

MINUTES OF THE REGULAR MEETING OF THE GEORGETOWN CHARTER TOWNSHIP BOARD HELD JULY 25, 2022.

The meeting was called to order by Chairman Jim Wierenga at 7:00 p.m.

Prayer for guidance by Jim Wierenga

Pledge of Allegiance to the Flag

Roll Call

Members present: Jim Wierenga, Ryan Kidd, Gary Veldink, Becky Steele, Michael Bosch, Kirsten Manthei

Also present: Robert Blichok, Township Superintendent

Absent: John Schwalm

#220725-01 - Agenda as presented for July 25, 2022

Moved by Gary Veldink, seconded by Kirsten Manthei, to approve the agenda as presented.

Moved by Becky Steele, seconded by Jim Wierenga, to add a Resolution celebrating the 50th Anniversary of the Jenison Historical Association to the agenda.

The consensus of the Board was to add this item under the Discussion portion of the agenda.

MOTION CARRIED UNANIMOUSLY.

#220725-02 – Communications, letters and reports: Received for information, to be filed:

- a. [July 11, 2022](#) Election Commission meeting minutes.
- b. [June 2022](#) Sheriff's Department Report
- c. [July 11, 2022](#) Utilities Committee meeting minutes
- d. [Email](#) dated June 30, 2022 from Mark Northrup, City of Hudsonville Mayor

#220725-03 – Public Comments for items remaining on the agenda

County Commissioner Kyle Terpstra provided an update to the Board.

#220725-04 - Consent agenda

Moved by Gary Veldink, seconded by Ryan Kidd, to grant the following.

Becky Steele mentioned that she was correctly identified as being absent from the last meeting but was listed as the second for the motion to adjourn the meeting.

- a. Approval of minutes of the previous board meeting on [June 27, 2022](#).
- b. Approval of the regular [monthly bills for July 25, 2022](#).

MOTION CARRIED UNANIMOUSLY.

#220725-05 – Resolution to Set Public Hearing to Tentatively Establishing Maui Greens Inc.

Industrial Facilities District

Moved by Ryan Kidd, seconded by Michael Bosch, to approve the [resolution](#) to schedule a public hearing for August 22, 2022.

Yeas: Becky Steele, Ryan Kidd, Jim Wierenga, Michael Bosch, Gary Veldink, Kirsten Manthei

Nays: None

Absent: John Schwalm

MOTION CARRIED UNANIMOUSLY.

#220725-06 – Sensus Radio Read Infrastructure Quote 6/3/2022

Moved by Becky Steele, seconded by Jim Wierenga, to approve the Sensus Radio Read Infrastructure [Quote](#) 6/3/2022, as recommended by the Utilities Committee.

Moved by Gary Veldink, seconded by Michael Bosch, to table this item so that the Superintendent may gather answers to the questions that were asked during the meeting.

MOTION CARRIED UNANIMOUSLY.

#220725-07 – GPS Unit for Future Employee

Moved by Becky Steele, seconded by Ryan Kidd, to approve the [quote](#) for the GPS unit for the future employee, as recommended by the Utilities Committee.

MOTION CARRIED UNANIMOUSLY.

#220725-08 – 6763 12th Ave. Refund Water Sewer Fees

Moved by Gary Veldink, seconded by Kirsten Manthei, to approve the refund of the water/sewer hook-up fee of \$13,221.00, less the cost of \$2,208.50, for a total of \$11,012.50, as recommended by the Utilities Committee.

[Letter requesting refund](#)

[Email](#)

[Invoice](#)

MOTION CARRIED UNANIMOUSLY.

#220725-09 – Public Comment

There were members of the public present, and public comments were made.

#220725-10 – Resolution for Jenison Historical Association

Moved by Becky Steele, seconded by Jim Wierenga, to issue a resolution to recognize the 50th Anniversary of the Jenison Historical Association.

Moved by Becky Steele, seconded by Jim Wierenga, to amend the prior motion to change the word resolution to proclamation.

MOTION TO AMEND CARRIED UNANIMOUSLY.

MOTION AS AMENDED CARRIED UNANIMOUSLY.

[Proclamation to Recognize the 50th Anniversary of the Jenison Historical Association](#)

#220725-11 – Township Board Goal Setting Session

Discussion took place and the consensus of the Board was to hold the Goal Setting Session on Thursday, August 11, at 5:00 PM.

#220725-12 – Amendment to the Policy for an Annual Superintendent Evaluation TB 2010-06

Moved by Jim Wierenga, seconded by Michael Bosch, to amend the Policy for an Annual Superintendent Evaluation, TB 2010-06, to update the dates to coincide with the Superintendent’s hire date, as follows:

Policy 2010-06

Policy for an Annual Superintendent Evaluation

Adopted by the Township Board on June 14, 2010 with motion # 100614-04

Revised September 8, 2014, with motion #140908-06

Revised June 13, 2016, with motion #160613-07

Revised July 25, 2022, with motion #220725-12

Superintendent’s Evaluation

PROCEDURE.

- A. The Personnel Officer will provide each board member a copy of the Superintendent’s Evaluation Form (see attached) by ~~August~~ April 1 of each year.
- B. Each board member should complete and return the Evaluation Form to the township supervisor by ~~September~~ May 1 of each year.
- C. The supervisor shall compile the board member’s evaluations and present the results to the Finance and Personnel Committee by ~~September~~ May 15 of each year.
- D. The Finance and Personnel Committee shall review the board members’ evaluation of the Superintendent by ~~October~~ June 15 and personally meet with the Superintendent by ~~November~~ July 15. The committee will give the Superintendent an oral evaluation of his/her past year’s performance and during the meeting the Superintendent shall submit his/her goals and objectives for the upcoming year.
- E. The Finance and Personnel Committee shall submit a written report to the full township board by ~~December~~ August 1.
- F. The Evaluation Form shall be reviewed by July 1 in every even numbered calendar year by the Finance and Personnel Committee. Any recommended changes to the evaluation form shall be submitted to the township board for consideration no later than the next February meeting of the board.
- G. The Township Superintendent will review this policy at least once every two years and will make recommendations for changes to the Finance and Personnel Committee.

MOTION CARRIED UNANIMOUSLY.

#220725-13 - Meeting Adjourned

Moved by Gary Veldink, seconded by Becky Steele, to adjourn the meeting at 8:27 p.m.

MOTION CARRIED UNANIMOUSLY.

Jim Wierenga, Supervisor

Ryan Kidd, Clerk