



November 13, 2019

Subject: CVTRS Submission – Georgetown Charter Township

To Whom it May Concern:

Please see attached for the required supporting documents including the Certification (Form 4886), Performance Dashboard, Debt Service Report, 2019 Projected Budget Report, and the 2020 Adopted Budget. Additionally, we have attached our 2018 Audited Financial Statements for your convenience. All of the data contained in these attachments, with the exception of Form 4886, are available on our website at www.georgetown-mi.gov.

Please note that Georgetown Charter Township follows all applicable laws and regulations related to the proposing the annual budget, holding a public hearing on said budget, and formally adopting the budget prior to the start of the fiscal year. Additionally, amendments are made throughout the year as necessary when circumstances, favorable or unfavorable, arise after the budget is adopted. The annual budget is prepared based on a number of estimated and known factors. Tax revenues are estimated based on known millage rates and anticipated land values. Revenues received from the State of Michigan are estimated based on historical payments received and State Treasury projections. Other revenues that are fee-based, such as water revenues or transportation fares, are based on historical results, estimated increases or decreases in rates and /or number of participants, and other known factors. Budgeted expenses for items such as salaries, health insurance, and utilities are based on current rates considering expected increases or decreases in either rates or quantities. Expenses for capital projects, such as a park renovation or new fire truck, are based on bids and estimates as per the Township's formal bidding and purchasing policy. Expenses related to fee-based revenues are estimated based on anticipated number of users and historical cost to provide such services.

Sincerely,

Dan Carlton
dcarlton@georgetown-mi.gov

City, Village, and Township Revenue Sharing and County Incentive Program Certification

Issued under authority of 2019 Public Act 56. Filing is mandatory to qualify for payments.

Each city/village/township/county applying for City, Village, and Township Revenue Sharing or County Incentive Program payments must:

1. Certify to the Michigan Department of Treasury (Treasury) that the local unit listed below has produced and made available to the public a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report as required by 2019 Public Act 56. The local unit must include in any mailing of general information to its citizens, the Internet website address or the physical location where all the documents are available for public viewing in the clerk's office.
2. Submit to Treasury a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report.

This certification, along with a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report, **must be received by December 1, 2019**, (or the first day of a payment month) in order to qualify for that month's payment. Postmark dates will not be considered. For questions, call 517-335-7484.

PART 1: LOCAL UNIT INFORMATION			
Local Unit Name Georgetown Charter Township		Local Unit County Name Ottawa	
Local Unit Code 70-1050		Contact E-Mail Address dcarlton@georgetown-mi.gov	
Contact Name Daniel Carlton	Contact Title Township Manager	Contact Telephone Number (616) 457-2340	Extension 225
Website Address, if reports are available online www.georgetown-mi.gov		Current Fiscal Year End Date 12/31/2019	
PART 2: CITIZEN'S GUIDE			
Check any of the following that apply:			
<input checked="" type="checkbox"/> The local unit has elected to use Treasury's online Citizen's Guide to comply with the legislative requirements. Therefore, a copy of the Citizen's Guide will not be submitted to Treasury.			
<input checked="" type="checkbox"/> The local unit does not have any unfunded liabilities (pensions or other postemployment benefits (OPEB)).			
PART 3: CERTIFICATION			
<i>In accordance with 2019 Public Act 56, the undersigned hereby certifies to Treasury that the above mentioned local unit 1) has produced a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report and 2) will include in any mailing of general information to our citizens, the Internet website address or the physical location where all the documents are available for public viewing in the clerk's office. The Citizen's Guide, Performance Dashboard, Debt Service Report, and Projected Budget Report are attached to this signed certification, unless otherwise noted in Part 2.</i>			
Chief Administrative Officer Signature (as defined in MCL 141.422b) 		Printed Name of Chief Administrative Officer (as defined in MCL 141.422b) Daniel Carlton	
Title Township Manager		Date 11-13-19	

Completed and signed form (including required attachments) should be e-mailed to: TreasRevenueSharing@michigan.gov.
If you are unable to submit via e-mail, fax to 517-335-3298 or mail the completed form and required attachments to:

Michigan Department of Treasury
Revenue Sharing and Grants Division
PO Box 30722
Lansing MI 48909

TREASURY USE ONLY		
CVTRS/CIP Eligible Y N	Certification Received	Citizen's Guide Received
Performance Dashboard Received	Debt Service Report Received	Projected Budget Report Received
Final Certification	CVTRS/CIP Notes	

Performance Dashboard

Local Unit Name: Georgetown Charter Township
Local Unit Code: 70-1050

	2017	2018	Trend	Performance
Fiscal Stability				
Annual General Fund expenditures per capita	\$206	\$201	↓-2.3%	Positive
Fund Balance as % of annual General Fund expenditures	102.2%	131.2%	↑28.3%	Positive
Unfunded pension & OPEB liability, as a % of annual General Fund revenue	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Debt burden per capita	\$0	\$0	#DIV/0!	#DIV/0!
Percentage of road funding provided by the General Fund	0.0%	0.0%	#DIV/0!	#DIV/0!
Ratio of pensioners to employees	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Number of services delivered via cooperative venture	-	-	#DIV/0!	#DIV/0!
Economic Strength				
% of community with access to high speed broadband	98%	98%	⇒0.0%	Neutral
% of community age 25+ with Bachelor's degree or higher	33%	36%	↑8.1%	Positive
Average age of critical infrastructure (years)	17.7	18.5	↑4.5%	Negative
Public Safety				
Violent crimes per thousand	1	1	↓27.9%	Positive
Property crimes per thousand	6	6	↓-5.9%	Positive
Traffic injuries or fatalities	156	158	↑1.3%	Negative
Quality of Life				
Miles of sidewalks and non-motorized paths/trails as a factor of total miles of local/major roads & streets	0.41	0.47	↑14.6%	Positive
Percent of General Fund expenditures committed to arts, culture and recreation	37.6%	39.7%	↑5.6%	Neutral
Acres of parks per thousand residents	14.7	14.7	⇒0.0%	Neutral
Percent of community being provided with curbside recycling	98%	98%	⇒0.0%	Neutral

Debt Service Report

Local Unit Name: Georgetown Charter Township
Local Unit Code: 70-1050
Current Fiscal Year End Date: 12/31/2019

Debt Name:
Issuance Date:
Issuance Amount:
Debt Instrument (or Type):
Repayment Source(s):

Years Ending	Principal	Interest	Total
Year 1	\$ -	\$ -	\$ -
Year 2	\$ -	\$ -	\$ -
Year 3	\$ -	\$ -	\$ -
Year 4	\$ -	\$ -	\$ -
Year 5	\$ -	\$ -	\$ -
Year 6	\$ -	\$ -	\$ -
Year 7	\$ -	\$ -	\$ -
Totals	\$ -	\$ -	\$ -

Commentary: Georgetown Charter Township has no outstanding long-term debt.