

MINUTES OF THE GEORGETOWN TOWNSHIP FINANCE COMMITTEE MEETING HELD MONDAY, FEBRYARY 1, 2021

The meeting was called to order at 8:15 a.m.

Present: Jim Wierenga, Ryan Kidd, and Michael Bosch, members; Dan Carlton, Township Superintendent; and Rod Weersing, Assistant Superintendent
Absent: None

#210201-01 - Finance Committee Minutes of December 9, 2020

Moved by Jim Wierenga, seconded by Michael Bosch, to approve the minutes.

MOTION CARRIED UNANIMOUSLY.

#210201-02 – Township Vehicle Policy

Discussion took place on creating a new policy related to employee use of Township vehicles. The consensus of the committee was to add this item to the next Finance Committee agenda for further discussion. The committee asked the Township Superintendent to prepare a list of pros and cons for employees taking township vehicles home.

Personnel Policies and Procedures:

7.10 Personal Use of Township Equipment. (a) With the exception of DPW employees, the use of Township vehicles is provided for business purposes only and personal use is strictly prohibited. Non-employee passengers shall not be transported in the Township vehicle without the prior written authorization of the Township Superintendent. Violation of this policy may result in immediate discharge. (b) Subject to the Township's approval, DPW employees may elect to use a Township vehicle for the purpose of reporting to work from their residence. The employee shall reimburse the Township through payroll deduction at the established mileage rate for such personal use of the vehicle. The employee will not be compensated for his or her time traveling to and from home to work.

#210201-03 – Township Vehicle GPS Units

Moved by Michael Bosch, seconded by Ryan Kidd, to authorize the Superintendent to seek options for GPS units that will track vehicle location, acceleration, braking, and maintenance.

#210201-04 – Review Cable Contracts

Discussion took place on the current Franchise Agreement terms and decided to further review at their next meeting.

[AT&T](#)
[Charter](#)
[Comcast](#)
[AcceTek Video Service](#)

#210201-05 – Review and Discuss Future Plans for Light Pole Banners

The Assistant Superintendent brought up the current status of the light pole banners as they continue to age. The options that were discussed were to remove the banners as they wear out, replace worn banners as needed, or replace all banners with a new design. No decision was made at this time.

#210201-06 – Replacement Vehicles

The Finance Committee discussed the potential of replacing the Township Code Enforcement vehicle as well as the Township Assessing vehicle. It was decided that no action would be taken on the Assessing vehicle at this time.

Moved by Ryan Kidd, seconded by Jim Wierenga, to authorize the Superintendent to seek bids to replace the current Code Enforcement vehicle which is a 2009 GMC Yukon with approximately 130,000 miles. Those bids will be submitted to the Township Board at a future meeting for final approval.

Yeas: Ryan Kidd, Jim Wierenga

Nays: Michael Bosch

MOTION CARRIED.

#210201-07 – MEDC Letter of Support for Nu-Wool Company Inc.

The Committee discussed drafting a letter of support for Nu-Wool Company Inc. supporting their tax abatement request with the Michigan Economic Development Corporation.

#210201-08 – Township Board E-Mail Addresses

The Superintendent recommended, and will make available for those interested, Township e-mail addresses for all Board members.

#210201-09 – Township De-Minimis and Clothing Allowance Policies

The Committee discussed the De-Minimis and Clothing Allowance policies and didn't recommend any changes at this time.

#210201-10 – Board Room Cameras

The Superintendent discussed the software options for video recording in the board room as well as other options for the potential of live streaming and utilizing a tech person for recording purposes. Based on the limited viewership, the Committee could not justify the additional expense to make changes at this time.

#210201-11 – ZOOM Virtual Option for Board Meetings

The Superintendent discussed the Board's desire to add a ZOOM option for future Board meetings.

Trustees Steele and Henry will be coordinating the use of ZOOM at the next Board meeting giving the public the opportunity to participate.

#210201-12 – Public Comments

No public comments were made.

#210201-13 – Adjournment

The meeting was adjourned at 10:07 a.m.