She said that she agrees with standards and is open to advice and direction.

The chairman closed the public hearing.

Tom Healy asked about the possibility of rezoning the property to Industrial where kennel is allowed by right.

The Zoning Administrator explained the following. The Captain K-9 site is surrounded to the north, east and south by the Industrial district. The Future Land Use Map designated this entire area in 2010 as PUD because when Baldwin connected to the expressway, the hope had been that this entire area would be developed as one development. However, there was a possibility that this parcel could be rezoned to Industrial because that zoning designation would be compatible with the surrounding area. The site is also capable of sustaining the uses in the Industrial district. In 2016, when the Planning Commission reviewed the entire ordinance to become less restrictive, the determination had been to allow kennels by right in the Industrial because they would not have negative impacts on the industrial businesses, such as warehouses.

Tom Healy stated the following. All the properties surrounding this site to the east are zoned Industrial and this would be consistent and not particularly disruptive to this general neighborhood. Another NS site might not be able to accommodate this use without being disruptive. For example, the use might be more disruptive in the NS district on Georgetown Center. That might be a solution as opposed to an ordinance revision. The Township cannot adopt the ordinance change that was proposed because it needs some fixes.

Richard VanderKlok stated the following. Leah said that she was looking for guidance and that might be an option to go for a rezoning.

Greg Ransford stated the following. He was made aware of the Industrial option but had concerns with the non-conforming maximum lot coverage. He would have to talk with his client about this. If there was a fire or act of God there could be implications. He understands that the Planning Commission wants to revise his proposed language. The current ordinance only includes three main items, including minimum lot size, maximum number of animals, and setbacks from where animals are kept. There are special use standards that give control. He has never taken the position that they couldn't make a recommendation to the Board without further even significant changes between the applicant and the municipality because the public hearing has been held and he has always continued on to make changes if needed. The reverse of that is true that if the Township initiated the text you are not required to hold another public hearing. The changes could be made through the course of many meetings. He asked what the basis was for not allowing him to work with the Planning Commission to make changes and not having to start the process over.

The Zoning administrator stated the following. She has been doing this since 1993 and discussion at the Planning Commission normally has taken place prior to the initiation of ordinance amendments. The Township initially worked with Paul LeBlanc, LSL Planning. The direction he gave to the Township, that has been practiced and followed throughout the years, was that the Planning Commission had the authority to "tweak" language. But never would the Planning

Commission, even as always stated by the former Planning Commission chairperson, do more than “tweak” the language. Once the notice is published, we have no authority to change what was published unless we want to change something small and definitely never more restrictive. So what was published for the public to see is what, at that point, what we have to work with. If we want to majorly change the language, the consistent practice was to republish a new notice with the change. That has not occurred often because most of the time the Planning Commission would discuss it on the front end so the right language is drafted before it is published. In the past history, changes have never been made to an ordinance that was published, other than very minor “tweaks” and never more restrictive, meaning no additional standards were added. What is currently proposed contains no limit on the number of animals based on the size of the building or on the parcel size. If the Planning Commission determines to add those standards to the proposal, that would make it more restrictive. They would not have the authority to do that unless it was published again with the more restrictive language. This has been the consistent practice for at least 27 years.

Tim Smit stated that it is how the Planning Commission has operated since he has been on the Planning Commission and it is the best practice they have had.

Greg Ransford stated the following. Everybody in this business knows Paul LeBlanc. What he was trying to do was work off of what was presented. It is up to the Commission as to how they want to proceed. He obviously wanted the Planning Commission to recommend to the Board to adopt this as presented, but that isn't going to happen. He wanted to know if there was a way to not send this to the Board for denial and have the Planning Commission continue to work on the language just because when things go to the Board twice they wonder why. He wanted to avoid confusion. He respects their history and practice, but was wondering if it was legal to stray from that practice and make revisions without another public hearing. It sounds like everyone is supportive of some type of revision.

Tim Smit said that they have been given direction from zoning on how this should be handled. He said that some action has to be taken tonight.

Richard VanderKlok said that he is in favor of recommending denial to the Township Board.

Jeannine Bolhouse said to reiterate there would be no benefit to table action on this item and they should just start over.

Josiah Samy stated the following. He is in favor of denial of this proposal. This is a good starting point but more language needs to be laid out for the future guidance. The standards should be more specific to provide guidance to an applicant before a request comes before the Planning Commission. He leans toward denial and is not ready to make changes today without additional public comments or feedback on those changes. As it stands today, that would be the final say if they recommended approval. Rather if they republished a revised proposal, the public would be able to provide more input on the changes.

Tim Smit stated that he was in agreement and changes should be made. He said that they have a thick book of ordinance revisions, and they need time at future meetings to make changes that will benefit the community.

Donna Ferguson stated that she agrees and thinks this proposal should be denied so that they can spend more time drafting an ordinance that benefits the community.

Jessica Ulberg said that she agrees and is in favor of denial and she is looking forward to discussing language that is best for the entire Township.

Tom Healy stated the following. He agrees that this should be denied for the reasons stated earlier, including setbacks. The outside area is an integral part of the use and is necessary when you have dogs. There should be caps on the number of dogs. This proposal does not include it, but his proposal is an excellent framework for moving forward.

Moved by Richard VanderKlok, seconded by Josiah Samy, to adopt the staff report as finding of fact and to recommend to the Township Board to **deny** the following resolution.

(REZ2003) Ordinance 2020-04:

GEORGETOWN CHARTER TOWNSHIP
OTTAWA COUNTY, MICHIGAN
(Ordinance No. 2020-04)

At a regular meeting of the Township Board for the Charter Township of Georgetown, held at the Township Offices on _____, 2020, the following Ordinance/ordinance amendment was offered for **denial** by Township Board Member _____, and was seconded by Township Board Member _____, and to adopt the staff report as finding of fact, and upon recommendation from the Planning Commission:

AN ORDINANCE TO AMEND THE GEORGETOWN CHARTER TOWNSHIP
ZONING ORDINANCE

THE CHARTER TOWNSHIP OF GEORGETOWN (the "Township") ORDAINS:

Article I. The Georgetown Charter Township Zoning Ordinance, as amended, is hereby amended to as follows:

Sec. 16.2 PERMITTED USES.

Land and/or buildings in this District may be used for the following purposes by right, PROVIDED, that where applicable, the design standards defined in Chapter XX for these specific uses shall apply.

- (D) Any permitted use in the CS District.
- (E) Hotels and motels.
- (F) Veterinary/animal hospitals, **and** clinics.
- (G) **Kennels, subject to Sec. 20.4(V)(2)**

Sec. 20.4 SITE DESIGN STANDARDS.

(V) **Kennels.**

- (1) ~~For kennels, the minimum lot size shall be two (2) acres for the first four (4) animals and an additional one-third (1/3) acre for each additional animal.~~
- (2) ~~Buildings wherein animals are kept, runs, and/or exercise areas shall not be located nearer than one hundred (100) feet to any adjacent occupied dwelling or any adjacent building used by the public, and shall not be located in any required front, rear or side yard setback area.~~

- (3) For kennels within the AG or RR district:
- a. The minimum lot size shall be two (2) acres for the first four (4) animals and an additional one-third (1/3) acre for each additional animal.
 - b. Buildings wherein animals are kept, runs, and/or exercise areas shall not be located nearer than one hundred (100) feet to any adjacent occupied dwelling or any adjacent building used by the public, and shall not be located in any required front, rear or side yard setback area.
- (4) For Kennels located within the NS or CS district:
- a. The minimum lot size shall be one-half (1/2) acre.
 - b. Buildings wherein animals are kept, runs, and/or exercise areas shall not be located nearer than one hundred (100) feet to any Residential District. Runs and/or exercise areas shall not be located in any required front, required rear, or required side yard setback area.
 - i. Any animal that is exercised outside of the building or other enclosed area must be in an approved exercise area and an employee must be with any such animal at all times while outside the building or other enclosed area.
 - ii. All exercise or other outdoor areas shall only be utilized during a continuous period of time not to exceed sixteen (16) hours, as approved by the Planning Commission.
 - iii. All exercise or other outside areas accessible to an animal shall be enclosed by a fence or other suitable barrier that is completely opaque and to a height that will contain the animals and prevent exit from the lot or premises.
 - iv. Any exercise or other outside area located within twenty (20) feet of a lot line shall be screened by a greenbelt which meets the minimum standards of Sec. 3.11(A) for the extent of the exercise or other outdoor area. In no instance shall an exercise or other outside area be located less than ten (10) feet from a lot line.
 - c. All Kennels shall provide the following:
 - i. Hours of operation, including outdoor animal activity
 - ii. The size, nature, character, and animal capacity
 - iii. The proximity to adjoining properties
 - iv. The noise, odor, or other disturbances for adjoining properties and the surrounding neighborhood as a result of the operation
 - v. Summary of operations and the handling of the animals, including, but not limited to, the number of employees, the number of handlers available to each animal, parking area, signage, and etcetera, any other information that the Planning Commission deems appropriate.
 - vi. Measures to control sound from within the building and/or site
 - d. Kennels are subject to reasonable conditions imposed by the Planning Commission to mitigate impacts related to the use to protect the health, safety, and general welfare of the surrounding area.
 - e. Kennels shall comply with all applicable County, State, and Federal regulations.

Article II. Except as specified above, the balance of the Georgetown Charter Township Zoning Ordinance, as amended, shall remain unchanged and in full force and effect.

Article III. Severability. In the event that any one or more sections, provisions, phrases, or words of this Ordinance/ordinance amendment shall be found to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity shall not affect the validity or the enforceability of the remaining sections, provisions, phrases, or other words of this Ordinance/ordinance amendment, and the balance of this Ordinance/ordinance amendment shall remain unchanged and in full force and effect.

Article IV. Effective Date. This Ordinance/ordinance amendment shall become effective upon the expiration of seven (7) days after the date that this Ordinance/ordinance amendment or a summary thereof appears in the newspaper as provided by law.

The vote in favor of this Ordinance/ordinance amendment was as follows:

YEAS:

NAYS:

ABSENT/ABSTAIN:

ORDINANCE/ORDINANCE AMENDMENT DECLARED ADOPTED.

CERTIFICATION

I hereby certify that the above is a true copy of an Ordinance/ordinance amendment adopted by the Township Board for Georgetown Charter Township at the time, date, and place specified above pursuant to the required statutory procedures.

Respectfully submitted,

By _____
Richard VanderKlok
Georgetown Charter Township Clerk

Yeas: Jessica Ulberg, Tim Smit, Tom Healy, Jeannine Bolhouse, Donna Ferguson, Josiah Samy,
Richard VanderKlok

Nays: None

MOTION CARRIED UNANIMOUSLY.

#200603-07 – Other Business

A. [Email about ducks](#)

The consensus of the Planning Commission was to not pursue revising the ordinance to allow ducks in a residential district for the following reasons:

- 1) They are already allowed in an Agriculture and Rural Residential districts as a farm animal;
- 2) Even though this person might do a great job caring for them and not letting them negatively impact neighbors, there is a potential for them to become problems in a neighborhood (as was the case in the past);
- 3) They are wild animals; and they could be messy and loud;

4) The Planning Commission reviewed ordinances in 2015 when the chicken ordinance was adopted and had decided at the time to only allow chickens and not ducks.

A Planning Commissioner suggested that the interested person contact someone who has a farm to see if they would let him keep ducks at their farm, a place where they would be allowed.

#200603-08 – Public Comment

There were public comments at this time.

#200603-09 – Adjournment

The meeting was adjourned at 8:19 p.m.



County of Ottawa

Sheriff's Office

Steve A. Kempker
Sheriff

Valerie L. Weiss
Undersheriff



Headquarters/Administration
12220 Fillmore Street
West Olive, Michigan 49460
(616) 738-4000 or (888) 731-1001
Fax: (616) 738-4062

Correctional Facility
12130 Fillmore Street
West Olive, Michigan 49460
(616) 786-4140 or (888) 731-1001
Fax: (616) 738-4099

Date: 05/22/2020

To: Supervisor Jim Wierenga and the Georgetown Township Board Members
From: Sgt. Chris Koster

RE: Monthly Report (April 2020)

In April the Sheriff's Office responded to 632 calls for service in Georgetown Township. The Paramedic Units responded to 151 medicals. Deputies made a total of 151 traffic contacts and cited 98 violations.

Due to the COVID-19 pandemic all community events and schools were shut down stay home stay safe order was still in effect. We continue to receive complaints at township / county parks and residence in reference to social distancing. We continue to take an educational stance with those we have contact with. We did 6 Birthday "Parades" for township residents that are looking for new ways to celebrate birthdays and other significant life events. These parades entail a few of the area Deputies driving by the subjects home at an appointed time with lights and sometimes sirens. The outpouring of support by the community has been overwhelming with individuals, groups, businesses and the schools donating items to use and putting care packages together for the deputies.

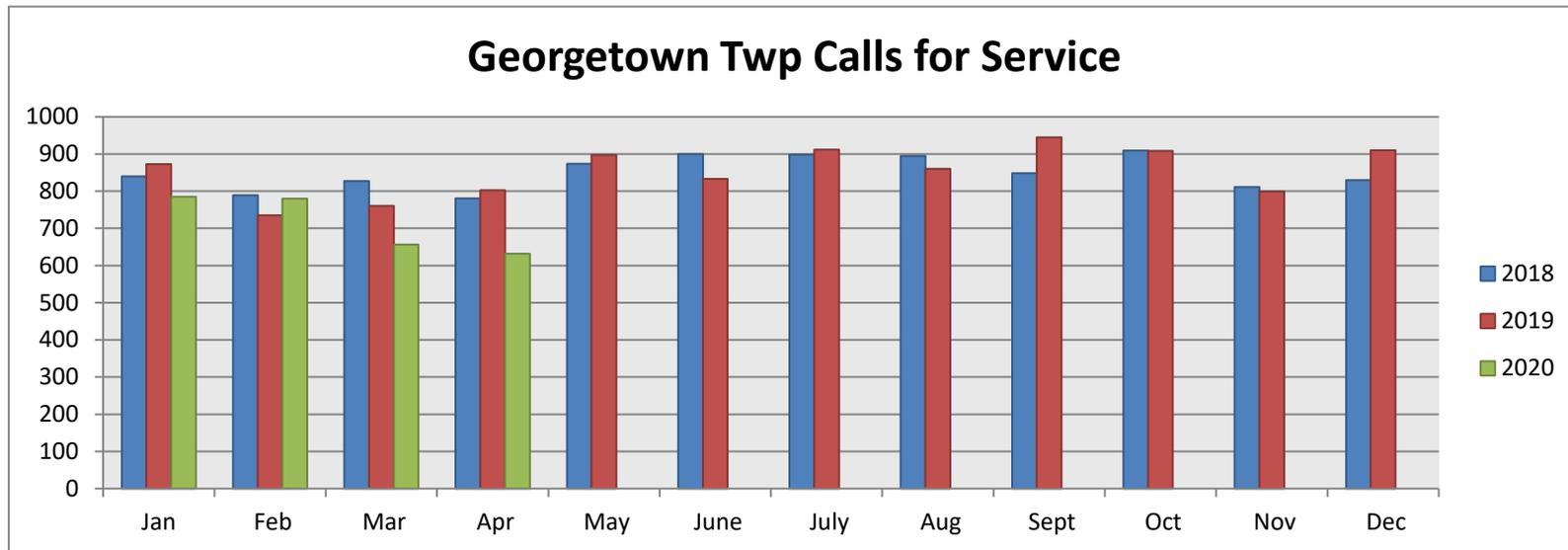
If you have any questions please feel free to contact me direct.

Respectfully submitted,

Sgt. Chris Koster

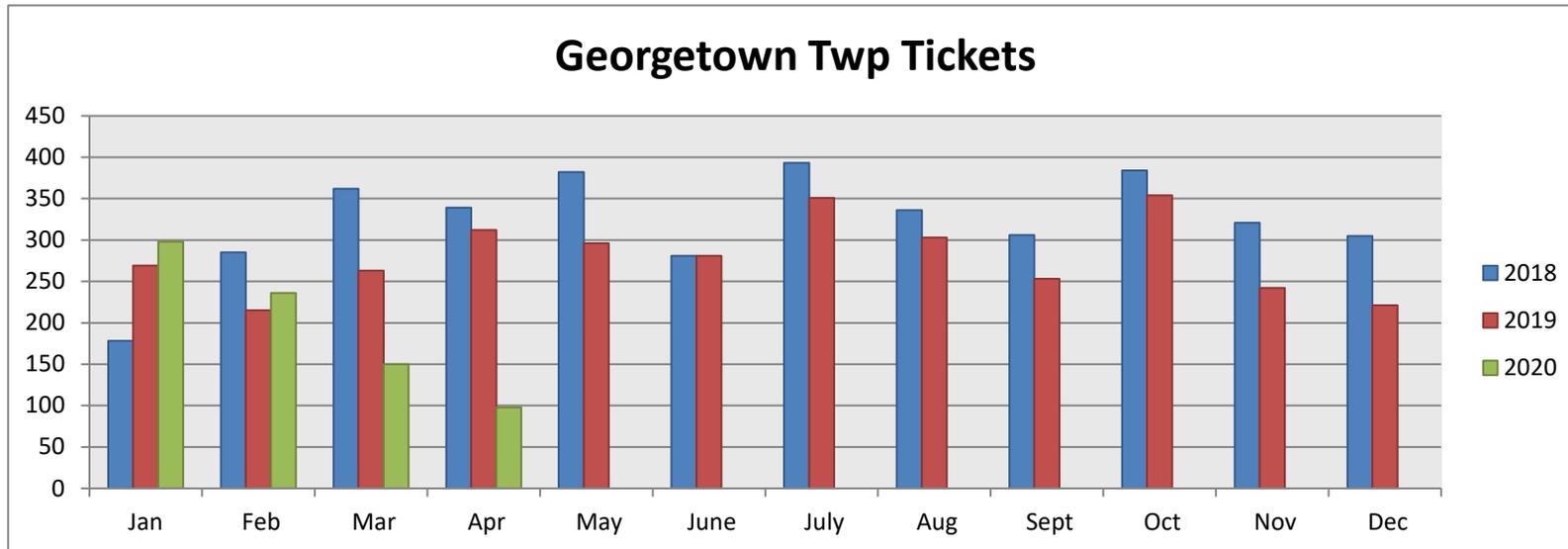
Total Number of Calls

	January	February	March	April	May	June	July	August	September	October	November	December
2018	840	789	827	781	874	900	898	895	848	909	811	830
2019	873	735	760	803	897	833	912	860	945	908	799	910
2020	785	780	656	632								



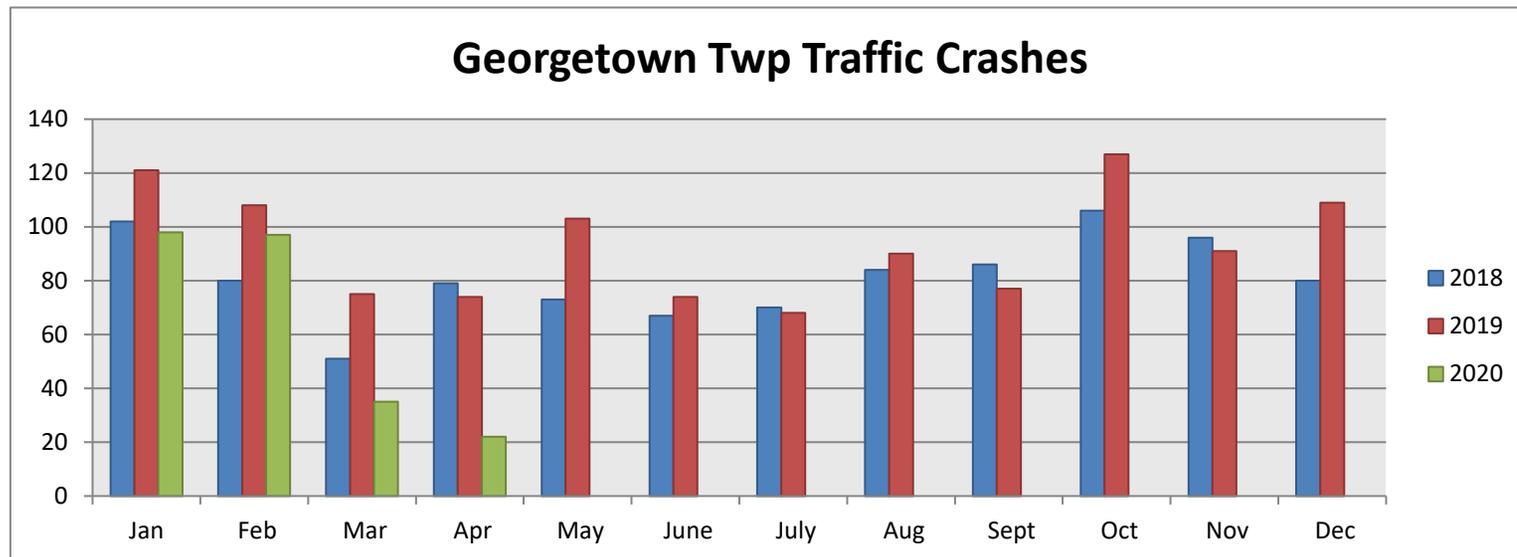
Total Tickets by Month

	January	February	March	April	May	June	July	August	September	October	November	December
2018	178	285	362	339	382	281	393	336	306	384	321	305
2019	269	215	263	312	296	281	351	303	253	354	242	221
2020	298	236	150	98								



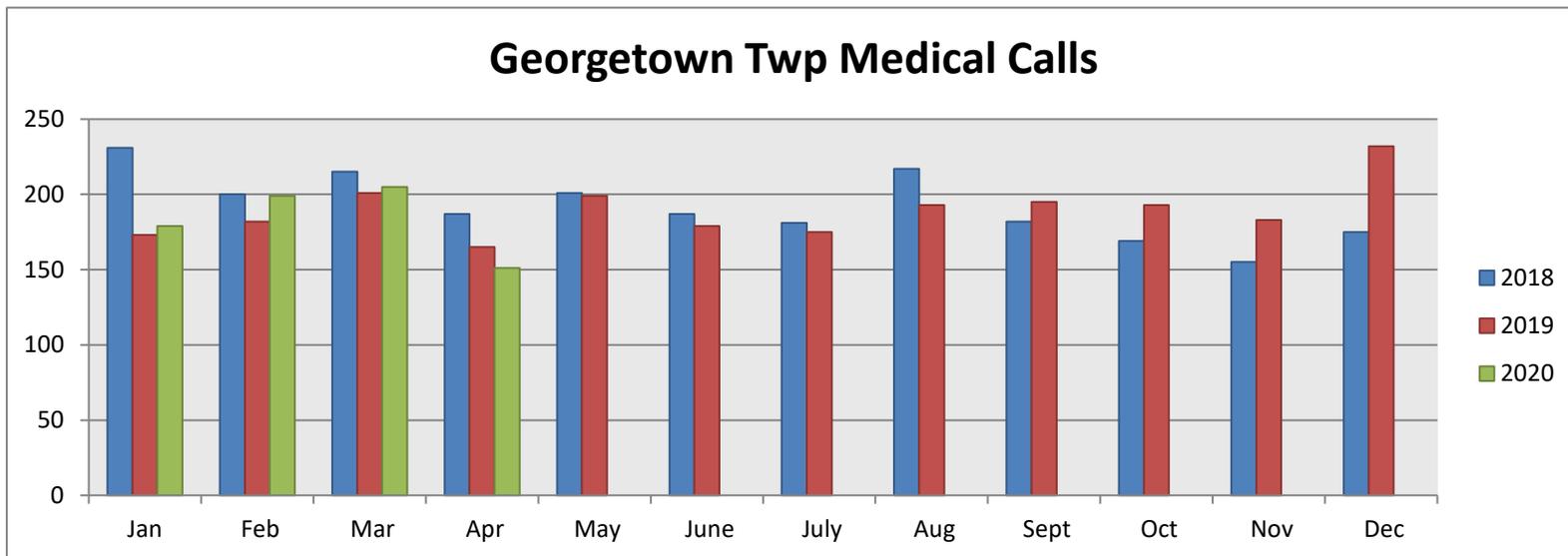
Traffic Crashes

	January	February	March	April	May	June	July	August	September	October	November	December
2018	102	80	51	79	73	67	70	84	86	106	96	80
2019	121	108	75	74	103	74	68	90	77	127	91	109
2020	98	97	35	22								



Medical Calls

	January	February	March	April	May	June	July	August	September	October	November	December
2018	231	200	215	187	201	187	181	217	182	169	155	175
2019	173	182	201	165	199	179	175	193	195	193	183	232
2020	179	199	205	151								



MINUTES OF THE REGULAR MEETING OF THE GEORGETOWN CHARTER TOWNSHIP BOARD HELD MAY 18, 2020.

Governor Whitmer's Executive Order 2020-15 provides temporary changes to the Open Meeting Act, allowing a meeting of a public body to be held electronically, including by telephonic conferencing or video conferencing, in a manner in which both the general public and the members of the public body may participate by electronic means.

Due to this Executive Order, the following Township Board members were present via video conferencing: Richard VanderKlok, Carol Scholma, Jason Minier, Becky Steele, Jim Wierenga, John Schwalm and Michael Bosch. Dan Carlton, Township Superintendent, and Rod Weersing, Assistant Manager, were present via video conferencing, and members of the public were also present in the audience via video conferencing.

The meeting was called to order by Chairman Jim Wierenga at 7:00 p.m.

Prayer for guidance by Jim Wierenga

Pledge of Allegiance to the Flag

Roll Call

Members present: Jim Wierenga, Richard VanderKlok, Carol Scholma, Jason Minier, Becky Steele, John Schwalm, Michael Bosch

Also present: Daniel Carlton, Township Superintendent

Absent: None

#200518-01 - Agenda as presented for May18, 2020

Moved by Richard VanderKlok, seconded by Carol Scholma, to approve the agenda as presented.

Jim Wierenga added an item to the agenda related to the land on 48th Ave. and Bauer Rd.

Yeas: Jim Wierenga, Richard VanderKlok, Carol Scholma, Jason Minier, Becky Steele, John Schwalm, Michael Bosch

Nays: None

MOTION CARRIED UNANIMOUSLY.

#200518-02 - Communications, letters and reports: Received for information, to be filed:

- a. [March 2020 Sheriff's Report](#)
- b. [Balance Sheet](#) and [GL Report](#)

#200518-03 – Public Hearing - Resolution Approving the Project Plan, Amendment to Project Plan and the Issuance of Bonds by the Economic Development Corporation for Sunset Manor, Inc. ([Resolution](#), [site plan](#), [amendment to project plan](#), [project plan](#))

Moved by Richard VanderKlok, seconded by Richard VanderKlok, to open the public hearing.

Yeas: Jim Wierenga, Richard VanderKlok, Carol Scholma, Jason Minier, Becky Steele, John Schwalm, Michael Bosch

Nays: None

MOTION CARRIED UNANIMOUSLY.

One member of the public was present but there were no comments were made.

Moved by Richard VanderKlok, seconded by Carol Scholma, to close the public hearing.

Yeas: Jim Wierenga, Richard VanderKlok, Carol Scholma, Jason Minier, Becky Steele, John Schwalm, Michael Bosch

Nays: None

MOTION CARRIED UNANIMOUSLY.

Moved by Carol Scholma, seconded by John Schwalm, to approve the [resolution](#), including approving the Project Plan, Amendment to Project Plan and the Issuance of Bonds by the Economic Development Corporation for Sunset Manor, Inc.

Yeas: Jim Wierenga, Richard VanderKlok, Carol Scholma, Jason Minier, Becky Steele, John Schwalm, Michael Bosch

Nays: None

MOTION CARRIED UNANIMOUSLY.

#200518-04 – Public Comments for items remaining on the agenda

Members of the public were present but there were no public comments.

#200518-05 - Consent agenda

Moved by Richard VanderKlok, seconded by Becky Steele, to grant the following.

- a. Approval of minutes of the previous board meeting on April 27, 2020.
- b. Approval of the regular monthly [bills for May 18, 2020](#), including the [utility bills](#) and [visa bills](#).

Yeas: Jim Wierenga, Richard VanderKlok, Carol Scholma, Jason Minier, Becky Steele, John Schwalm, Michael Bosch

Nays: None

MOTION CARRIED UNANIMOUSLY.

#200518-06 – Property at the Corner of Bauer Rd. and 48th Ave.

There was discussion and it was clarified that the buyer would be responsible for the expense of installing sewer.

Moved by Jim Wierenga, seconded by Carol Scholma, to authorize the Superintendent to sell the property located at 8420 48th Ave., described as P.P. # 70-14-07-100-017, and to sign any and all related documents, for a price of \$150,000, less any normal expenses and real estate commission.

Yeas: Jim Wierenga, Richard VanderKlok, Carol Scholma, Jason Minier, Becky Steele, John Schwalm

Nays: Michael Bosch

MOTION CARRIED.

#200518-07 – Public Comment

Two people were present in the audience, but there were no public comments.

#200518-08 – Discussion and General information

There was discussion about the [current phasing plan](#) for reopening the library, recognizing it could change.

The Board discussed whether they wanted to make changes to the normal splash pad opening schedule. No changes were made.

Carol Scholma stated that the Memorial Day service at the Georgetown township cemetery was planned. However, following the Governor's executive order prohibiting large gatherings and due to the fact that the Boy Scouts and the Jenison High School band play major roles in the service and would not have been able to prepare, the Memorial Day Service was cancelled.

Jim Wierenga presented the idea that the Township should consider purchasing the property for sale on 12th Ave. because it would make a nice connector between Woodcrest Park and Pioneer Park, and because most of the greenspace in the Township is being used for devilment.

#200518-09 - Meeting Adjourned

Moved by Carol Scholma, seconded by Becky Steele, to adjourn the meeting at 7:56 p.m.

Yeas: Jim Wierenga, Richard VanderKlok, Carol Scholma, Jason Minier, Becky Steele, John Schwalm, Michael Bosch

Nays: None

MOTION CARRIED UNANIMOUSLY.

Jim Wierenga, Supervisor

Richard VanderKlok, Clerk

Vendor Code	Vendor Name	Description	Amount
ACCESSSAFE	ACCESS SAFETY		
	2419	MAY 2020 DATABASE FEE	50.00
TOTAL FOR: ACCESS SAFETY			50.00
AFLAC	AFLAC		
	006289	MAY 2020 CANCER PREMIUM	51.36
TOTAL FOR: AFLAC			51.36
AMAZON	AMAZON CREDIT PLAN		
	439457896988	BOOKS	28.70
	439975848594	SUPPLIES	19.53
	444767335775	BOOKS	24.99
	445444873374	SUPPLIES	53.98
	4457675559884	BOOKS	31.49
	445998584845	SUPPLIES	149.18
	446778688394	SUPPLIES	12.95
	448447473387	BOOKS	30.39
	456394548635	SUPPLIES	59.99
	464545878578	BOOKS	15.99
	464694758834	BOOKS	19.95
	483639556739	BOOKS	333.75
	484366945743	BOOKS	43.13
	573388496844	BOOKS	37.98
	643498667987	BOOKS	43.97
	674939647887	LIBRARY PROGRAMS	156.74
	694765683876	BOOKS	36.18
	758893556357	SUPPLIES	9.56
	773849654394	BOOKS	79.31
	788373987995	SUPPLIES	314.42
	846936995586	SUPPLIES	54.30
	893674936457	BOOKS	17.74
	936534767599	SUPPLIES	13.99
	937559366444	BOOKS	32.90
	983936889669	SUPPLIES	68.93
	994936676694	SUPPLIES	15.41
TOTAL FOR: AMAZON CREDIT PLAN			1,705.45
FRANK	ANDREW FRANK		
	200601	LANDSCAPE MAINT - FIRE STATIONS	1,175.00
	200601	LANDSCAPE SERVICES SR CENTER /CEMETERY/CHICAGO DR	1,200.00
TOTAL FOR: ANDREW FRANK			2,375.00
APEXCON	APEX CONTRACTORS, INC.		
	COTTONWOOD - 4	COTTONWOOD INTERSECTION IMP - #4	26,730.00
TOTAL FOR: APEX CONTRACTORS, INC.			26,730.00
APPLIED	APPLIED IMAGING		
	1542558	COPIER USE 05.19.20 - 06.18.20/ADTL PGS 04.19.20 -	206.76
TOTAL FOR: APPLIED IMAGING			206.76
AQUABLUE	AQUA BLUE AQUARIUM SOLUTIONS		
	13525	MAY 2020 MAINTENANCE	75.00
TOTAL FOR: AQUA BLUE AQUARIUM SOLUTIONS			75.00
AQUATIC DO	AQUATIC DOCTORS LAKE MANAGEMENT, IN		
	17753	ALGAE TRMT WOODCREST PARK	120.00
	17942	ALGAE /WEED TRMT GTWN/MAPLEWOOD & WATER ANALYSIS	1,555.00
TOTAL FOR: AQUATIC DOCTORS LAKE MANAGEMENT, IN			1,675.00
ARROWASTE	ARROWASTE INC		
	91-59900	1 JUNE 2 JUNE 2020 REFUSE SERVICES	571.50
TOTAL FOR: ARROWASTE INC			571.50

Vendor Code	Vendor Name	Description	Amount
ASTRO	ASTRO WOOD STAKE INC		
	56689	SUPPLIES	55.20
TOTAL FOR: ASTRO WOOD STAKE INC			55.20
BAKER	BAKER & TAYLOR		
	2035220878	BOOKS	66.06
	2035221073	BOOKS	26.73
	2035230422	BOOKS	211.12
	2035235224	BOOKS	1,168.32
	2035237783	BOOKS	401.93
	2035248330	BOOKS	353.60
TOTAL FOR: BAKER & TAYLOR			2,227.76
CENTRON	CENTRON DATA SERVICES, INC		
	1-47562	609 BILLS FOR 5.12.20 BILLING	84.08
	1-47666	732 BILLS FOR 5.19.20 BILLING	100.31
	1-47682	POSTAGE - SUMMER 2020 TAX BILLS	8,043.00
	1-47790	819 BILLS FOR 5.26.20 BILLING	111.64
TOTAL FOR: CENTRON DATA SERVICES, INC			8,339.03
CIRQUE	CIRQUE AMONGUS		
	200722	LIBRARY PROGRAM 7/22/20	370.00
TOTAL FOR: CIRQUE AMONGUS			370.00
CON EN	CONSUMERS ENERGY		
	203320068549	401 BALDWIN - . CLOCK	25.36
	203409073033	60 BALDWIN - GATEWAY	143.81
TOTAL FOR: CONSUMERS ENERGY			169.17
DTCI	DEWITT TRENCHING CONTRACTORS INC		
	M05298	CHICAGO DR GRAVITY SEWER EMERGENCY REPAIR	6,843.00
TOTAL FOR: DEWITT TRENCHING CONTRACTORS INC			6,843.00
DEWITT'S	DEWITT'S AUTO SERVICE		
	140360	2015 GMC SIERRA CORD REELS	514.80
	140503	09 YUKON MAINT/REPAIR	466.84
TOTAL FOR: DEWITT'S AUTO SERVICE			981.64
EAST	EJ USA, INC		
	110200030069	ROAD REPAVING	17,113.52
	110200030255	SUPPLIES	3,601.82
	110200033272	2020 REPAVING	366.66
	110200033805	2020 REPAVING	2,662.24
TOTAL FOR: EJ USA, INC			23,744.24
ELDERS	ELDERS ELECTRIC		
	107401	SPLASHPAD CONTROLLER - ROSEWOOD PK	2,360.32
	107446	BBALL CT RE-DO LIGHTING CONTROLS	3,665.00
TOTAL FOR: ELDERS ELECTRIC			6,025.32
ELITEFUND	ELITE FUND		
	6878	CATAGORY 2 FEE	197.00
TOTAL FOR: ELITE FUND			197.00
MISC	ELSIE SCHAFFER		
	200514	TRANSPORTATION REFUND ELSIE SCHAFFER	200.00
TOTAL FOR: ELSIE SCHAFFER			200.00

Vendor Code	Vendor Name	Description	Amount
ETNA	ETNA SUPPLY		
	S103508901.001	SUPPLIES - BRASS SADDLES	3,070.00
TOTAL FOR: ETNA SUPPLY			3,070.00
EXOTICZOO	EXOTIC ZOO		
	6711208	BALANCE DUE 7/29/20 LIBRARY PROGRAM	595.00
TOTAL FOR: EXOTIC ZOO			595.00
FARMERS	FARMERS CO-OP ELEVATOR CO		
	106775	SUPPLIES	159.33
TOTAL FOR: FARMERS CO-OP ELEVATOR CO			159.33
GREENPRO	GREEN PRO LANDSCAPE MANAGEMENT		
	4155	MAINT INV 1 OF 6 BID PKG 1	966.67
	4158	MAINT INV 1 OF 6 BID PKG 2	9,083.33
	4159	MAINT INV 1 OF 6 - PROP MAINT BID PKG	1,288.33
TOTAL FOR: GREEN PRO LANDSCAPE MANAGEMENT			11,338.33
GRIFFIN	GRIFFIN PEST SOLUTIONS		
	1916947	MONTHLY SERVICES	54.00
TOTAL FOR: GRIFFIN PEST SOLUTIONS			54.00
HPS	HUDSONVILLE PUBLIC SCHOOLS		
	200531	PPT PAYMENTS - 5.31.20 TAXPAY2019	183.62
TOTAL FOR: HUDSONVILLE PUBLIC SCHOOLS			183.62
HYDROCORP	HYDROCORP		
	0057405-IN	MAY 2020 CROSS CONNECTION PROGRAM	1,248.00
	0057600-IN	MAY 2020 CROSS CONNECTION PROGRAM	10,577.00
TOTAL FOR: HYDROCORP			11,825.00
IDENTIPHOT	IDENTIPHOTO CO LTD		
	0227822-IN	BADGES - RSCHAB/KSCHAB	24.75
TOTAL FOR: IDENTIPHOTO CO LTD			24.75
INTEGRITYB	INTEGRITY BUSINESS SOLUTIONS		
	2072226-0	GENERAL SUPPLIES	36.90
	2072260-0	GENERAL SUPPLIES	26.72
	2074151-0	GENERAL SUPPLIES	11.90
	2075000-0	GENERAL SUPPLIES	78.25
	2076688-0	GENERAL SUPPLIES	31.46
TOTAL FOR: INTEGRITY BUSINESS SOLUTIONS			185.23
J & H	J & H OIL COMPANY		
	8754383	170 GAL REC GAS	246.01
TOTAL FOR: J & H OIL COMPANY			246.01
J&B	J&B MEDICAL SUPPLY		
	6349427	SUPPLIES	893.27
	CM054799	UNAPPLIED CREDIT	(172.68)
TOTAL FOR: J&B MEDICAL SUPPLY			720.59
MISC	JIMMY JOHNS #3321		
	200505	5/5 ELECTION - FOOD FOR WORKERS	382.95
TOTAL FOR: JIMMY JOHNS #3321			382.95

Vendor Code	Vendor Name	Description	Amount
KENDALL	KENDALL ELECTRIC, INC		
	S109139973.001	SUPPLIES	161.40
	S109175329.001	REPAIRS	20.08
TOTAL FOR: KENDALL ELECTRIC, INC			181.48
KENNEDY IN	KENNEDY INDUSTRIES INC.		
	618391	SUPPLIES	410.00
TOTAL FOR: KENNEDY INDUSTRIES INC.			410.00
KAPCO	KENT ADHESIVE PRODUCTS CO		
	1402481	SUPPLIES	251.32
TOTAL FOR: KENT ADHESIVE PRODUCTS CO			251.32
KCRC	KENT COUNTY ROAD COMMISSION		
	715102	FM KENOWA TRAIL ENGINEERING & CONSTRUCTION	6,944.25
TOTAL FOR: KENT COUNTY ROAD COMMISSION			6,944.25
KERKSTRA	KERKSTRA PORTABLE RESTROOM SERVICE,		
	156987	8TH AVE PARK	110.00
	156988	MAPLEWOOD PARK	70.00
	156989	PIONEER PARK	110.00
	156990	RUSH CREEK PARK	70.00
	156991	WOODCREST PARK	70.00
	157493	WOODCREST PARK TIP OVER OF PORT. RESTRM	50.00
	157739	ROSEWOOD PARK	70.00
TOTAL FOR: KERKSTRA PORTABLE RESTROOM SERVICE,			550.00
KLEYN	KLEYN MOBILE REPAIR LLC		
	27932	2019 F650 MAINTENANCE	412.79
TOTAL FOR: KLEYN MOBILE REPAIR LLC			412.79
LOCM	LAW OFFICE OF CRYSTAL MORGAN, PLLC		
	1517	MAY 2020 LEGAL SERVICES	576.00
TOTAL FOR: LAW OFFICE OF CRYSTAL MORGAN, PLLC			576.00
LEE'S	LEE'S TRENCHING INC		
	107546	2200 CHICAGO DR WATER MAIN REPAIR	12,217.80
	107548	3433 BALDWIN VALVE BOX REPAIR AND REMOVE CONCRETE	1,685.00
	107557	PT SHELDON RELOCATE FIRE HYDRANTS	17,947.90
	107558	2317 PINE ST SEWER REPAIR	2,231.85
	107570	PORT SHELDON INSTALL WATER SERVICE 11 ADDRESSES	16,505.00
	107571	PORT SHELDON - RELOCATE CURB STOPS	8,632.50
TOTAL FOR: LEE'S TRENCHING INC			59,220.05
MCELWEE	LES MCELWEE		
	200512	REIMB BATTERY EXP	167.48
TOTAL FOR: LES MCELWEE			167.48
MISC	LINDA HOLT		
	REFUND	REIMB GLASS FUSING WKSH - CANCELLED FOR COVID19	20.00
TOTAL FOR: LINDA HOLT			20.00
MARK'S	MARK'S BODY SHOP		
	107728	FIRE TRUCK LIGHT BARS/SIREN	3,444.80
TOTAL FOR: MARK'S BODY SHOP			3,444.80
MCMASER	MCMASER-CARR SUPPLY CO		
	39387910	REPAIRS/SUPPLIES	917.34
	39805920	REPAIRS/SUPPLIES	334.28
TOTAL FOR: MCMASER-CARR SUPPLY CO			1,251.62

Vendor Code	Vendor Name	Description	Amount
MEYERS	MEYERS CLEANING SERVICE INC.		
	48106	JUNE 2020 CLEANING SERVICES	1,402.00
	48107	JUNE 2020 CLEANING SERVICES LESS CR FOR MARCH	4,105.00
TOTAL FOR: MEYERS CLEANING SERVICE INC.			5,507.00
MTA	MICHIGAN TOWNSHIP ASSOCIATION		
	O-2377	ANNUAL DUES 7.1.20 - 6.30.21	6,974.17
TOTAL FOR: MICHIGAN TOWNSHIP ASSOCIATION			6,974.17
MICROMARK	MICROMARKETING LLC		
	810594	BOOKS	180.46
	811121	BOOKS	162.41
	811589	BOOKS	67.43
TOTAL FOR: MICROMARKETING LLC			410.30
MLC	MIDWEST COLLABORATIVE FOR LIBRARY		
	200601	7.1.20 - 6.30.21 MEMBERSHIP RENEWAL	250.00
TOTAL FOR: MIDWEST COLLABORATIVE FOR LIBRARY			250.00
MUNI CODE	MUNICIPAL CODE CORP		
	00342325	SOFTWARE LICENSE 5.1.20 - 4.30.21 AND DATA CONVERS	2,450.00
TOTAL FOR: MUNICIPAL CODE CORP			2,450.00
NTE	NICK THOMAS ENTERTAINMENT		
	07012019	LIBRARY PROG 7.1.20	525.00
TOTAL FOR: NICK THOMAS ENTERTAINMENT			525.00
OAI	OTTAWA AREA INTERMEDIATE		
	200531	PPT PAYMENTS - 5.31.20 TAXPAY2019	83.22
TOTAL FOR: OTTAWA AREA INTERMEDIATE			83.22
OC PU	OTTAWA CO PUBLIC UTILITIES		
	11965	APRIL 2020 WATER USE	105,285.57
	11980	APRIL 2020 SEWAGE TREATMENT	270,726.47
TOTAL FOR: OTTAWA CO PUBLIC UTILITIES			376,012.04
OC T	OTTAWA CO TREASURER		
	200531	PPT PAYMENTS - 5.31.20 TAXPAY2019	149.23
TOTAL FOR: OTTAWA CO TREASURER			149.23
OCFISCAL	OTTAWA COUNTY FISCAL SERVICES		
	94493	JUNE 2020 DEPUTIES	155,842.29
TOTAL FOR: OTTAWA COUNTY FISCAL SERVICES			155,842.29
OVERDRIVE	OVERDRIVE INC		
	01720CO20013839	DIGITAL SUBSCRIPTIONS	1,462.76
	01720CO20049399	DIGITAL SUBSCRIPTIONS	378.92
	01720CO20063984	DIGITAL SUBSCRIPTIONS	153.74
	01720CO20071337	DIGITAL SUBSCRIPTIONS	307.39
	01720CO20075336	DIGITAL SUBSCRIPTIONS	12.99
	01720CO20076821	DIGITAL SUBSCRIPTIONS	99.98
	01720CO20144815	DIGITAL SUBSCRIPTIONS	115.96
	01720CO20149437	DIGITAL SUBSCRIPTIONS	1,367.74
	01720CP20078997	DIGITAL SUBSCRIPTIONS	1,218.86
	01720DA20028589	DIGITAL SUBSCRIPTIONS	48.94
	01720DA20029841	DIGITAL SUBSCRIPTIONS	34.98
	01720DA20079584	DIGITAL SUBSCRIPTIONS	542.72
	01720DA20146478	DIGITAL SUBSCRIPTIONS	7.99
	01720DA20152710	DIGITAL SUBSCRIPTIONS	9.99
TOTAL FOR: OVERDRIVE INC			5,762.96

Vendor Code	Vendor Name	Description	Amount
PLEUNE	PLEUNE SERVICE COMPANY INC		
	135721	MAINTENANCE	930.00
TOTAL FOR: PLEUNE SERVICE COMPANY INC			930.00
PLYROCKET	PLYMOUTH ROCKET, INC		
	20200514-114943	KITKEEPER	475.00
TOTAL FOR: PLYMOUTH ROCKET, INC			475.00
PCI	PROFESSIONAL CODE INSPECTIONS		
	05152020	MAY 1 - MAY 15, 2020 INSPECTIONS	43,309.35
	05152020	MAY 1 - MAY 15, 2020 ZONING COMPLIANCE	1,382.25
	05292020	MAY 16 - MAY 31, 2020 ZONING COMPLIANCE	1,377.50
	05292020	MAY 16 - MAY 31, 2020 INSPECTIONS	29,556.90
TOTAL FOR: PROFESSIONAL CODE INSPECTIONS			75,626.00
PRO LAK MG	PROFESSIONAL LAKE MANAGEMENT		
	A199151	RUSHMORE LK ALGAE TRMT	1,200.00
	A199359	SUNNYVIEW ALGAE/WEED TRMT	710.00
TOTAL FOR: PROFESSIONAL LAKE MANAGEMENT			1,910.00
REHMANN	REHMANN TECHNOLOGY SOLUTIONS LLC		
	CS21267	SERVICES PROVIDED	1,399.93
TOTAL FOR: REHMANN TECHNOLOGY SOLUTIONS LLC			1,399.93
SCHEPERS	SCHEPERS' LAWN SPRINKLING INC		
	89976	6920 28TH AVE SPRINKLER REPAIRS	669.50
TOTAL FOR: SCHEPERS' LAWN SPRINKLING INC			669.50
MISC	SCOTT BARGER		
	200528	REFUND PARK RESERVATION FEE 5.31.20 STAY AT HOME O	20.00
TOTAL FOR: SCOTT BARGER			20.00
SCOTT'S SI	SCOTT'S SIGNS LLC		
	27206	SIGNS PARKS	117.00
TOTAL FOR: SCOTT'S SIGNS LLC			117.00
MISC	SUPERIOR LANDSCAPE LLC		
	9994	8348 MIDPARK DR LANDSCAPE	1,000.00
TOTAL FOR: SUPERIOR LANDSCAPE LLC			1,000.00
TELERAD	TELE-RAD INC		
	897674	UNIFORMS	599.90
	897732	REPAIRS	165.00
	897740	REPAIRS	75.00
TOTAL FOR: TELE-RAD INC			839.90
TMOBILE	T-MOBILE		
	200524	JUNE 2020 HOTSPOT	90.50
	200525	#967846383 - GRANT REIMB	315.50
TOTAL FOR: T-MOBILE			406.00
TOWNCENTER	TOWN CENTER INC		
	388650	PREV MAINT COOKING EQUIP	450.00
TOTAL FOR: TOWN CENTER INC			450.00
VISSERBRO	VISSER BROTHERS, INC		
	BALD ENT - 8	BALDWIN ENTRANCE - 8	66,528.00
TOTAL FOR: VISSER BROTHERS, INC			66,528.00

Vendor Code	Vendor Name	Description	Amount
	Invoice		
WMBRICK	WEST MICHIGAN BRICK & STONE INC		
	4278	ENGRAVING	40.00
TOTAL FOR: WEST MICHIGAN BRICK & STONE INC			40.00
W SH SERV	WEST SHORE SERVICES INC		
	27423	REPAIRS	235.00
TOTAL FOR: WEST SHORE SERVICES INC			235.00
WILLJUGGLE	WILL JUGGLE LLC		
	837	LIBRARY PROGRAM 7/20/20	300.00
TOTAL FOR: WILL JUGGLE LLC			300.00
TOTAL - ALL VENDORS			889,719.57

User: CHackney

CHECK DATE FROM 05/01/2020 - 05/31/2020

DB: Bsa Ap

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank EBank E-Banking Items					
05/01/2020	EBank	14513	PRIORITY	PRIORITY HEALTH	23,767.79
05/11/2020	EBank	14519	FUEL MGMT	FUEL MANAGEMENT SYSTEM	437.97
05/22/2020	EBank	14520	POINTNPAY	POINT AND PAY	610.45
05/28/2020	EBank	14521	FUEL MGMT	FUEL MANAGEMENT SYSTEM	744.60
05/31/2020	EBank	14522	CON EN	CONSUMERS ENERGY	48.71
05/31/2020	EBank	14523	CON EN	CONSUMERS ENERGY	56.78
05/31/2020	EBank	14524	CON EN	CONSUMERS ENERGY	61.88
05/31/2020	EBank	14525	CON EN	CONSUMERS ENERGY	132.37
05/31/2020	EBank	14526	CON EN	CONSUMERS ENERGY	135.86
05/31/2020	EBank	14527	CON EN	CONSUMERS ENERGY	147.01
05/31/2020	EBank	14528	CON EN	CONSUMERS ENERGY	190.78
05/31/2020	EBank	14529	CON EN	CONSUMERS ENERGY	302.88
05/31/2020	EBank	14530	CON EN	CONSUMERS ENERGY	305.62
05/31/2020	EBank	14531	CON EN	CONSUMERS ENERGY	602.13
05/31/2020	EBank	14532	CON EN	CONSUMERS ENERGY	605.12
05/31/2020	EBank	14533	CON EN	CONSUMERS ENERGY	1,612.13
05/31/2020	EBank	14534	CON EN	CONSUMERS ENERGY	2,095.50
05/31/2020	EBank	14535	CON EN	CONSUMERS ENERGY	44.30
05/31/2020	EBank	14536	CON EN	CONSUMERS ENERGY	67.38
05/31/2020	EBank	14537	CON EN	CONSUMERS ENERGY	540.13
05/31/2020	EBank	14538	CON EN	CONSUMERS ENERGY	226.90
05/31/2020	EBank	14539	CON EN	CONSUMERS ENERGY	68.74
05/31/2020	EBank	14540	CON EN	CONSUMERS ENERGY	76.65
05/31/2020	EBank	14541	CON EN	CONSUMERS ENERGY	228.63
05/31/2020	EBank	14542	CON EN	CONSUMERS ENERGY	46.84
05/31/2020	EBank	14543	CON EN	CONSUMERS ENERGY	190.36
05/31/2020	EBank	14544	CON EN	CONSUMERS ENERGY	33.83
05/31/2020	EBank	14545	CON EN	CONSUMERS ENERGY	527.42
05/31/2020	EBank	14546	CON EN	CONSUMERS ENERGY	1,943.00
05/31/2020	EBank	14547	CON EN	CONSUMERS ENERGY	32,061.41
05/31/2020	EBank	14548	CON EN	CONSUMERS ENERGY	159.09
05/31/2020	EBank	14549	CON EN	CONSUMERS ENERGY	86.71
05/31/2020	EBank	14550	CON EN	CONSUMERS ENERGY	2,037.71
05/31/2020	EBank	14551	CON EN	CONSUMERS ENERGY	72.35
05/31/2020	EBank	14552	CON EN	CONSUMERS ENERGY	25.90
05/31/2020	EBank	14553	CON EN	CONSUMERS ENERGY	163.16
05/31/2020	EBank	14554	CON EN	CONSUMERS ENERGY	403.31
05/31/2020	EBank	14555	CON EN	CONSUMERS ENERGY	624.30
05/31/2020	EBank	14556	CON EN	CONSUMERS ENERGY	240.19
05/31/2020	EBank	14557	CON EN	CONSUMERS ENERGY	585.38
05/31/2020	EBank	14558	CON EN	CONSUMERS ENERGY	25.36
05/31/2020	EBank	14559	CON EN	CONSUMERS ENERGY	154.26
05/31/2020	EBank	14560	CON EN	CONSUMERS ENERGY	35.44
05/31/2020	EBank	14561	CON EN	CONSUMERS ENERGY	198.30
05/31/2020	EBank	14562	CON EN	CONSUMERS ENERGY	70.87
05/31/2020	EBank	14563	CON EN	CONSUMERS ENERGY	25.36
05/31/2020	EBank	14564	CON EN	CONSUMERS ENERGY	25.36
05/31/2020	EBank	14565	CON EN	CONSUMERS ENERGY	36.51
05/31/2020	EBank	14566	CON EN	CONSUMERS ENERGY	53.83
05/31/2020	EBank	14567	CON EN	CONSUMERS ENERGY	79.07
05/31/2020	EBank	14568	CON EN	CONSUMERS ENERGY	134.56
05/31/2020	EBank	14569	CON EN	CONSUMERS ENERGY	192.13
05/31/2020	EBank	14570	CON EN	CONSUMERS ENERGY	226.36
05/31/2020	EBank	14571	CON EN	CONSUMERS ENERGY	282.34
05/31/2020	EBank	14572	CON EN	CONSUMERS ENERGY	338.59
05/31/2020	EBank	14573	CON EN	CONSUMERS ENERGY	342.08
05/31/2020	EBank	14574	CON EN	CONSUMERS ENERGY	346.78
05/31/2020	EBank	14575	CON EN	CONSUMERS ENERGY	389.76
05/31/2020	EBank	14576	CON EN	CONSUMERS ENERGY	507.89
05/31/2020	EBank	14577	CON EN	CONSUMERS ENERGY	1,330.16
05/31/2020	EBank	14578	DTE	DTE ENERGY	194.15
05/31/2020	EBank	14579	DTE	DTE ENERGY	135.06
05/31/2020	EBank	14580	DTE	DTE ENERGY	143.16
05/31/2020	EBank	14581	DTE	DTE ENERGY	524.85
05/31/2020	EBank	14582	DTE	DTE ENERGY	65.67
05/31/2020	EBank	14583	DTE	DTE ENERGY	325.89
05/31/2020	EBank	14584	DTE	DTE ENERGY	289.01
05/31/2020	EBank	14585	DTE	DTE ENERGY	468.47
05/31/2020	EBank	14586	DTE	DTE ENERGY	101.99
05/31/2020	EBank	14587	DTE	DTE ENERGY	381.73
05/31/2020	EBank	14588	DTE	DTE ENERGY	308.99
05/31/2020	EBank	14589	DTE	DTE ENERGY	123.36
05/31/2020	EBank	14590	DTE	DTE ENERGY	42.93
05/31/2020	EBank	14591	DTE	DTE ENERGY	1,700.45
05/31/2020	EBank	14592	COMCAST	COMCAST	1,746.07
05/31/2020	EBank	14593	MERC-VISA	MERCANTILE VISA	3,564.95
05/31/2020	EBank	14594	MERC-VISA	VOID	0.00 V
05/31/2020	EBank	14595	MERC-VISA	VOID	0.00 V

Check Date	Bank	Check	Vendor	Vendor Name	Amount
05/31/2020	EBank	14596	MERC-VISA	VOID	0.00 V
EBANK TOTALS:					
Total of 79 Checks:					87,223.01
Less 3 Void Checks:					0.00
Total of 76 Disbursements:					87,223.01

Vendor Code	Vendor Name	Description	Amount
ACTIVE911	ACTIVE 911 INC		
	155438	TRAINING	762.50
TOTAL FOR: ACTIVE 911 INC			762.50
AMAZON	AMAZON CREDIT PLAN		
	111-0443560-54810	REPAIRS	45.53
	111-1858759-89666	SUPPLIES	304.22
	111-3674494-78194	SUPPLIES	84.75
	111-7480855-20434	REPAIRS	69.90
	111-7622454-49626	SUPPLIES	10.98
	111-7960911-91178	SUPPLIES	11.65
	111-9404987-98938	SUPPLIES	233.19
	111-9907680-88202	SUPPLIES	10.98
TOTAL FOR: AMAZON CREDIT PLAN			771.20
Camp	CAMP & CRUISE		
	275812	SUPPLIES	235.00
TOTAL FOR: CAMP & CRUISE			235.00
MISC	ESIGNS.COM		
	7390543589	SUPPLIES	63.60
TOTAL FOR: ESIGNS.COM			63.60
ESRI	ESRI		
	93819098	CLASSES & TRAINING	52.11
TOTAL FOR: ESRI			52.11
FARMERS	FARMERS CO-OP ELEVATOR CO		
	102570	SUPPLIES	152.94
	103928	SUPPLIES	182.92
TOTAL FOR: FARMERS CO-OP ELEVATOR CO			335.86
GEM	GEMMEN'S		
	971928	REPAIRS	20.62
	I38686	SUPPLIES	33.89
	I39357	SUPPLIES	17.98
	I45206	SUPPLIES	67.99
	I53554	SUPPLIES	285.14
	J68977	REPAIRS	108.93
	J76019	SUPPLIES	37.38
	J77398	REPAIRS	28.61
	Q35385	SUPPLIES	41.31
	Q37614	SUPPLIES	12.18
	Q40487	REPAIRS	19.99
	Q41250	SUPPLIES	15.62
TOTAL FOR: GEMMEN'S			689.64
GEN PARTS	GENUINE PARTS COMPANY		
	0612-121957	SUPPLIES	87.15
	120778	SUPPLIES	71.63
TOTAL FOR: GENUINE PARTS COMPANY			158.78
GORDON	GORDON FOOD SERVICE INC		
	190 87537	SUPPLIES	70.10
	20200424	SUPPLIES	96.98
TOTAL FOR: GORDON FOOD SERVICE INC			167.08
GRACE	GRACE TRAILER SERVICE INC		
	6255	CREDIT FOR RETURN OF ITEMS ON NEXT STMT	(2,893.17)
TOTAL FOR: GRACE TRAILER SERVICE INC			(2,893.17)

Vendor Code	Vendor Name	Description	Amount
GREENMARK	GREENMARK EQUIPMENT		
	P63598	REPAIRS	14.45
	P64151	SUPPLIES	131.74
TOTAL FOR: GREENMARK EQUIPMENT			146.19
HACH	HACH COMPANY		
	11905209	SUPPLIES	503.63
TOTAL FOR: HACH COMPANY			503.63
INTEGRITYA	INTEGRITY AUTO WASH & QUICK LUBE		
	153246	OIL CHANGE	54.08
TOTAL FOR: INTEGRITY AUTO WASH & QUICK LUBE			54.08
MISC	LOGMEIN USA		
	20200406	COMPUTER	349.99
TOTAL FOR: LOGMEIN USA			349.99
MICROSOFT	MICROSOFT		
	E0700AX10U	COMPUTER	60.00
	E0700AX1M9	COMPUTER	133.93
	E0700AX2SY	COMPUTER	16.00
TOTAL FOR: MICROSOFT			209.93
NOTIME	NOTIME FLAT		
	72250	REPAIRS	23.50
TOTAL FOR: NOTIME FLAT			23.50
PALMFLEX	PALMFLEX		
	RETURNED	PURCHASE RETURNED - SUPPLIES	103.99
TOTAL FOR: PALMFLEX			103.99
MISC	PELICAN		
	PEL000109539	SUPPLIES	67.73
TOTAL FOR: PELICAN			67.73
MISC	RAM MOUNTS		
	99585235	SUPPLIES	96.44
TOTAL FOR: RAM MOUNTS			96.44
REFLECTION	REFLECTION WASH PRODUCTS		
	20200401	SUPPLIES	112.85
TOTAL FOR: REFLECTION WASH PRODUCTS			112.85
REPCO LITE	REPCO LITE PAINTS INC		
	D75844	REPAIRS	122.85
TOTAL FOR: REPCO LITE PAINTS INC			122.85
SFSUPPLY	SF SUPPLY		
	416813	SUPPLIES	891.71
TOTAL FOR: SF SUPPLY			891.71
TMOBILE	T-MOBILE		
	S081039110	COMPUTER	89.04
TOTAL FOR: T-MOBILE			89.04

Vendor Code	Vendor Name	Description	Amount
USPS	UNITED STATES POST OFFICE		
	20200330	SUPPLIES	7.09
	20200415	POSTAGE	110.00
	20200422	POSTAGE	55.00
TOTAL FOR: UNITED STATES POST OFFICE			172.09
MISC	UPS		
	1ZT72V2Y030002041	REPAIRS	18.65
TOTAL FOR: UPS			18.65
VFIMAGE	VFIMAGEWEAR INC		
	0035300242	UNIFORMS	63.97
	00727208	UNIFORMS	(63.97)
TOTAL FOR: VFIMAGEWEAR INC			0.00
WALGREEN	WALGREENS		
	20200405	SUPPLIES	81.64
TOTAL FOR: WALGREENS			81.64
YGS	YOUR GLOVE SOURCE		
	20705-64415	SUPPLIES	100.29
TOTAL FOR: YOUR GLOVE SOURCE			100.29
MISC	ZOOM		
	INV15941710	ZOOM FEES	4.10
	INV16411348	ZOOM FEES	58.29
	INV16600573	ZOOM FEES	15.36
TOTAL FOR: ZOOM			77.75
TOTAL - ALL VENDORS			3,564.95



LOCATION MAP

NOT TO SCALE

GENERAL NOTES

- ZONING OF PROPERTY: HS - HIGHWAY SERVICE COMMERCIAL. HS ZONING REQUIREMENTS:
 - MINIMUM LOT AREA = 1 ACRE
 - MINIMUM LOT WIDTH = 200 FT
 - MAXIMUM BUILDING HEIGHT = 35 FT
 - MAXIMUM LOT COVERAGE = 35%
 - THE PLANNING COMMISSION MAY REQUIRE A 6' FENCE OR WALL ALONG REAR AND/OR SIDE YARDS OF THE LOT TO KEEP TRASH, PAPER AND DEBRIS FROM BLOWING OFF THE PREMISES.
- SUMMARY OF LAND USE:
 - PROPOSED OPEN AIR BUSINESS
 - TOTAL ACREAGE = 2.23 ACRES (97,129 SQ.FT.)
 - AREA OF PROPOSED BUILDING = 5,960 SQ.FT.
 - BUILDING HEIGHT = 26'-9"
 - ZONING OF PARCELS TO NORTH = I
 - ZONING OF PARCELS TO SOUTH = SFR A (LD)
 - ZONING OF PROPERTY TO EAST & WEST = HS
- PARKING REQUIREMENTS:
 - MINIMUM REQUIRED SPACE PER TOWNSHIP = 9'x20' (24 AISLE)
 - TYPICAL PARKING SPACE PROVIDED = 9'x20' (24 AISLE)
 - TYPICAL BARRIER FREE SPACE = 13'x18'
 - NUMBER OF SPACES REQUIRED = 56 (BASED ON TOWNSHIP REQUIREMENTS OF 1 SPACE / 800SF OF LOT USED x 44,800SF OF LOT USED)
 - NUMBER OF SPACES PROVIDED = 57
- THIS PROJECT IS NOT LOCATED IN THE 100 YEAR FLOOD PLAN, BASED ON THE NATIONAL FLOOD INSURANCE PROGRAM RATE MAPS
- BEST MANAGEMENT PRACTICES WILL BE UTILIZED DURING AND AFTER CONSTRUCTION OF THE PROJECT. MEASURES WILL INCLUDE THE USE OF SEEDING AND MULCHING, SEDIMENT INLET FILTERS, COMPACTION AND PAVING. THE OWNER OF THE SUBJECT PARCEL SHALL HAVE THE RESPONSIBILITY TO MAINTAIN THE PERMANENT SOIL EROSION PROTECTION MEASURES.
- UTILITIES SHOWN ARE APPROXIMATE LOCATIONS DERIVED FROM ACTUAL MEASUREMENTS OR AVAILABLE RECORDS. THEY SHOULD NOT BE INTERPRETED TO BE EXACT LOCATIONS NOR SHOULD IT BE ASSUMED THAT THEY ARE THE ONLY UTILITIES IN THIS AREA.
- CONTRACTOR TO FIELD VERIFY ALL INVERTS.
- ALL LIGHTING SHALL BE SHIELDED FROM ALL ADJACENT PROPERTIES, DIRECTED DOWNWARD AND WILL NOT SHED LIGHT ON ADJACENT PROPERTIES. LIGHTING FIXTURES SHALL BE FULL CUT OFF AND SHALL COMPLY WITH THE GEORGETOWN TOWNSHIP ZONING ORDINANCE.
- THE PERMANENT PARCEL NUMBER FOR THE SITE IS 70-14-31-400-059 AND 70-14-31-400-024. THESE PARCELS WILL REQUIRE A PROPERTY LINE ADJUSTMENT AS PART OF THE PROJECT. THE ADDRESS OF THE PROPERTY IS 4223 NEW HOLLAND STREET.
- NO FENCES OR WALLS OTHER THAN WHAT IS SHOWN ON THE SITE PLAN ARE PROPOSED AT THIS TIME.
- THE PROPOSED BUILDING WILL BE SERVED WITH ON-SITE SEPTIC AND PUBLIC WATER.
- PROPOSED MONUMENT SIGN IN ACCORDANCE WITH GEORGETOWN TOWNSHIP ZONING ORDINANCE.
- BASED ON THE SOIL SURVEY MAP, THE SITE SOIL IS PRIMARILY RICHER SANDY LOAM AND MATHERTON LOAM.
 - EVERGREEN TREES 20' OF FRONTAGE X 407.03' = 21 REQUIRED.
 - PLACE 21 EVERGREEN TREES, MINIMUM 5' HIGH AT TIME OF PLANTING.
- STREETSCAPE LANDSCAPING ALONG CHICAGO DRIVE
 - TREE EVERY 25' OF FRONTAGE X 446.4' = 18 TREES REQUIRED.
 - 18 TREES REQUIRED (PLACE 8 EVERGREEN TREES AND 12 DECIDUOUS TREES). EVERGREEN TREES TO BE MINIMUM OF 5' TALL AT TIME OF PLANTING. DECIDUOUS TREES TO BE A MINIMUM 2" CALIPER AT TIME OF PLANTING.
- PROPOSED CURB CUT ON CHICAGO DRIVE TO BE PERMITTED BY MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT).
- SITE STORMWATER MANAGEMENT WILL BE IN ACCORDANCE WITH COVING AND MDOT REQUIREMENTS.
- OPEN AIR BUSINESS SHALL COMPLY WITH ALL APPLICABLE HEALTH DEPARTMENT REGULATIONS REGARDING SANITATION AND GENERAL HEALTH CONDITIONS.
- NO DISPLAY AREA SHALL BE LOCATED WITHIN 10 FEET OF A ROAD RIGHT OF WAY LINE.

LEGEND

	EXISTING BITUMINOUS
	EXISTING CONCRETE
	PROPOSED BITUMINOUS (STANDARD DUTY)
	PROPOSED CONCRETE (STANDARD DUTY)

DEED DESCRIPTION

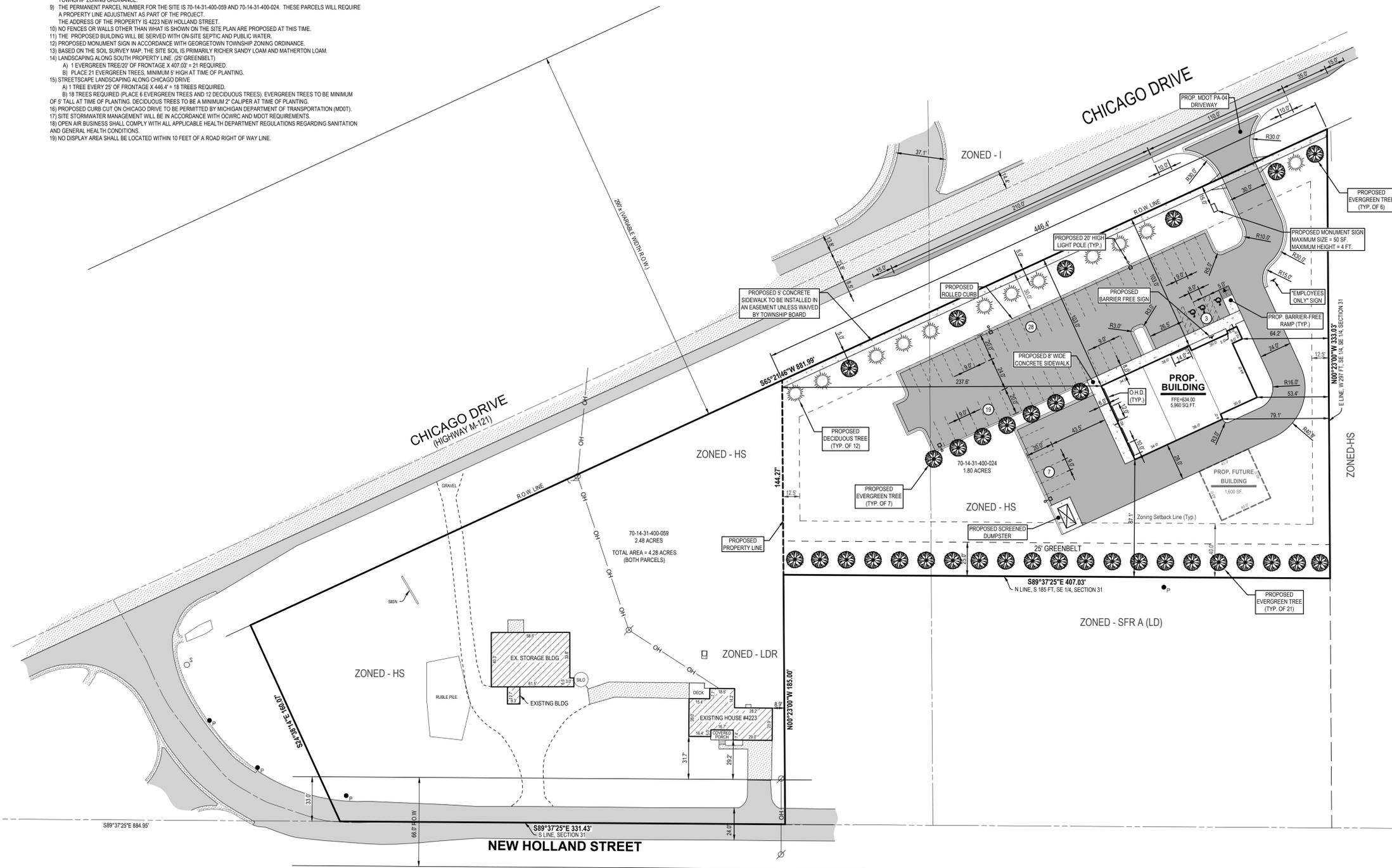
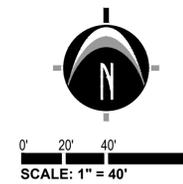
The premises referred to above are located in the Township of Georgetown, County of Ottawa, and State of Michigan, and described as follows:

The Southwest 1/4 of the Southeast 1/4 South of M-21 except commencing at the Southeast corner, thence North 185 feet, West 110 feet, South 185 feet, East 110 feet to beginning, Section 31, Town 6 North, Range 13 West.

AND

The West 297 feet of the Southeast 1/4 of the Southeast 1/4 South of M-21 except the South 185 feet. Section 31, Town 6 North, Range 13 West.

(Warranty Deed recorded in Instrument No. 2018-001975, dated January 17, 2018, Ottawa County Register of Deeds)



UTILITY LOCATIONS ARE DERIVED FROM ACTUAL MEASUREMENTS OR AVAILABLE RECORDS. THEY SHOULD NOT BE INTERPRETED TO BE EXACT LOCATIONS NOR SHOULD IT BE ASSUMED THAT THEY ARE THE ONLY UTILITIES IN THIS AREA.

NOTE: EXISTING UTILITIES AND SERVICE LINES IDENTIFIED AS "PLAN" WERE OBTAINED FROM AVAILABLE AS-BUILT RECORD DRAWINGS. THE CONTRACTOR SHALL VERIFY THE LOCATION, DEPTH AND STATUS OF ALL UTILITIES AND SERVICE LINES PRIOR TO NEW CONNECTIONS.

NEDERVELD
 www.nederveld.com
 800.222.1868
GRAND RAPIDS
 217 Grandville Ave., Suite 302
 Grand Rapids, MI 49503
 Phone: 616.575.5190

ANN ARBOR
 CHICAGO
 COLUMBUS
 HOLLAND
 INDIANAPOLIS
 ST. LOUIS

PREPARED FOR:

Prince Motors
 Dwight Prince
 3460 Chicago Drive
 Hudsonville, MI 49426

REVISIONS:

Title: Township Submittal	V. Date: 06/19/18
Drawn: DTP	Checked: KW
Title: Revised Lot Line	V. Date: 07/03/18
Drawn: DTP	Checked: KW
Title: Owner Revisions	V. Date: 07/10/18
Drawn: DTP	Checked: KW

Prince Motors
Site Layout Plan

PART OF THE SOUTHEAST 1/4 OF SECTION 31, T6N, R13W,
 GEORGETOWN TOWNSHIP, OTTAWA COUNTY, MICHIGAN

STAMP:

Kyle D. Wilson
 ENGINEER
 No. 37827
 LICENSED PROFESSIONAL ENGINEER

PROJECT NO:
 18200314

SHEET NO:
C-205

APPLICATION FOR SIDEWALK WAIVER

Georgetown Charter Township
1515 Baldwin St, P.O. Box 769
Jenison, MI 49429
616-457-2340

revised: January 26, 2009

APPLICANT INFORMATION

COMPANY NAME: Prince Motors	PHONE: 616-669-5240
APPLICANT NAME: Dwight Prince	
ADDRESS: 4200 Chicago Dr	CITY / STATE / ZIP: Hudsonville MI 49426

PROPERTY INFORMATION

COMPANY NAME: DNP Enterprise LLC dba Prince Motors	PHONE: 616-299-4610
OWNER / AGENT NAME: Dwight Prince	TITLE: owner
ADDRESS: 4200 Chicago Dr.	CITY / STATE / ZIP: Hudsonville MI 49426.
PARCEL NUMBER:	ZONING DISTRICT:

USE OF THE PROPERTY:
Used car dealership - Prince Motors.

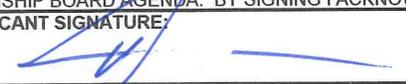
WAIVER INFORMATION

SECTION 6 OF ORDINANCE 2000-01 STATES "THE TOWNSHIP MAY WAIVE THE SIDEWALK REQUIREMENT IF, IN THE OPINION OF THE TOWNSHIP BOARD, REQUIREMENT WOULD RESULT IN UNFAIRNESS OR UNREASONABLE HARDSHIP." PLEASE PROVIDE INFORMATION AS TO HOW YOUR REQUEST MEETS THIS STIPULATION OR INFORMATION AS TO WHY THIS ORDINANCE SHOULD BE WAIVED FOR YOUR SITUATION. THE APPLICANT MAY PROVIDE ADDITIONAL EVIDENCE TO SUPPORT THE REQUEST, SUCH AS PICTURES OR SITE PLANS.

Our purpose for this form is to request no sidewalk be required in front of 4200 Chicago Dr. This sidewalk would serve no purpose and lead from nowhere to nowhere, not to mention it is a pedestrian hazard based on the dropoff into a ditch filled with water which runs along the road. We understand that when other property owners around us are required to install them and they actually serve a purpose, we too would be more than willing to install - Please work with us on this!

APPLICANT SIGNATURE

IT IS THE APPLICANT'S RESPONSIBILITY TO MEET THE REQUIREMENTS OF THE TOWNSHIP ZONING ORDINANCE IN ALL RESPECTS AND TO PROVIDE THE NECESSARY INFORMATION TO THE TOWNSHIP FOR APPROVAL. COPIES OF THE ORDINANCE MAY BE OBTAINED FROM THE GEORGETOWN TOWNSHIP WEBSITE AT WWW.GEORGETOWN-MI.GOV. THE APPLICATION SHALL BE ACCOMPANIED BY A FEE AS ESTABLISHED BY THE TOWNSHIP BOARD. THE REQUEST WILL BE PRESENTED TO THE UTILITIES/FACILITIES COMMITTEE FOR A RECOMMENDATION PRIOR TO APPEARING ON THE GEORGETOWN TOWNSHIP BOARD AGENDA. BY SIGNING I ACKNOWLEDGE THERE ARE NO REFUNDS FOR ANY REASONS.

APPLICANT SIGNATURE: 	DATE: 5/12/20
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FOR OFFICE USE ONLY

DATE OF TOWNSHIP BOARD MEETING:	APPROVED/DENIED:	ANY CONDITIONS:
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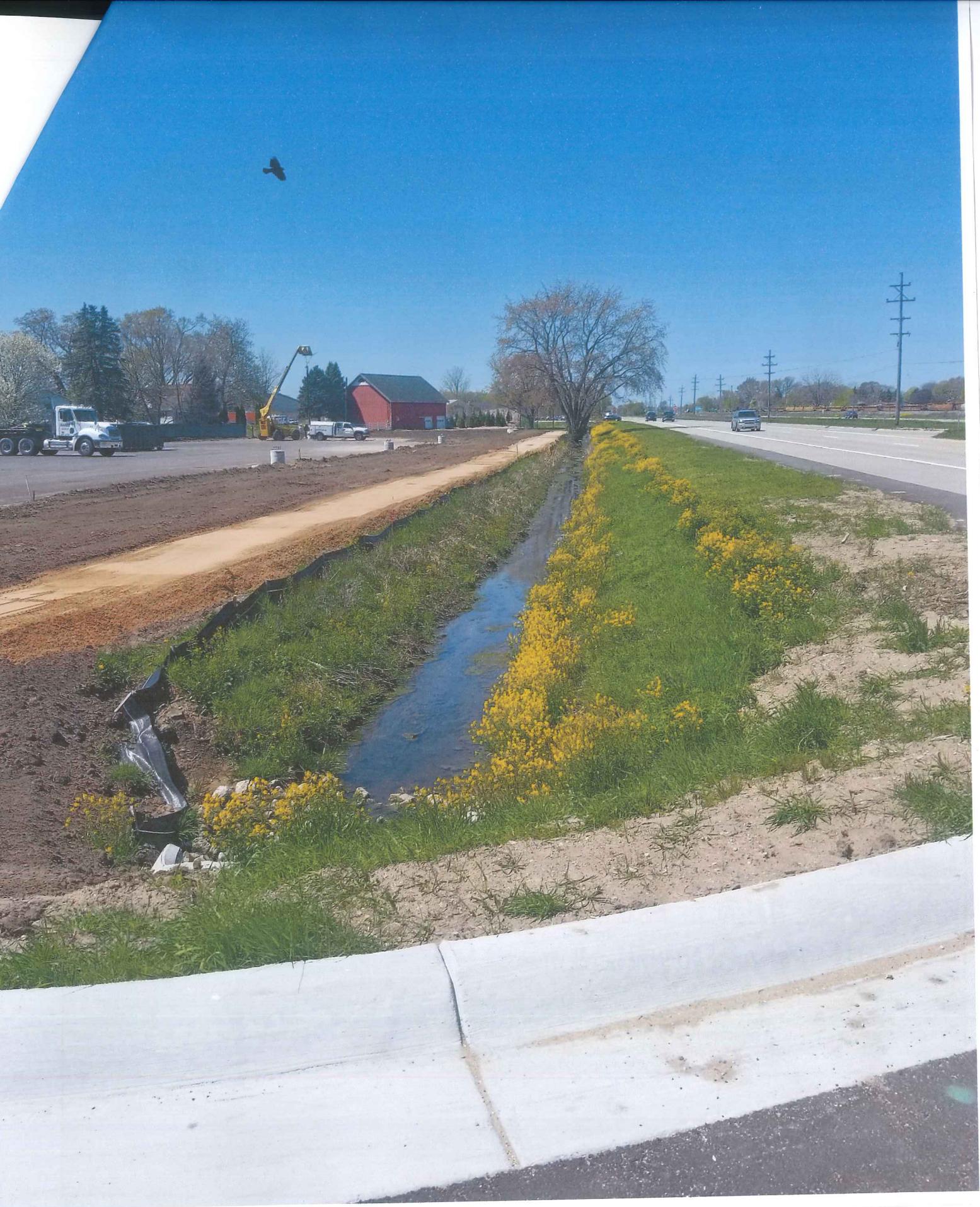
Locally Owned
Since 1939

bhs
INSURANCE
GRANDVILLE

A
Auto-Owners
INSURANCE

WOLFEBURNE ROAD

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GEORGETOWN CHARTER TOWNSHIP
OTTAWA COUNTY, MICHIGAN
(Ordinance No. 2020-04)

At a regular meeting of the Township Board for the Charter Township of Georgetown, held at the Township Offices on _____, 2020, the following Ordinance/ordinance amendment was offered for _____ by Township Board Member _____, and was seconded by Township Board Member _____, and to adopt the staff report as finding of fact, and upon recommendation from the Planning Commission:

AN ORDINANCE TO AMEND THE GEORGETOWN CHARTER TOWNSHIP
ZONING ORDINANCE

THE CHARTER TOWNSHIP OF GEORGETOWN (the "Township") ORDAINS:

Article I. The Georgetown Charter Township Zoning Ordinance, as amended, is hereby amended to as follows:

Sec. 16.2 PERMITTED USES.

Land and/or buildings in this District may be used for the following purposes by right, PROVIDED, that where applicable, the design standards defined in Chapter XX for these specific uses shall apply.

- (D) Any permitted use in the CS District.
- (E) Hotels and motels.
- (F) Veterinary/animal hospitals, **and** clinics.
- (G) **Kennels, subject to Sec. 20.4(V)(2)**

Sec. 20.4 SITE DESIGN STANDARDS.

(V) **Kennels.**

~~(1) For kennels, the minimum lot size shall be two (2) acres for the first four (4) animals and an additional one-third (1/3) acre for each additional animal.~~

~~(2) Buildings wherein animals are kept, runs, and/or exercise areas shall not be located nearer than one hundred (100) feet to any adjacent occupied dwelling or any adjacent building used by the public, and shall not be located in any required front, rear or side yard setback area.~~

(1) For kennels within the AG or RR district:

- a. The minimum lot size shall be two (2) acres for the first four (4) animals and an additional one-third (1/3) acre for each additional animal.
- b. Buildings wherein animals are kept, runs, and/or exercise areas shall not be located nearer than one hundred (100) feet to any adjacent occupied dwelling or any adjacent building used by the public, and shall not be located in any required front, rear or side yard setback area.

- (2) For Kennels located within the NS or CS district:
- a. The minimum lot size shall be one-half (1/2) acre.
 - b. Buildings wherein animals are kept, runs, and/or exercise areas shall not be located nearer than one hundred (100) feet to any Residential District. Runs and/or exercise areas shall not be located in any required front, required rear, or required side yard setback area.
 - i. Any animal that is exercised outside of the building or other enclosed area must be in an approved exercise area and an employee must be with any such animal at all times while outside the building or other enclosed area.
 - ii. All exercise or other outdoor areas shall only be utilized during a continuous period of time not to exceed sixteen (16) hours, as approved by the Planning Commission.
 - iii. All exercise or other outside areas accessible to an animal shall be enclosed by a fence or other suitable barrier that is completely opaque and to a height that will contain the animals and prevent exit from the lot or premises.
 - iv. Any exercise or other outside area located within twenty (20) feet of a lot line shall be screened by a greenbelt which meets the minimum standards of Sec. 3.11(A) for the extent of the exercise or other outdoor area. In no instance shall an exercise or other outside area be located less than ten (10) feet from a lot line.
 - c. All Kennels shall provide the following:
 - i. Hours of operation, including outdoor animal activity
 - ii. The size, nature, character, and animal capacity
 - iii. The proximity to adjoining properties
 - iv. The noise, odor, or other disturbances for adjoining properties and the surrounding neighborhood as a result of the operation
 - v. Summary of operations and the handling of the animals, including, but not limited to, the number of employees, the number of handlers available to each animal, parking area, signage, and etcetera, any other information that the Planning Commission deems appropriate.
 - vi. Measures to control sound from within the building and/or site
 - d. Kennels are subject to reasonable conditions imposed by the Planning Commission to mitigate impacts related to the use to protect the health, safety, and general welfare of the surrounding area.
 - e. Kennels shall comply with all applicable County, State, and Federal regulations.

Article II. Except as specified above, the balance of the Georgetown Charter Township Zoning Ordinance, as amended, shall remain unchanged and in full force and effect.

Article III. Severability. In the event that any one or more sections, provisions, phrases, or words of this Ordinance/ordinance amendment shall be found to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity shall not affect the validity or the enforceability of the remaining sections, provisions, phrases, or other words of this Ordinance/ordinance amendment, and the balance of this Ordinance/ordinance amendment shall remain unchanged and in full force and effect.

Article IV. Effective Date. This Ordinance/ordinance amendment shall become effective upon the expiration of seven (7) days after the date that this Ordinance/ordinance amendment or a summary thereof appears in the newspaper as provided by law.

The vote in favor of this Ordinance/ordinance amendment was as follows:

YEAS:

NAYS:

ABSENT/ABSTAIN:

ORDINANCE/ORDINANCE AMENDMENT DECLARED ADOPTED.

CERTIFICATION

I hereby certify that the above is a true copy of an Ordinance/ordinance amendment adopted by the Township Board for Georgetown Charter Township at the time, date, and place specified above pursuant to the required statutory procedures.

Respectfully submitted,

By _____
Richard VanderKlok
Georgetown Charter Township Clerk

REQUEST

Greg Ransford, Fresh Coast Planning, as authorized agent for Leah Swathwood, Captain K-9, is requesting a revision to the Zoning Ordinance for kennel regulations to allow a kennel to operate at 7560 River Ave. in a CS district. Kennels are currently allowed in the (AG) Agriculture, (RR) Rural Residential, (NS) Neighborhood Service Commercial and (CS) Community Service Commercial districts with an approved special use permit with specific standards as follows, and by right in the (HS) Highway Service Commercial and (I) Industrial districts. The location of 7560 River Ave. does not comply with the current standards for a kennel and the building/site is nonconforming due to setbacks, as well as many other elements.

CONSIDERATION BY THE PLANNING COMMISSION

The revised Zoning Ordinance language is proposed by the applicant to enable Captain K-9 to comply with the new Zoning Ordinance standards and be able to obtain a special use permit to operate a kennel at 7560 River Ave.

However, it is important to note that **the responsibility of the Planning Commission is to determine if the revisions should be adopted as regulations for the ENTIRE Township and for every instance of a kennel operation within the Township (not just this one location).**

The review is divided into two parts. **PART ONE** provides background information. **PART TWO** provides a list of particular regulations for the Planning Commission to consider. **PART THREE** provides options for motions.

PART ONE – BACKGROUND INFORMATION

1. **Current language containing specific special use standards for kennels in the AG, RR, NS and CS districts. There are no specific standards for kennels in the HS and I districts, where they are allowed by right. No changes are proposed for kennels in the Industrial district.**

Definition:

Sec. 2.52 KENNEL.

Any lot or premises on which four (4) or more animals, four (4) months of age or older are kept temporarily or permanently for the purpose of breeding, boarding or for sale.

Special use specific standards:

Sec. 20.4 SITE DESIGN STANDARDS.

(V) Kennels.

- (1) For kennels, the minimum lot size shall be two (2) acres for the first four (4) animals and an additional one-third (1/3) acre for each additional animal.
- (2) Buildings wherein animals are kept, runs, and/or exercise areas shall not be located nearer than one hundred (100) feet to any adjacent occupied dwelling or any adjacent building used by the public, and shall not be located in any required front, rear or side yard setback area.

2. **The proposed revisions include the following language** (note that the ~~struck through~~ words are proposed to be deleted and the **underlined** words are proposed to be added):

Sec. 16.2 PERMITTED USES (in the HS district).

Land and/or buildings in this District may be used for the following purposes by right, PROVIDED, that where applicable, the design standards defined in Chapter XX for these specific uses shall apply.

- (A) Any permitted use in the CS District.
- (B) Hotels and motels.
- (C) Veterinary/animal hospitals, **and** clinics.
- (D) **Kennels, subject to Sec. 20.4(V)(2)**

Sec. 20.4 SITE DESIGN STANDARDS.

(V) **Kennels**.

- ~~(1) For kennels, the minimum lot size shall be two (2) acres for the first four (4) animals and an additional one-third (1/3) acre for each additional animal.~~
- ~~(2) Buildings wherein animals are kept, runs, and/or exercise areas shall not be located nearer than one hundred (100) feet to any adjacent occupied dwelling or any adjacent building used by the public, and shall not be located in any required front, rear or side yard setback area.~~
- (1) For kennels within the AG or RR district:
 - a. The minimum lot size shall be two (2) acres for the first four (4) animals and an additional one-third (1/3) acre for each additional animal.
 - b. Buildings wherein animals are kept, runs, and/or exercise areas shall not be located nearer than one hundred (100) feet to any adjacent occupied dwelling or any adjacent building used by the public, and shall not be located in any required front, rear or side yard setback area.
- (2) For Kennels located within the NS or CS district:
 - a. The minimum lot size shall be one-half (1/2) acre.
 - b. Buildings wherein animals are kept, runs, and/or exercise areas shall not be located nearer than one hundred (100) feet to any Residential District. Runs and/or exercise areas shall not be located in any required front, required rear, or required side yard setback area.
 - i. Any animal that is exercised outside of the building or other enclosed area must be in an approved exercise area and an employee must be with any such animal at all times while outside the building or other enclosed area.
 - ii. All exercise or other outdoor areas shall only be utilized during a continuous period of time not to exceed sixteen (16) hours, as approved by the Planning Commission.
 - iii. All exercise or other outside areas accessible to an animal shall be enclosed by a fence or other suitable barrier that is completely opaque and to a height that will contain the animals and prevent exit from the lot or premises.

- iv. Any exercise or other outside area located within twenty (20) feet of a lot line shall be screened by a greenbelt which meets the minimum standards of Sec. 3.11(A) for the extent of the exercise or other outdoor area. In no instance shall an exercise or other outside area be located less than ten (10) feet from a lot line.
- c. All Kennels shall provide the following:
 - i. Hours of operation, including outdoor animal activity
 - ii. The size, nature, character, and animal capacity
 - iii. The proximity to adjoining properties
 - iv. The noise, odor, or other disturbances for adjoining properties and the surrounding neighborhood as a result of the operation
 - v. Summary of operations and the handling of the animals, including, but not limited to, the number of employees, the number of handlers available to each animal, parking area, signage, and etcetera, any other information that the Planning Commission deems appropriate.
 - vi. Measures to control sound from within the building and/or site
- d. Kennels are subject to reasonable conditions imposed by the Planning Commission to mitigate impacts related to the use to protect the health, safety, and general welfare of the surrounding area.
- e. Kennels shall comply with all applicable County, State, and Federal regulations.

3. Explanation of proposed changes.

The proposal is as follows:

- a. **Leave the special use standards as currently written for kennels in the AG and RR districts ONLY.**
 - (V) Kennels.
 - (1) For kennels, the minimum lot size shall be two (2) acres for the first four (4) animals and an additional one-third (1/3) acre for each additional animal.
 - (2) Buildings wherein animals are kept, runs, and/or exercise areas shall not be located nearer than one hundred (100) feet to any adjacent occupied dwelling or any adjacent building used by the public, and shall not be located in any required front, rear or side yard setback area.
- b. **No changes for kennels in the Industrial district where they are allowed by right with no standards.**
- c. **Leave the current ordinance for kennels to be allowed by right in the HS district, but add language that the kennels in the HS district are subject to the newly proposed specific standards in Sec. 20.4(V)(2), though no special use permit would be required. In other words, a kennel in the HS district would be required to meet the standards, but the review would be done administratively at the time the Zoning Compliance application was reviewed, rather than having the kennel subject to a public hearing and a review by the Planning Commission. Note that a kennel is already allowed by right in the HS district and is not currently subject to any general or specific standards.**

d. **Revise the ordinance** for kennels in the NS and CS districts as follows:

- **Decrease the current minimum required lot size from 2 acres** for the first four animals, plus an additional 1/3rd acre for each additional animal **to a minimum of a half-acre with no maximum number of animals.**
- **Remove the current minimum required distance of 100 feet to an adjacent occupied dwelling or building used by the public and add the requirement of a minimum distance of 100 feet to any residential district.** Therefore, there would be no minimum distance to any building used by the public.
- **Leave the stipulation that runs or exercise area shall not be located in any required front, required rear or required side yard.** (*Note that the side yard setback in the NS and CS districts adjacent to another commercial district is zero.*)
- **Add the following regulations:**
 - (1) Any animal that is exercised outside of the building or other enclosed area must be in an approved exercise area and an employee must be with any such animal at all times while outside the building or other enclosed area.
 - (2) All exercise or other outdoor areas shall only be utilized during a continuous period of time not to exceed sixteen (16) hours, as approved by the Planning Commission.
 - (3) All exercise or other outside areas accessible to an animal shall be enclosed by a fence or other suitable barrier that is completely opaque and to a height that will contain the animals and prevent exit from the lot or premises.
 - (4) Any exercise or other outside area located within twenty (20) feet of a lot line shall be screened by a greenbelt which meets the minimum standards of Sec. 3.11(A) for the extent of the exercise or other outdoor area. In no instance shall an exercise or other outside area be located less than ten (10) feet from a lot

e. **Add the requirement that all kennels would have to provide the following information (only), with no regulations for any of these elements:**

- i. Hours of operation, including outdoor animal activity
- ii. The size, nature, character, and animal capacity
- iii. The proximity to adjoining properties
- iv. The noise, odor, or other disturbances for adjoining properties and the surrounding neighborhood as a result of the operation
- v. Summary of operations and the handling of the animals, including, but not limited to, the number of employees, the number of handlers available to each animal, parking area, signage, and etcetera, any other information that the Planning Commission deems appropriate.
- vi. Measures to control sound from within the building and/or site

f. Although Sec. 20.3(B) gives the Planning Commission the authority to stipulate conditions as noted in the excerpt of the ordinance below, the proposed language to be added reminds the Planning Commission, as well as any applicant reading the ordinance, that **Kennels are subject to reasonable conditions imposed by the Planning Commission to mitigate impacts related to the use to protect the health, safety, and general welfare of the surrounding area.**

Sec. 20.3 GENERAL STANDARDS.

The following general standards, in addition to those specific standards established for certain uses, shall be satisfied before the Planning Commission makes a decision regarding a Special Land Use application.

(B) The Planning Commission may stipulate such additional conditions and safeguards deemed necessary to accomplish the following purposes. Failure to comply with such conditions may result in the revocation of the special land use approval, pursuant to Section 20.2(D).

- (1) to meet the intent and purpose of the Zoning Ordinance,*
- (2) to relate to the standards established in the Ordinance for the land use or activity under consideration,*
- (3) to insure compliance with those standards,*
- (4) to protect the general welfare,*
- (5) to protect individual property rights, and*
- (6) to ensure that the intent and objectives of this Ordinance will be observed.*

- g. The proposed language states that **Kennels shall comply with all applicable County, State, and Federal regulations.** Although it would appear that stating this would be unnecessary (because, of course, all kennels would *have* to comply with these regulations), **having this language in the ordinance would give the Planning Commission the authority to revoke a special use permit** under Sec. 20.2(D) if the holder of the special use permits fails to comply with these requirements because now they would be requirements in the ordinance.

4. Background and History

- a. On January 14, 2016, a Use Zoning Compliance application was submitted for the use of dog grooming (under the ordinance section for Personal Service Establishment) at 7560 River Ave. P.P. # 70-14-13-427-011. The 0.7234 acre site is zoned (CS) Community Service Commercial.
- b. On January 15, 2016, Township staff approved the use of dog grooming under Sec. 15.2 in the CS District (allows any use in the (NS) Neighborhood Service Commercial district), under Sec. 14.2 (allows any use in the (OS) Office Service Commercial district), and under Sec. 13.2(D) Personal Service Establishments in the OS district which allows personal services on the premises including barber and beauty shops and similar uses.
- c. The stipulations of the approval state that **there shall be no overnight boarding of animals, the animals cannot be kept outside and all activities shall be within an enclosed building.** The reason for the stipulations was because the use was ONLY to be for dog grooming and not boarding. These conditions were based on the definition of “kennel,” which is defined in the ordinance as any lot or premises on which four or more animal, four or more months of age or older, are kept temporarily or permanently for the purpose of breeding, boarding or for sale. **The use of a kennel is allowed in the CS district, but only with an approved special use permit and none was requested or granted for a kennel at this site (because this site does not comply with current ordinance standards).**

Application submitted for the use of dog grooming:

APPLICATION FOR USE ZONING COMPLIANCE	
Georgetown Charter Township 1515 Baldwin St, P.O. Box 769 Jenison, MI 49429 616-457-2690	
✓ 450	
revised: 1/26/09	
PROPERTY INFORMATION	
ADDRESS: <i>7560 River Avenue</i>	
PARCEL NUMBER: <i>70-14-13-427-011</i>	ZONING DISTRICT: <i>CS - Community Service</i>
PLAT NAME: _____	LOT NUMBER: _____
APPLICANT INFORMATION	
COMPANY NAME: <i>Dubois Properties, LLC</i>	PHONE: <i>560-6886</i>
OWNER / AGENT NAME: <i>Dave DuBois</i>	TITLE: <i>Member</i>
ADDRESS: <i>11070 46th Ave.</i>	CITY / STATE / ZIP: <i>Allendale, MI 49401</i>
USE INFORMATION	
NAME OF BUSINESS:	
EXISTING USE: <i>Warehousing, Storage</i>	
EXPLAIN THE PROPOSED USE: <i>Dog Grooming (Personal Use Establishment)</i>	
THE APPLICATION FEE WILL INCLUDE A MAXIMUM OF TWO BUILDING AND TWO FIRE INSPECTIONS. IF MORE INSPECTIONS ARE REQUIRED, A FEE OF \$50 PER INSPECTION MUST BE PAID PRIOR TO THE INSPECTIONS BEING CONDUCTED.	
INSPECTION INFORMATION	
ANTICIPATED MOVE-IN DATE: <i>2-15-16</i>	REQUESTED INSPECTION DATE: <i>2-15-16</i>
CONTACT NAME: <i>BROOKE YOWITZ</i>	PHONE: <i>616-335-4330</i>
APPLICANT SIGNATURE	
IT IS THE APPLICANT'S RESPONSIBILITY TO MEET THE REQUIREMENTS OF THE TOWNSHIP ZONING AND GENERAL ORDINANCES IN ALL RESPECTS AND TO PROVIDE THE NECESSARY INFORMATION TO THE TOWNSHIP FOR APPROVAL. COPIES OF THE ORDINANCE MAY BE OBTAINED FROM THE GEORGETOWN TOWNSHIP WEBSITE AT WWW.GTWP.COM. BY SIGNING, PERMISSION IS GRANTED FOR THE TOWNSHIP STAFF TO ENTER THE SUBJECT PROPERTY FOR PURPOSES OF GATHERING INFORMATION TO REVIEW THIS REQUEST. A ZONING COMPLIANCE CERTIFICATE MUST BE OBTAINED PRIOR TO OCCUPYING, OPERATING OR USE OF THE STRUCTURE. I ACKNOWLEDGE THERE ARE NO REFUNDS FOR ANY REASONS.	
APPLICANT SIGNATURE: <i>[Signature]</i>	DATE: <i>1-14-16</i>
FOR OFFICE USE ONLY	
USE ALLOWED PER SECTION: <i>15.2A, 13.2D</i>	
APPROVAL SIGNATURE: <i>[Signature]</i>	DATE: <i>1/15/16</i>

Approval was issued for the use of dog grooming:

Georgetown Charter Township Zoning Compliance No: PUZC16-0003

Zoning Department	1515 Baldwin Street	Hours: Monday-Friday 8 am - 5 pm
Phone: (616) 457-2690 Ext. 221	PO Box 769	contact.georgetown@gmail.com
Fax: (616) 457-3670	Jenison, MI 49429-0769	

<input type="text" value="7560 RIVER AVE"/>	Location	
<input type="text" value="JENISON"/>	<input type="text" value="MI"/>	<input type="text" value="49428"/>
<p>Fire Inspections must be approved and a Zoning Compliance Certificate issued prior to occupying the structure.</p>		Owner
		Applicant
		RANDAL FEENSTRA 7482 MAIN ST Jenison MI 49428 (616) 457 7050

Use Zoning Compliance For:

NO NAME ON PERMIT - DOG GROOMING

USE ALLOWED PER SECTION 15.2 (A), 13.2 (D) OF THE ZONING ORDINANCE - PERSONAL SERVICE ESTABLISHMENT. CALL 616-457-2340 EXT. 222 TO SET UP FIRE INSPECTION BEFORE OCCUPYING SPACE. ALL NEW SIGNS REQUIRE PERMITS.

NO OVERNIGHT BOARDING OF ANIMALS CAN'T BE KEPT/QUARTERED OUTSIDE ALL ACTIVITIES WITHIN

Work Type	Fee Basis	Item Total
<input type="text" value="USE ZONING COMPLIANCE"/>	<input type="text" value="50.00"/>	<input type="text" value="50.00"/>

Fee Total:	\$50.00
Amount Paid:	<input type="text" value="50.00"/>
Balance Due:	\$0.00

This receipt does not grant permission to occupy the above described location. All applicable permits must be obtained from the appropriate departments prior to starting any construction, if applicable.

A building and fire inspection must be conducted and approved before the issuance of a Zoning Compliance Certificate. To schedule these inspections, contact the Zoning Department at (616) 457-2690.

Issued

5. Maps of the site.



6. Nonconforming site

The building and site have many nonconforming elements, including the following:

- a. Setbacks in the CS district are required as follows:

Front – 30 feet from right-of-way line. Footnote L is relevant and requires that the front yard shall be landscaped (as required in the ordinance for one tree for each 25 feet or fraction thereof of lineal footage) and not used for parking, loading or accessory structures.

Rear – 40 feet from rear property line.

Sides – 0 (unless adjacent to residential which it is not adjacent to residential)

- b. The site is nonconforming because it does not comply with the required front yard setback, including Footnote L which requires the first 30 feet to be landscaped and not used for parking, loading or accessory structures, and the required rear yard setback.
- c. The initial building was constructed in 1978, with additions in 1980, 1983 and 1988. The Township has no records of site plan approval for the property and no records of the exact setbacks.



7. Conclusion – use of a kennel at 7560 River Ave. based on current ordinance regulations.

Sec. 15.3 (B) allows a kennel in a CS district with an approved special use permit. From the time of the first application for a dog grooming operation in 2016, up until now, no application has been submitted for a special use permit for a kennel on this property.

However, based on Sec. 20.3 and Sec. 20.4, the approval of the special use permit for a kennel would be subject to compliance with the specific standards, unless the Zoning Board of Appeals grants variances for all the stipulations that are not met. No site plan or documentation has been submitted showing how the property meets or does not meet the special use standards.

Viewing the parcel on Ottawa County GIS shows that likely the specific standards are not met.

- a. The parcel is only 0.7234 acres, which is less than the minimum of two acres required for the first four animals.
- b. The building is within 100 feet of a building used by the public (for one, Feenstra and Associates).
- c. There is very little land available for any dog runs or exercise areas to be located outside of a required front or rear yard setback because the site is nonconforming by not having the required setbacks (except for the side yard which is closer still to the Feenstra building).

8. Possible solutions provided for the Captain K-9 Kennel at 7560 River Ave.

- a. The applicant has the right/opportunity to submit an application to request variances from all the specific special use standards. However, the ZBA only has the authority to grant a variance when the seven standards listed in the ordinance are met. The applicant may have concluded that their request would not meet the standards in Sec. 28.11 that are necessary to be met for a variance to be granted.
- b. The applicant has the right/opportunity to submit an application to request a Zoning Ordinance amendment to revise the special use standards.
- c. A solution exists to be to move the use to a location that complies with Zoning Ordinance requirements.

NOTE: the applicant chose to submit an application to revise the Zoning Ordinance in such a way as to allow the kennel to be located at 7560 River Ave. with a special use permit.

9. Sample ordinances from neighboring municipalities

a. Grand Haven Township's Zoning Ordinance requirements:

Kennels for Domestic Animals.

A. The minimum lot area shall be one (1) acre for the first five (5) domestic animals, and an additional one-third (1/3) acre for each additional domestic animal. Domestic animals counted toward this total shall include the total capacity for overnight boarding/keeping.

B. "Domesticated animals", for the purpose of this Section, shall mean those animals commonly domesticated and kept in homes. Examples include, but are not limited to: dogs, cats, birds, aquatic animals, rabbits, small rodents, and similar animals which do not present an unusual risk to persons or property.

CHAPTER 19 19-30

SPECIAL LAND USES

C. Buildings wherein domestic animals are kept, dog runs, and/or exercise areas shall not be located nearer than one hundred (100) feet to any adjacent residential use, or building used by the public.

D. All principal use activities, other than outdoor dog run areas, shall be conducted within a totally enclosed main building.

E. All dog kennels shall be operated in conformance

b. **Allendale Township's** ordinance regulations are similar to the currently proposed standards.

c. **Jamestown and Blendon Townships** do not appear to have specific standards.

d. **City of Hudsonville** has no kennel regulations shown on a search of their website except for definitions.

Sec. 5-2. - Ownership and custody of animals. Dogs. No person shall own, possess, harbor, shelter, keep, or have custody of more than two (2) dogs over the age of six (6) months on the same premises within the city, except in kennels, veterinary hospitals, clinics, pet shops, temporary police animal holding facilities or similarly used properties in properly zoned districts.

PART TWO - SUMMARY OF PLANNING COMMISSION CONSIDERATION

1. PLANNING COMMISSION RESPONSIBILITY. The Planning Commission has the responsibility to consider and act upon the proposed Zoning Ordinance revisions as submitted by the applicant.

As with any Zoning Ordinance revisions, the language is published and then that language is considered by the Planning Commissions. During deliberations after the public hearing is held, the consistent previous practice by the Planning Commission has been that the language could be "tweaked" slightly or modified slightly to become *less restrictive* (**though NOT more restrictive**). This application is different from most previous ordinance revisions considered by the Planning Commission because the exact language was submitted by the applicant. In the past, most of the time the Planning Commission has discussed and modified proposed ordinance changes prior to initiating the revisions, prior to holding the public hearing, and prior to taking formal action.

Therefore, if the Planning Commission determines that the language as proposed (or very slightly tweaked or very slightly modified to be less restrictive) is acceptable for the ENTIRE Township, a motion could be made to recommend to the Township Board to approve the ordinance revisions as presented by the applicant.

However, **if the Planning Commission determines that the language as proposed is not acceptable for the entire Township, or that the language should be modified or that the language should be more restrictive** (i.e. an outdoor exercise area for the animals should have a setback greater than 10 feet to any property line), **the Planning Commission action would be to recommend denial to the Township Board**. Then the Planning Commission would have the opportunity to initiate language that is more acceptable and to consider the changed language. The Planning Commission does not have the authority to change this language (other than slight "tweaking"), including the dimensions as proposed. Also, the Planning Commission should make their determination based on what they consider to be best for the Township and NOT base the decision on the applicant's ability to locate a kennel at this site.

2. CONSIDERATION OF THE SPECIFIC STANDARDS PROPOSED BY THE APPLICANT. The proposed language will be separated into individual specific standards for the Planning Commission's consideration.

- a. The Planning Commission should consider the following yard determination as proposed by the applicant. The language drafted by the applicant was based on the assumption that the outside exercise areas or runs are not subject to the same setback requirements as the main structure as listed in Chapter 24. See the map submitted by the applicant below with the determination of yards.



For example, on the subject site, if an addition was constructed on the south side of the building, the new construction would be subject to current ordinance requirements to be at least 40 feet from the rear property line to meet the rear yard setback requirement in Chapter 24. By determining that the use of the outdoor exercise area is not a structure or use subject to the same setback requirement as the main structure (40 ft. from rear property line), the side yard is now available for an exercise area.

Does the Planning Commission concur with the applicant's determination that the outdoor exercise area is not subject to the same setback requirements as the main structure? Or should this be considered as part of the use of a kennel which would be subject to the 40 foot rear yard setback requirement? If yes, should language be added that the outdoor areas are subject to the same setback requirements as the main structure?

- b. **Kennels are currently allowed by right in the (HS) Highway Service Commercial and the (I) Industrial districts, with no specific standards.** No changes are proposed for kennels in the Industrial district and they would still be allowed by right with no specific standards. The proposal would also still allow kennels in the HS by right. However, kennels in the HS district would become subject to all of the proposed new standards, only with administrative review and no special use permit or Planning Commission review.

Sec. 16.2 PERMITTED USES.

Land and/or buildings in this District may be used for the following purposes by right, PROVIDED, that where applicable, the design standards defined in Chapter XX for these specific uses shall apply.

(D) Kennels, subject to Sec. 20.4(V)(2)

Does the Planning Commission determine that kennels in the HS district should be subject to the new revised standards, though no special use permit would be required and there would be no review by the Planning Commission? The review would be administrative.

- c. **The proposal is to leave the current ordinance standards in place for kennels in the AG and RR districts.** The only change proposed is in the numbering system.

Sec. 20.4 SITE DESIGN STANDARDS.

(V) **Kennels.**

- ~~(3) For kennels, the minimum lot size shall be two (2) acres for the first four (4) animals and an additional one-third (1/3) acre for each additional animal.~~
- ~~(4) Buildings wherein animals are kept, runs, and/or exercise areas shall not be located nearer than one hundred (100) feet to any adjacent occupied dwelling or any adjacent building used by the public, and shall not be located in any required front, rear or side yard setback area.~~
- (3) For kennels within the AG or RR district:
- a. The minimum lot size shall be two (2) acres for the first four (4) animals and an additional one-third (1/3) acre for each additional animal.
 - b. Buildings wherein animals are kept, runs, and/or exercise areas shall not be located nearer than one hundred (100) feet to any adjacent occupied dwelling or any adjacent building used by the public, and shall not be located in any required front, rear or side yard setback area.

Does the Planning Commission determine that kennels in the AG and RR districts should be subject to the standards currently in place?

- d. **New regulations (less stringent than currently in effect) are proposed for kennels in the NS or CS district.**

- (4) For Kennels located within the NS or CS district:
- a. The minimum lot size shall be one-half (1/2) acre.
 - b. Buildings wherein animals are kept, runs, and/or exercise areas shall not be located nearer than one hundred (100) feet to any Residential District. Runs and/or exercise areas shall not be located in any required front, required rear, or required side yard setback area.

With the new language, the proposal calls for the following changes:

- **A decrease from the current minimum required lot size of 2 acres** for the first four animals, plus an additional 1/3rd acre for each additional animal **to a minimum of a half-acre with no limit on the number of animals.**
- **Removal of the current minimum required distance of 100 feet to an adjacent occupied dwelling or building used by the public and addition of the requirement of a minimum distance of 100 feet to any residential district.** Therefore, there would be no minimum distance to any building used by the public.
- **Leave the stipulation that runs or exercise area shall not be located in any required front, required rear or required side yard. (Note that the side yard setback in the NS and CS districts adjacent to another commercial district is zero.)**

Does the Planning Commission determine that the minimum lot size should be decreased from 2 acres for four animals to a half-acre for an unlimited number of animals?

Does the Planning Commission determine that there should be no limit on the number of animals? Should a maximum number be stipulated based on any criteria (size of building, site)?

Does the Planning Commission determine that the minimum distance to an occupied dwelling or building used by the public should be removed and the stipulation added that there would be a minimum distance of 100 feet to a residential district? Or should a minimum distance be stipulated to any building used by the public? As proposed, an outdoor area could be 10 feet from an adjacent building used by the public.

Does the Planning Commission determine that outdoor areas should not be located in any required setback as currently required?

e. **Stipulations were added as follows.**

- i. Any animal that is exercised outside of the building or other enclosed area must be in an approved exercise area and an employee must be with any such animal at all times while outside the building or other enclosed area.
- ii. All exercise or other outdoor areas shall only be utilized during a continuous period of time not to exceed sixteen (16) hours, as approved by the Planning Commission.
- iii. All exercise or other outside areas accessible to an animal shall be enclosed by a fence or other suitable barrier that is completely opaque and to a height that will contain the animals and prevent exit from the lot or premises.
- iv. Any exercise or other outside area located within twenty (20) feet of a lot line shall be screened by a greenbelt which meets the minimum standards of Sec. 3.11(A) for the extent of the exercise or other outdoor area. In no instance shall an exercise or other outside area be located less than ten (10) feet from a lot line.

The language in the proposal includes the following.

- An employee must be with an animal when it is outside of the building and must be in an area that is approved by the Planning Commission. This appears to be a good stipulation; however, it might be difficult because no Township employee would be able to monitor this.

- The animals would only be allowed to be outside during specific times within a 16 hour period of time as established by the Planning Commission. The general ordinance related to noise prohibits loud noises from 11:00 p.m. to 7:00 a.m. So noises are allowed from 7:00 a.m. to 11:00 p.m., which is 16 hours. A general ordinance also stipulates that dogs are not allowed to be loud or have frequent or habitual barking, yelping or howling which causes annoyance to the people in the neighborhood. This is any time of day or night.
- The outside exercise area shall be enclosed with an opaque fence or barrier that is of a sufficient height to contain the animals.
- Basically the proposal allows an outdoor area to be within 20 feet of a property line, but not less than 10 feet, and requires it to be screened with a greenbelt. **A recommendation had been made to the applicant that no outdoor exercise area should be located nearer than 25 feet to a property line and at that distance should be screened with a greenbelt. In every other instance in the ordinance related to a greenbelt, the distance is 25 feet (for example, a parking lot which may be more benign than an exercise area for dogs). However, if the restriction was 25 feet (or even reduced to 20 feet), the Captain K-9 kennel would not meet the standards for the site at 7560 River Ave.**

The Planning Commission should consider that in the NS and CS districts, the side setbacks are zero which could put an outdoor exercise area for dogs at 10 feet from another building.

Does the Planning Commission concur that an employee should accompany an animal in an outdoor exercise area? How would this be monitored by Township staff?

Does the Planning Commission concur that the hours an animal could be in an outdoor exercise area be limited? How would this be monitored by Township staff?

Does the Planning Commission concur that enclosure should be opaque and how would the Planning Commission determine the height? Should the height just be stated as six feet which is the maximum height allowed for a fence in the ordinance?

Does the Planning Commission determine that outdoor areas could be located up to 10 feet from a lot line? Or should that minimum distance be greater? Does the Planning Commission determine that it would be acceptable to have an outdoor exercise area be only 10 feet from another building?

Does the Planning Commission determine that if outdoor areas are located between 10 feet and 20 feet from a lot line it should be screened? Or should the outdoor area be required to be screened with landscaping if even a greater distance than 20 feet from the lot line?



f. Additional information is required to be provided.

c. All Kennels shall provide the following:

- i. Hours of operation, including outdoor animal activity
- ii. The size, nature, character, and animal capacity
- iii. The proximity to adjoining properties
- iv. The noise, odor, or other disturbances for adjoining properties and the surrounding neighborhood as a result of the operation
- v. Summary of operations and the handling of the animals, including, but not limited to, the number of employees, the number of handlers available to each animal, parking area, signage, and etcetera, any other information that the Planning Commission deems appropriate.
- vi. Measures to control sound from within the building and/or site

Does the Planning Commission determine that the above noted information should be provided?

Note that the only requirement in the proposal is to provide this information and absent is any language that gives the Planning Commission the authority to deny a request for a kennel if they believe that the operation is not acceptable or to stipulate other requirements based on this information. For example, if the Planning Commission determined that the number of animals planned to be kept at a specific location was too many for the site there is no specific authority given to the Planning Commission to require that the number was reduced.

g. Additional information is required to be provided.

- d. Kennels are subject to reasonable conditions imposed by the Planning Commission to mitigate impacts related to the use to protect the health, safety, and general welfare of the surrounding area.
- e. Kennels shall comply with all applicable County, State, and Federal regulations.

The language in the proposal includes the following.

- Although Sec. 20.3(B) gives the Planning Commission the authority to stipulate conditions as noted in the excerpt of the ordinance below, the proposed language to be added reminds the Planning Commission, as well as any applicant reading the ordinance, that **Kennels are subject to reasonable conditions imposed by the Planning Commission to mitigate impacts related to the use to protect the health, safety, and general welfare of the surrounding area.**

Sec. 20.3 GENERAL STANDARDS.

The following general standards, in addition to those specific standards established for certain uses, shall be satisfied before the Planning Commission makes a decision regarding a Special Land Use application.

(B) The Planning Commission may stipulate such additional conditions and safeguards deemed necessary to accomplish the following purposes. Failure to comply with such conditions may result in the revocation of the special land use approval, pursuant to Section 20.2(D).

- (7) to meet the intent and purpose of the Zoning Ordinance,*
 - (8) to relate to the standards established in the Ordinance for the land use or activity under consideration,*
 - (9) to insure compliance with those standards,*
 - (10) to protect the general welfare,*
 - (11) to protect individual property rights, and*
 - (12) to ensure that the intent and objectives of this Ordinance will be observed.*
- The proposed language states that **Kennels shall comply with all applicable County, State, and Federal regulations.** Although it would appear that stating this would be unnecessary (because, of course, all kennels would *have* to comply with these regulations), **having this language in the ordinance would give the Planning Commission the authority to revoke a special use permit** under Sec. 20.2(D) if the holder of the special use permits fails to comply with these requirements because now they would be requirements in the ordinance.

Does the Planning Commission determine that the statement below gives the Planning Commission the authority to stipulate any conditions they consider to be necessary, such as, for example, limiting the number of animals? Of is this too vague for important standards such as the number of animals?

Kennels are subject to reasonable conditions imposed by the Planning Commission to mitigate impacts related to the use to protect the health, safety, and general welfare of the surrounding area.

Does the Planning Commission determine that the addition of the language that all kennels shall comply with other county, state and federal regulations gives them the authority to revoke a special use permit if a kennel does not comply with these regulations?

h. Does the Planning Commission determine that any other regulations should be added or deleted from the proposed language as submitted by the applicant?

PART THREE - OPTIONS FOR MOTIONS

a. **If the Planning Commission determines to revise the Zoning Ordinance with the language as submitted by the applicant, the motion would be as follows:**

Motion: To recommend to the Township Board to adopt the staff report as finding of fact and to recommend to the Township Board to approve the following resolution.

b. **If the Planning Commission determines that the language should be not be adopted as proposed and/or if the language should be further revised, the motion would be as follows:**

Motion: To recommend to the Township Board to adopt the staff report as finding of fact and to recommend to the Township Board deny the following resolution.

Options for reasons for denial:

- The language as proposed, though would work for the applicant, is not in the best interest of the entire Township.
- The language should be modified as follows:_____
- The revised language would have to be published again since it (differs substantially or is more restrictive than) the language that was previously published.

RESOLUTION:

(REZ2003) Ordinance 2020-04:

GEORGETOWN CHARTER TOWNSHIP
OTTAWA COUNTY, MICHIGAN
(Ordinance No. 2020-04)

At a regular meeting of the Township Board for the Charter Township of Georgetown, held at the Township Offices on _____, 2020, the following Ordinance/ordinance amendment was offered for _____ **(adoption or denial)** by Township Board Member _____, and was seconded by Township Board Member _____, and to adopt the staff report as finding of fact, and upon recommendation from the Planning Commission:

AN ORDINANCE TO AMEND THE GEORGETOWN CHARTER TOWNSHIP
ZONING ORDINANCE

THE CHARTER TOWNSHIP OF GEORGETOWN (the “Township”) ORDAINS:

Article I. The Georgetown Charter Township Zoning Ordinance, as amended, is hereby amended to as follows:

Sec. 16.2 PERMITTED USES.

Land and/or buildings in this District may be used for the following purposes by right, PROVIDED, that where applicable, the design standards defined in Chapter XX for these specific uses shall apply.

- (E) Any permitted use in the CS District.
- (F) Hotels and motels.
- (G) Veterinary/animal hospitals, **and** clinics.
- (H) **Kennels, subject to Sec. 20.4(V)(2)**

Sec. 20.4 SITE DESIGN STANDARDS.

(V) **Kennels.**

- ~~(3) For kennels, the minimum lot size shall be two (2) acres for the first four (4) animals and an additional one-third (1/3) acre for each additional animal.~~
- ~~(4) Buildings wherein animals are kept, runs, and/or exercise areas shall not be located nearer than one hundred (100) feet to any adjacent occupied dwelling or any adjacent building used by the public, and shall not be located in any required front, rear or side yard setback area.~~
- (5) For kennels within the AG or RR district:
 - c. The minimum lot size shall be two (2) acres for the first four (4) animals and an additional one-third (1/3) acre for each additional animal.
 - d. Buildings wherein animals are kept, runs, and/or exercise areas shall not be located nearer than one hundred (100) feet to any adjacent occupied dwelling or any adjacent building used by the public, and shall not be located in any required front, rear or side yard setback area.
- (6) For Kennels located within the NS or CS district:
 - f. The minimum lot size shall be one-half (1/2) acre.
 - g. Buildings wherein animals are kept, runs, and/or exercise areas shall not be located nearer than one hundred (100) feet to any Residential District. Runs and/or exercise areas shall not be located in any required front, required rear, or required side yard setback area.
 - i. Any animal that is exercised outside of the building or other enclosed area must be in an approved exercise area and an employee must be with any such animal at all times while outside the building or other enclosed area.
 - ii. All exercise or other outdoor areas shall only be utilized during a continuous period of time not to exceed sixteen (16) hours, as approved by the Planning Commission.

- iii. All exercise or other outside areas accessible to an animal shall be enclosed by a fence or other suitable barrier that is completely opaque and to a height that will contain the animals and prevent exit from the lot or premises.
- iv. Any exercise or other outside area located within twenty (20) feet of a lot line shall be screened by a greenbelt which meets the minimum standards of Sec. 3.11(A) for the extent of the exercise or other outdoor area. In no instance shall an exercise or other outside area be located less than ten (10) feet from a lot line.
- h. All Kennels shall provide the following:
 - i. Hours of operation, including outdoor animal activity
 - ii. The size, nature, character, and animal capacity
 - iii. The proximity to adjoining properties
 - iv. The noise, odor, or other disturbances for adjoining properties and the surrounding neighborhood as a result of the operation
 - v. Summary of operations and the handling of the animals, including, but not limited to, the number of employees, the number of handlers available to each animal, parking area, signage, and etcetera, any other information that the Planning Commission deems appropriate.
 - vi. Measures to control sound from within the building and/or site
- i. Kennels are subject to reasonable conditions imposed by the Planning Commission to mitigate impacts related to the use to protect the health, safety, and general welfare of the surrounding area.
- j. Kennels shall comply with all applicable County, State, and Federal regulations.

Article II. Except as specified above, the balance of the Georgetown Charter Township Zoning Ordinance, as amended, shall remain unchanged and in full force and effect.

Article III. Severability. In the event that any one or more sections, provisions, phrases, or words of this Ordinance/ordinance amendment shall be found to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity shall not affect the validity or the enforceability of the remaining sections, provisions, phrases, or other words of this Ordinance/ordinance amendment, and the balance of this Ordinance/ordinance amendment shall remain unchanged and in full force and effect.

Article IV. Effective Date. This Ordinance/ordinance amendment shall become effective upon the expiration of seven (7) days after the date that this Ordinance/ordinance amendment or a summary thereof appears in the newspaper as provided by law.

The vote in favor of this Ordinance/ordinance amendment was as follows:

YEAS:

NAYS:

ABSENT/ABSTAIN:

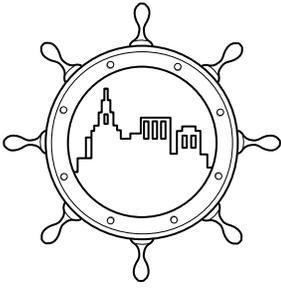
ORDINANCE/ORDINANCE AMENDMENT DECLARED ADOPTED.

CERTIFICATION

I hereby certify that the above is a true copy of an Ordinance/ordinance amendment adopted by the Township Board for Georgetown Charter Township at the time, date, and place specified above pursuant to the required statutory procedures.

Respectfully submitted,

By _____
Richard VanderKlok
Georgetown Charter Township Clerk



Fresh Coast Planning

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Brian Werschem

231-206-4821

bwerschem@gmail.com

April 17, 2020

Mr. Tim Smit, Chairperson
Planning Commission
Georgetown Charter Township
c/o Mannelle Miner
1515 Baldwin Street
Jenison, MI 49428

[VIA EMAIL ONLY]

Re: Proposed Text Amendments to the Georgetown Charter Township Zoning Ordinance –
Section 20.4(V) – Site Design Standards, Kennels and Section 16.2 – Permitted Uses

Dear Chairperson Smit:

On behalf of Leah Swathwood and Captain K9 of 7560 River Avenue, attached is an Application for Rezoning to amend Section 20.4(V) – Site Design Standards, Kennels as well as Section 16.2 – Permitted Uses of the Georgetown Charter Township Zoning Ordinance (GCTZO). Accompanying the application is the draft language we propose to amend said sections. In addition, for your convenience, we have included the existing language preceding the proposed language. The purpose of this proposed amendment is not only to accommodate a future Kennel use at the Captain K9 property but also to modernize the GCTZO language regulating Kennel uses within commercial districts throughout the Township.

Our Approach

While our firm represents Captain K9 in this effort, our primary clientele are local municipalities. We regularly provide planning and zoning services to numerous townships in West Michigan, seven of which are located within Ottawa County. As a result of this, we emphasized to our client that the proposed language should be appropriate not only for their location, but for future Kennel locations within the Township. As you know, text amendments apply to all properties within a certain zoning district or districts. Given this, the proposed language has been designed on this basis.

Section 20.4(V) – Site Design Standards, Kennels

Current Language

As you are aware, except for Kennels located within the Industrial (IND) zoning district, the GCTZO regulates all Kennel uses pursuant to the provisions of Section 20.4(V). Given this, Kennels within the Agricultural (AG), Rural Residential (RR), Neighborhood Service Commercial (NS), Community Service Commercial (CS), and Highway Service Commercial (HS) zoning districts are regulated the same. We understand from Zoning Administrator Miner that the current language has generally existed since at least 1980 within the CS zoning district, which is where Captain K9 is located.

As noted above and as you are further aware, Kennels within the IND zoning district are a use-by-right and are therefore not subject to the provisions of Section 20.4(V). While Kennels within the HS zoning district are also a use-by-right, in accordance with Section 16.2 – Permitted Uses of the GCTZO, they are subject to the design standards provided within Chapter 20 – Special Land Uses of the GCTZO.

Proposed Language

Separation of Districts

As you will note within the attached draft, we propose separating the AG and RR zoning districts from the commercial zoning districts. We believe the AG and RR zoning districts are distinctly different from the commercial districts for reasons we expect to be self-explanatory. No changes occurred to the current language with our proposed separation of zoning districts for the AG and RR districts except for its structure as a result of the separation of districts. Given this, Kennels located within the AG or RR zoning districts would remain subject to the same language that exists today within the GCTZO.

Key Modifications

For the remainder of zoning districts (NS, CS, and HS by way of reference within Section 16.2 of the GCTZO) we propose the following. We additionally explain the difference between the existing language and the proposed language, along with our rationale, where appropriate.

1. A minimum lot size of one-half (1/2) acre.
 - The language currently requires a minimum lot size of two (2) acres. While this type of acreage can be common for lots within a rural setting, it is uncommon for a commercial district. The proposed minimum lot size is almost double the minimum lot size in the NS and CS zoning districts, and is approximately 30% larger than the minimum lot size in the HS zoning district. While there are a number of reasons larger lots are commonplace for Kennels in rural settings, such as separation from adjacent dwellings where people sleep, the need for such acreage does not exist in commercial. Most commercial neighbors are absent from their property in the evening and more commonly are absent from their property overnight. As a result, the need for a large lot area is not as relevant in commercial districts.
2. The ratio of animals to acreage has been eliminated.
 - Every Kennel operator is different; from the size and type of animals they house, the duration of stay, the type of interior enclosure, means of soundproofing, to the number of animals. Given this, we believe it is more appropriate for a proposed Kennel to present the details of their business and for the Planning Commission to navigate appropriate conditions on a case-by-case approach, rather than establish the number of animals through a ratio without operational basis.
3. The 100-foot setback has been revised to any Residential District rather than any occupied dwelling or adjacent building used by the public.
 - While dwellings within a commercial district are rare and are not permitted within commercial districts pursuant to the GCTZO, the existing provision seems antiquated and should be modified as we proposed to any Residential District.
4. Require employee oversight of animals outside.
 - This language goes beyond that which is currently required. As a result of our recent text amendment for the same on behalf of our client, Allendale Charter Township, Kennel operators agreed that their attendance was appropriate to control noise, odor, and other attributes of animals when outside. This requirement was accepted for commercial lots and locations with a more rural atmosphere. While it is not proposed within the AG or RR zoning districts in Georgetown Charter Township, we believe constant attendance by an employee will help control impacts from the use within commercial districts.

5. Limit hours of outside activities.
 - All animals, particularly dogs, require exercise and the opportunity to use the “bathroom.” However, the language proposes to limit that opportunity to any 16 hour period, as approved by the Planning Commission, because we recognize that no Kennel needs 24 hours of outdoor access. This 16 hour length of time is particularly necessary during the summer daylight hours.
6. Containment of animals outside shall be by a completely opaque enclosure.
 - To decrease the impacts of a Kennel use in commercial districts, we proposed that any exercise or other outdoor area shall be surrounded by a completely opaque enclosure so that the animals are not visible to adjacent properties and so that the animals cannot see adjacent properties. This will not only be aesthetically beneficial to surrounding properties, but also reduce the habit of unnecessary barking from dogs.
7. Require a greenbelt when an exercise or other outside area is within a required yard.
 - To further the aesthetic benefit to surrounding properties, in the event the completely opaque exercise or other outdoor area for animals is within twenty (20) feet of a lot line, it shall be screened in accordance with your existing greenbelt requirements. Further, in no instance shall the exercise or outdoor area be within ten (10) feet of any property line.
8. Applicants shall provide minimum operation details.
 - Related to number two above, proposed Kennels shall provide detailed information about their business, such as hours of operation, outdoor activity, the size and nature of the operation, the animal capacity, proximity to adjoining properties, expectations for noise and odor, how animals will be managed and the related employees, and means to control sound from within the building and/or site. This minimum amount of operational detail will provide the Planning Commission with necessary information to determine if conditions are appropriate, as we explain in number nine below.
9. The proposed language concludes with an emphasis that all Kennels shall be subject to reasonable conditions imposed by the Planning Commission, and shall comply with all County, State, and Federal regulations.

Section 16.2 – Permitted Uses

Current Language

As noted above, by way of reference, Kennels within the HS district are subject to the design standards within Chapter 20, even though Kennels are a use-by-right in said district.

Proposed Language

Given this reference, we propose separating Kennels from Section 16.2(C) and locating them in a new Section 16.2(D) with reference to Section 20.4(V)(2). The reason for this proposed amendment is to ensure clarity when referencing Section 20.4(V), which we propose to separate into two subsections, as noted above. While we considered revising Section 20.4(V) to simply reference the HS district, we wanted to avoid confusion with an identification of said district within Chapter 20. In other words, we did not want to imply that Kennels within the HS district were only permitted as a special use. Therefore, an amendment to Section 16.2 seemed the most appropriate.

Conclusion

While Kennel operations continue to exist in rural settings, such as the AG and RR zoning districts, their popularity and convenience within commercial district areas are becoming more common. Certainly, it is evident from the existing GCTZO language that Kennels have been identified as appropriate within commercial

districts as a special use, dating as far back as the year 1980. We propose this language as a result of changes within the industry, its clientele, and the Township within the past 40 years.

We believe that through appropriate ordinance provisions such as those we propose, the Township can successfully regulate Kennels within commercial districts, even with a greater number of animals permitted and on lots smaller than that required by the current GCTZO language.

Thank you for your review and consideration of this request. If you have any questions, please do not hesitate to contact us anytime.

Very Truly Yours,

A handwritten signature in black ink, appearing to read 'G. L. Ransford', written over the typed name.

Gregory L. Ransford, MPA
Principal

Attachment

cc: Leah Swathwood, Captain K9

PERMIT NUMBER:

APPLICATION FOR REZONING

Georgetown Charter Township
1515 Baldwin St, P.O. Box 769
Jenison, MI 49429
616-457-2340

revised: January 26, 2009

APPLICANT INFORMATION

COMPANY NAME: Captain K9 PHONE: 616 431 1388

APPLICANT NAME: Greg Ransford, Fresh Coast Planning (authorized agent) 616 638 1240

ADDRESS: 950 Taylor Avenue, Ste 200 CITY / STATE / ZIP: Grand Haven, MI 49417

PROPERTY INFORMATION

COMPANY NAME: Captain K9 PHONE: 616 431 1388

OWNER / AGENT NAME: Leah Swathwood TITLE: Manager

ADDRESS: 7560 River Avenue CITY / STATE / ZIP: Jenison, MI 49428

PARCEL NUMBER: 70-14-13-427-011 ZONING DISTRICT: CS

LEGAL DESCRIPTION: N/A

PROJECT INFORMATION

PROPOSED USE: Text amendments to Section 20.4(V) AND 16.2

STATE THE REASONS WHY THE CURRENT ZONING OF THIS PROPERTY SHOULD BE CHANGED AND HOW THIS REQUEST MEETS THE STANDARDS FOR REZONING LISTED ON THE ATTACHED SHEET:

N/A - See attached letter regarding text amendments.

APPLICANT SIGNATURE

IT IS THE APPLICANT'S RESPONSIBILITY TO MEET THE REQUIREMENTS OF THE TOWNSHIP ZONING ORDINANCE IN ALL RESPECTS AND TO PROVIDE THE NECESSARY INFORMATION TO THE TOWNSHIP FOR APPROVAL. COPIES OF THE ORDINANCE MAY BE OBTAINED FROM THE GEORGETOWN TOWNSHIP WEBSITE AT WWW.GEORGETOWN-MI.GOV. BY SIGNING I ACKNOWLEDGE THERE ARE NO REFUNDS FOR ANY REASON.

APPLICANT SIGNATURE: [Signature] agent DATE: 4/15/2020

FOR OFFICE USE ONLY

DATE OF PREAPPLICATION MEETING: DATE OF PLANNING COMMISSION MEETING:

DATE OF TOWNSHIP BOARD MEETING: DATE NOTICE PUBLISHED: DATE PROPERTY NOTICES WERE SENT:

Current Language

Sec. 20.4 – SITE DESIGN STANDARDS

(V) Kennels.

- (1) For kennels, the minimum lot size shall be two (2) acres for the first four (4) animals and an additional one-third (1/3) acre for each additional animal.
- (2) Buildings wherein animals are kept, runs, and/or exercise areas shall not be located nearer than one hundred (100) feet to any adjacent occupied dwelling or any adjacent building used by the public, and shall not be located in any required front, rear or side yard setback area.

Proposed Language

Sec. 20.4 – SITE DESIGN STANDARDS

(V) Kennels.

- (1) For Kennels located within the AG or RR district:
 - a. The minimum lot size shall be two (2) acres for the first four (4) animals and an additional one-third (1/3) acre for each additional animal.
 - b. Buildings wherein animals are kept, runs, and/or exercise areas shall not be located nearer than one hundred (100) feet to any adjacent occupied dwelling or any adjacent building used by the public, and shall not be located in any required front, rear or side yard setback area.
- (2) For Kennels located within the NS or CS district:
 - a. The minimum lot size shall be one-half (1/2) acre.
 - b. Buildings wherein animals are kept, runs, and/or exercise areas shall not be located nearer than one hundred (100) feet to any Residential District. Runs and/or exercise areas shall not be located in any required front, required rear, or required side yard setback area.
 - i. Any animal that is exercised outside of the building or other enclosed area must be in an approved exercise area and an employee must be with any such animal at all times while outside the building or other enclosed area.
 - ii. All exercise or other outdoor areas shall only be utilized during a continuous period of time not to exceed sixteen (16) hours, as approved by the Planning Commission.
 - iii. All exercise or other outside areas accessible to an animal shall be enclosed by a fence or other suitable barrier that is completely opaque and to a height that will contain the animals and prevent exit from the Lot or premises.
 - iv. Any exercise or other outside area located within twenty (20) feet of a lot line shall be screened by a greenbelt which meets the minimum standards of Sec. 3.11(A) for the extent of the exercise or other outdoor area. In no instance shall an exercise or other outside area be located less than ten (10) feet from a lot line.
 - c. All Kennels shall provide the following:
 - i. Hours of operation, including outdoor animal activity
 - ii. The size, nature, character, and animal capacity
 - iii. The proximity to adjoining properties
 - iv. The noise, odor, or other disturbances for adjoining properties and the surrounding neighborhood as a result of the operation

- v. Summary of operations and the handling of the animals, including, but not limited to, the number of employees, the number of handlers available to each animal, parking area, signage, and etcetera, any other information that the Planning Commission deems appropriate.
- vi. Measures to control sound from within the building and/or site
- d. Kennels are subject to reasonable conditions imposed by the Planning Commission to mitigate impacts related to the use to protect the health, safety, and general welfare of the surrounding area.
- e. Kennels shall comply with all applicable County, State, and Federal regulations.

Current Language

Sec. 16.2 – PERMITTED USES.

Land and/or buildings in this District may be used for the following purposes by right, PROVIDED, that where applicable, the design standards defined in Chapter XX for these specific uses shall apply.

- (A) Any permitted use in the CS District.
- (B) Hotels and motels.
- (C) Veterinary/animal hospitals, clinics, and kennels

Proposed Language

Sec. 16.2 – PERMITTED USES.

Land and/or buildings in this District may be used for the following purposes by right, PROVIDED, that where applicable, the design standards defined in Chapter XX for these specific uses shall apply.

- (A) Any permitted use in the CS District.
- (B) Hotels and motels.
- (C) Veterinary/animal hospitals and clinics
- (D) Kennels, subject to Sec. 20.4(V)(2)