

**MINUTES OF THE GEORGETOWN TOWNSHIP FINANCE COMMITTEE MEETING  
HELD MONDAY, FEBRUARY 15, 2021**

The meeting was called to order at 8:15 a.m.

Present: Ryan Kidd and Michael Bosch, members; Dan Carlton, Township Superintendent; and Rod Weersing, Assistant Superintendent  
Absent: Jim Wierenga

**#210215-01 - Finance Committee Minutes of February 1, 2021**

Moved by Ryan Kidd, seconded by Michael Bosch, to approve the minutes.

MOTION CARRIED

**#210215-02 – Receive Application for Industrial Facilities Exemption Certificate Application (Act 198) from Automated Machine Systems, Inc., 6651 Pine Ridge Court, Jenison, MI, 49428, P.P. # 70-14-22-477-003.**

Moved by Ryan Kidd, seconded by Michael Bosch, to recommend to the Township Board to approve the following resolution to receive an application for an Industrial Facilities Exemption Certificate, to request a Follow-up Report providing the number of jobs produced and the benefit to Georgetown Township for their previous Industrial Facilities Exemption, and to schedule a public hearing for March 22, 2021:

**RECEIVING AUTOMATED MACHINE SYSTEMS, INC.  
6651 PINE RIDGE COURT CERTIFICATE APPLICATION (ACT 198)**

Whereas, Automated Machine Systems Inc., has submitted an application for an Industrial Facilities Exemption Certificate; and

Whereas, the Township Board of Georgetown Township must approve or disapprove said application in accordance to Act 198 of 1974; and

Whereas, section 5 of Act 198 of 1974 requires the hearing of opinion from the applicant, the assessor and the affected taxing units.

BE IT RESOLVED, that a public hearing be held March 22, 2021 to hear public opinion concerning said application.

Yeas:  
Nays:  
Absent:

Note: The fee has been paid

MOTION CARRIED.

**#210215-03 – Review Cable Contracts**

Moved by Ryan Kidd, seconded by Michael Bosch, to move the review of the cable contracts to the Township Board for further discussion.

[AT&T](#)  
[Charter](#)  
[Comcast](#)  
[AcceTek Video Service](#)

MOTION CARRIED

**#210215-04 – Review Exterior Camera Quotes**

Discussion took place. The consensus of the committee was to move this to the next Finance Committee agenda for further discussion.

[Allied Universal Camera Quote](#)  
[Grand Valley Automation Camera Quote](#)  
[Tele-Rad Exterior Camera Quote](#)

**#210215-05 – Review Appointment for Alternate to Board of Review**

Moved by Ryan Kidd, seconded by Michael Bosch, to recommend to the Township Board to approve the recommendation of Richard Brazeau as the Alternate to the Board of Review.

[Richard Brazeau Application for Board of Review Alternate](#)

**#210215-06 – Review Costs and Benefits Analysis**

Moved by Michael Bosch, seconded by Ryan Kidd, to direct the Superintendent to draft a new Vehicle Policy that is to be reviewed at the next Finance Committee. In an effort to limit liability to the Township, beginning on August 1, 2021, the policy should include that it is permissible for the Fire Chief to drive his Township vehicle to his residence on a daily basis. The only other time it would be permissible for an employee to drive their Township vehicle to their residence would be for Department of Public Works employees during their On-Call week.

MOTION CARRIED

**#210215-07 – Public Comments**

No public comments were made.

**#210215-08 – Discuss Code Enforcement Complaint Form**

Moved by Michael Bosch, seconded by Ryan Kidd, to recommend to the Township Board to authorize the Superintendent to change the information on the Complaint Form that says “WE DO NOT SHARE THIS INFORMATION WITH THE PERSON AGAINST WHOM YOU ARE COMPLAINING” to “ALL INFORMATION ON THIS FORM WILL BE TREATED AS

PUBLIC INFORMATION”, and to end the practice of redacting the information listed under the Person Making Complaint section when a copy of the form is requested under the Freedom of Information Act or otherwise.

[Code Enforcement Complaint Form](#)

MOTION CARRIED

**#210215-09 – Discuss Replacement of the Coded Enforcement Vehicle**

The Superintendent asked the Committee to reconsider their previous motion to replace the Township Code Enforcement Vehicle. The consensus of the Committee was to move this item to the next Finance Committee agenda so that all Committee members could have their say on the matter.

**#210215-10 – Adjournment**

The meeting was adjourned at 9:29 a.m.